



**Faculty Senate Meeting Minutes**  
**August 24, 2018**  
**Airport Lecture Hall 9:00 a.m.**

**ATTENDANCE:** Nathan Munn, Karen Henderson, Rick Henry, Joyce Walborn, Barbara Yahvah, Jennifer Bergner, Phillip Sawatzki, John Hartman, Steve Lewis, Amy Kong, Della Dubbe, Emmett Coon, Bryon Steinwand, Virginia Reeves, Wes Walker, Tod Dumas. Guests, Robyn Kiesling and Sandy Bauman.

- I.** Call to order by President Nathan Munn at 9:06 a.m.
- II.** Nathan noted that Senate needs a recorder; Steve moved that Karen Henderson be removed from the Secretary position of ECOS so she could serve as recorder; motion was seconded and passed.
- III.** **The minutes** from the May 14, 2018 were reviewed. Bryon's name was misspelled (again). Tod moved the minutes be approved as amended; Bryon seconded; motion passed.
- IV. Committee Reports:**
  - a. Steve reported that PAC had good meetings in the spring. Kim Haughee and Steve remain on the committee but Joe Zimmerman's position will need to be filled.
  - b. Barbara reported that most revisions went well but reminded people to complete the entire form when submitting to ASCR. If anyone is considering a revision or new course, please complete those ASAP. Some of the advising sheets still need work but most are available on the web. Please use the office forms found on the website because they are ADA compliant.
    - i. Go to "Menu" and "Student Resources" and "Advising" and "Degree Planning Sheets."
  - c. Nathan asked if "Performance Indicators" are approved through ASCR. They haven't always been, but they should. Robyn agreed.
- V. Evaluation of Directors:** The goal is to complete these tools with Mike Brown's help and complete the evaluations this academic year.
- VI. ECOS:** Nathan noted that there are open positions in ECOS with Ben's leaving and Karen's and Della's completions of term. Tod moved and Rick seconded opening for nominations. John nominated Phillip Sawatzki for the general education position and Steve volunteered for the at large position. Tod moved and Emmett seconded closing nominations; John moved to accept the nominations by proclamation; Barbara seconded and motion passed.
  - a. Barbara nominated Karen Henderson for Senate recorder; Steve seconded, and motion passed.
  - b. Bryon nominated John for the position of Parliamentarian. Steve seconded, and John was confirmed by proclamation.
- VII. Faculty representation on various college committees:**
  - a. Quality of Work Life is seeking volunteers.
  - b. Tenure needs two: Karen and John volunteered.
  - c. Promotion needs two: Joyce and Tod volunteered.
  - d. IT: Right now, faculty do not have a position on the IT committee; after discussion, President Nathan Munn asked that the minutes reflect that Faculty Senate would like a permanent, voting position on the IT Committee.
  - e. Diversity Committee meets today at noon and is seeking faculty members, especially men.
  - f. Safety Committee—Emmett Coon serves on this committee.
  - g. Professional Development Committee needs one more member.
- VIII.** Nathan reported that he will attend the Board of Regents meeting in Billings in September and asked for topics for discussion. Tod suggested promoting 2-year colleges and trades schools. Steve suggested explaining the impact of dual enrollment on 2-year colleges. Rick reported that in

previous years, that was a topic of discussion at the BoR breakfast with faculty; he said the 4-year schools had no awareness of dual enrollment or its impact on 2-year schools.

- IX.** Discussion about strategic goals and core themes. President Munn emphasized that faculty are currently doing a good job of meeting these. There was discussion about Program Outcomes/Degree Outcomes/Strategic Plans, etc. Karen noted that the various layers and language was confusing: eg. Outcomes vs. performance indicators, etc.
  - a. Bryon is chairing a project under the umbrella of Strategic Enrollment Plan to provide training for faculty to help clarify the confusion.
- X.** Senate currently has an operating budget of approximately \$1300. President Munn welcomes ideas for professional development and/or continuing education for Senate members.
- XI.** Discussion about elimination of programs (eg. ISPD) and putting programs on moratorium (Automotive). Della noted that communication is key. Bryon offered that strategic enrollment planning should help so we are not reacting to losses of students but planning for the demand. He is hopeful the new SEP will address these problems.
- XII. Senate Meetings:** President Munn will schedule three meetings of Senate per semester: one during IDD days before the semester begins, one mid-semester, and one during the last week before the breaks. He will send out calendar invites soon.
- XIII.** Rick noted that the acoustics in the room were terrible and made it difficult to hear the discussions. He also noted that attendance at Senate meetings should be higher.
- XIV.** John suggested that HC try to partner more with the community, especially with service learning projects. He has some ideas for the upcoming semester. He did research last summer with high school students and presented at a conference in Boston. He will be working on this with OCHE. Discussion included the 2-year college research celebration. There is great support for the continuation of that event.
- XV.** Meeting adjourned at 10:38 a.m.

Respectfully submitted,

Karen L. Henderson