

INSTITUTIONAL DEVELOPMENT, EFFECTIVENESS, AND ACCREDITATION
VIRTUAL MEETING ON MARCH 14, 2022, AT 1:00 P.M.
MINUTES

ATTENDEES:

- **Jessie Pate, (Chair)**, Director of Institutional Research & Engagement
- **Marika Adamek**, Assistant Registrar
- **Julie Adams**, Staff Senate President
- **Tammy Burke**, Executive Director of Career Technical Education
- ~~**Ryan Loomis**, Director of Community Engagement~~
- **Phillip Sawatzki**, Faculty Senate President
- **Bryon Steinwand**, Faculty Representative
- **Michelle Werle**, Associated Students of Helena College President
- **Tricia Fiscus**, Asst. Dean of Administrative Affairs
- ~~**Sandy Bauman**, Dean/CEO (Ex-Officio)~~
- **Paige A. Payne**, Recorder

Helena College Mission: Helena College University of Montana, a comprehensive two-year college, provides access to and support of high-quality lifelong educational opportunities for our diverse community.

IDEA Committee Mission: The Institutional Development, Effectiveness and Accreditation Committee is a representative body whose mission is to advance the strategic direction of Helena College through assessment and planning. The committee also has oversight for activities related to maintaining institutional compliance with regional accreditation policies and standards.

PRE-READS (IN IDEA TEAM FILES – GENERAL)

- February 28 Minutes
- In the Strategic Planning folder:
 - Collaborative Draft Strategic Plan 2022-2027 (Updated since the last meeting)
 - Strategic Priorities Cabinet 2021-12-29
 - SP 2022-2027 KPIs

AGENDA

1. **Approve February 28, 2022 Minutes**
 - a. Phillip Sawatzki motioned to approve the February 28 minutes and Tammy Burke seconded the motion. The minutes were approved unanimously.
2. **Strategic Planning**
 - a. The workgroups will finalize definitions and defining characteristics, propose KPIs and strategic goals by end of March. IDEA values their perspective and input.
 - i. The goal is to release the draft for campus review by mid-April.
 - b. Summary of discussion on overlap, gaps, and progress:
 - i. The overlaps the steering team identified are acceptable from IDEA’s perspective
 1. The overlaps address the same topic from a different perspective.
 - ii. Suggestion: add a defining characteristic about student support to the Impact GP to strengthen the definition.
 1. “Responsive education opportunities to facilitate student success and contribute to the positive development of our communities.”

- iii. Suggestion: replace “institutional progress” for either “accomplish our vision” or “achieve our vision” in bullet #4 of Effectiveness GP.
- iv. IDEA is still working through the KPIs to determine what makes the most sense and what the best fit is.
- v. The core theme indicators from the workgroups are close to completion and are well done.
- vi. Jessie is going to work through the draft and will concentrate on the Effectiveness GP to take the ideas and make them into measurable goals. (differentiate between a definition, action, or measurable indicator)
- vii. IDEA will meet next Monday, March 21 at 1 p.m. to review the pre-final draft, then ask Cabinet to review the draft on March 30, 2022, before it is released for campus comment.