



## Faculty Senate Minutes

Friday, 11 January 2019 9:00 a.m.

DON 207

Members present: Nathan Munn, Chair; Karen Henderson, Recorder; Barbara Yahvah, Wes Walker, Rick Henry, Virginia Reeves, Phil Sawatzki, Jenn Bergner, Becki Gibson, Kristina Kenning, Deb Rapaport, Joyce Walborn, Steve Lewis, Kim Feig, Kim Haughee, John W. Hartman, Amy Kong, John Wilkinson, Mounika Pokuri, Emmett Coon, Bryon Steinwand

Visitors present: Kirk Lacy, Interim CEO, Sandra Bauman, Associate Dean, Tammy Burke, Trades Division Chair, Robyn Kiesling, General Education Division Chair

- I. Call to Order: Chair Nathan Munn called the meeting to order at 9:05 a.m.
- II. Review of Faculty Senate Minutes from December 17, 2018: Steve moved to accept minutes as presented; Becky seconded; motion passed.
- III. Communications
  - a. Sandra Bauman update on plagiarism and cheating, along with recommendations:
    - i. Division chairs met with Dr. Bauman and they created a new proposed policy on cheating and plagiarism. Events of cheating should be reported to Dr. Bauman and the respective division chair. A formal process will be drafted and sent out. Discussion about cell phones and smart watches in the classroom.
    - ii. Dr. Bauman presented proposed wording for a new college statement on excused absences. Discussion. She will take the proposed wording to ASCR. If anyone wants to comment, they should send email to her.
- IV. Committee Reports
  - a. ASCRC
    - i. ASCR proposed bylaw changes, second reading: Nathan will send them out for second reading via email.
  - b. PAC: Nothing to report at this time.
- V. Unfinished Business
  - a. New course and instructor evaluation forms: Ad hoc committee of faculty union will meet on February 4, 2019 to finalize the new forms.
  - b. Update on Dean/CEO: There will be a search; there is no information on the timeline.

- c. Continuing education funding: professional development for faculty. Discussion about student involvement on and with campus. Nathan proposed an ad hoc committee of faculty senate to consider recommendations for a day of service or other student activity; John H. moved to create an ad hoc committee to plan and organize a service day for Helena College Day; Emmett seconded; discussion. Kim H. moved to amend John's motion to remove the "Helena College Day" from the motion. Jenn B. seconded the amendment. Discussion: Nathan called for a vote to the amended motion: Motion now reads to create an ad hoc committee from faculty senate to coordinate a Helena College Service Day. Motion passed. Nathan called for a vote on the motion as amended. Motion Passed. Faculty should contact Nathan if they are interested in serving on the committee.
- VI. New Business
  - a. Apply information literacy proposed language: proposed language was presented to faculty on information literacy and diversity. Discussion: The purpose of the outcomes is strictly for accreditation. Feedback is welcomed, and send it to Bryon for the committee. Nathan commended Bryon for the work he put into the mapping project.
- VII. Good and Welfare/Question and Answer
  - a. Virginia asked that we consider the rigor and preparation of students toward transfer, harking back to Rick Henry's comments from the last senate meeting. Discussion. Nathan suggested we consider this as an agenda item for the next senate meeting. Robyn noted that we do follow our transfer students with data. Mike Brown has that information available.
  - b. Steve Lewis asked about the testing center. Will faculty have input to the decision made about a testing center? There is a committee looking at all testing procedures right now. There will be a call for feedback. Discussion.
  - c. Steve asked if there would be interest in a canvas paint and party in March. It would be a different social event for faculty. He will pass around a sign-up sheet.
  - d. There is an informational meeting for TurnItIn at noon today in Don 207.
- VIII. Steve moved to adjourn; Virginia seconded. Meeting adjourned at 10:14 a.m.

Respectfully submitted,

Karen L. Henderson, Recorder