



Faculty Senate Agenda
Date and Time: 08/23/24 8:30 – 9:45 AM
Room: Don 002/003

CALL TO ORDER: Seth Roby calls to order at 8:32

APPROVAL OF MINUTES:

- I. 05/07/24 minutes: Virginia moves to approve; Bill seconds. Motion passes.

COMMUNICATIONS:

- I. Faculty Senate Meeting Recorder: Karen is ready to turn over duties. Virginia will take it on 24-25 AY. Thank you, Karen

~~II. Invitation from the President: Sandy and Jessie P. present. update on new (Academic Assessment Review Committee ?) (10 minutes)~~ This committee has been filled by volunteers. Thanks, folks!

Any concerns / questions to take forward to this committee? It was a glaring spot on the review. In a year's time, we need to submit a report. In spring of 2026, they're bringing someone back to make sure this is happening.

John: The review team wanted to see more mapping up to department objectives and oversight of assessment.

Tod: Too many things for single committees to handle (IDEA, ASCR)

Canvas is going to be leaned on to do much of the recording. Database might go away.

Bill: Some Canvas training on mapping?

Amy: Going to purchase an assessment tool in Canvas. Faculty will enter course outcomes; eLearning will enter the other information.

Bryon: Mapping isn't enough.

Kim: The question is *How do you know learning is occurring? What are you doing with the data?*

We need to assess the data we're collecting. What does it show? How does it impact decision-making?

- III. Senate Budget Report: No money has been spent this year. Money to travel to BOR for 24/25. \$250 for travel and \$500 for other needs to be approved in order to travel. Tod moves; Karen seconds; motion passes.

REPORTS OF COMMITTEES:

DCAC: Seth: All HVAC all the time.

APRC: Nothing to report.

ASCR: Met every other week; summer report to accreditation team; summary of the work they did over the summer. New sub-committee—graduation appeals committee—coursework substitutions. House in faculty senate as opposed to ASCR? Likely will meet once a month.

PAC: Nothing to report. Seth is the chair of PAC now.

UNFINISHED BUSINESS:

1. "Sabbatical review team" - Sandy sent out an email over the summer asking for volunteers. Many responded, Do we have representation from both campuses? Sandy sent out an email to members; there is representation from both campuses.

NEW BUSINESS:

- I. Committee positions needed:

I am using "Trades" to include Cosmetology unless specified otherwise

- Promotion – 2 (1 DON & 1 Trades Faculty preferred) Phil volunteers; Cody nominated; Karen moves to approve by acclimation; Kim seconds; approved
- Tenure – 2 (1 DON & 1 Trades Faculty preferred) John volunteers; Paul nominated; Tod moves to approve by acclimation; Rick seconds; approved
- ECOS – 3 (1 Don, 1 APC, 1 Cosmo Faculty preferred) Tony volunteers; Keri volunteered; Derek volunteered. Tod moves to approve by acclimation; Phil seconds; approved
- ASCR – 0

- BMT – 1 (not Gen Ed) Should be people who can meet on the 2nd and 4th Mondays of the month from 2-3pm. Tod volunteers. Kim moves to approve by acclimation; Tony seconds; approved
- QWL – Not going away at the moment, but being revamped. No new members needed at this time.
- PAC – Do current sitting faculty want to stay on PAC? YES.
- IDEA – Doesn't need more members.
- APRC – 2 at large members as well a member from each program that was reviewed last year: Veronica will continue in second year of two-year at large; Kim volunteers as other two-year at large. Dave from auto; Derek from diesel. Phil moves; Tod seconds; approved
 - Machining, Welding, Metals up for review this AY 24/25
- Academic Assessment Committee- 3 (Should not be people who serve on IDEA, as our guidance was we need to create difference in those groups.)

1 from Gen Ed with a 1-year term (will move to 2-year term once rotation established) — Joyce and Kim

1 from APC with a 2-year term — John M

1 from other CTE with a 2-year term (Cosmetology, Nursing, IT &P, Accounting & Business) — Laura.

John moves; Rick seconds. Approved.

Safety committee – Nolan added. John H is on there. If we have safety issues, communicate them out.

Professional Development Committee – Larry volunteers. Phil moves. Tod seconds. Approved.

GOOD AND WELFARE/QUESTION AND ANSWER

1. How do we make sure the Research Prize gets funded and continues to be?
 - a. Run this through the Helena College Foundation? Create a fund specifically for this. Have a Thirsty Thursday devoted to Research Prize?
 - b. The Foundation needs more transparency and oversight.

Reminder from Rick: Get things in writing, re policy and money.

2. Staff Senate would like to work together to do a Re-Gifting event at the end of the semester or beginning of Spring semester.

Karen welcomes all our new members.

Wes moves to adjourn. Paul seconds. Approved. 9:37 pm.