

Faculty Senate Meeting Minutes

Friday 25 August 2017

9:00 a.m. Don 207

Attendance: Joyce Walborn, Amy Kong, Jennifer Bergner, Phillip Sawatzki, Kim Haughee, Karen Henderson, Wes Walker, Nathan Munn, Kim Feig, Ben Nickol, Betsy Hussey, Barbara Yahvah, Bryon Steinwand, Karen Raphael-Conley, Emmett Coon, Debra Rapaport, Becki Gibson, Mounika Pokuri, Steve Lewis, Debbie Micu, Della Dubbe, Janet Campana, Joe Zimmerman, Derrick Hauer, Viktor Shchuchinov, Rick Henry, John Hartman, Tod Dumas

- I. Called to order 9:00 a.m.
- II. Minutes from 15 May 2017 meeting: Ben Nickol was present is not listed. Betsy Hussey name misspelled.
- III. Nathan Munn moved to approve minutes as amended. Emmet Coon seconded. Passed.
- IV. Committee Reports:
 - a. ASCR: Kim asked if the new position of director of e-learning should be a member. Discussion. ECOS will nominate people for ASCR, and then senate votes. Those names are sent to Kim Haughee. There are currently between 1 and 3 positions open.
 - b. PAC: Chad will be lead of this committee in the future to help streamline activities. Discussion. Steve suggested that tenure and promotion committees from last year help inform the direction of the new PAC.
- V. Unfinished business:
 - a. Administrative evaluations. Rick spoke to the three people who are still here. They were grateful for the feedback. He will follow through with Dean Bingham's evaluation by sending it to Missoula. There were 19 respondents of 33. Becki noted that when she was involved in ECOS, one project they were reviewing and editing was the Bylaws. A clause in the bylaws senate was not exercising at the time was Evaluation of Administration. ECOS worked hard to find language and hold meetings to resurrect this privilege. It may have been a delicate situation. Steve Lewis did a great job, as ECOS Chair, to re-introduce this to administration and faculty. Considering the unique privilege this affords faculty to have a critical voice about our leadership and their work, and the work it took to resurrect the effort, shouldn't we consider it our work to do these reviews? It's either a means to make changes or to let those who lead effectively know they are recognized and appreciated. Some privileges are really worth using. Rick noted that Mike Brown was instrumental in helping create the questions and instruments for evaluation, and he wanted to note Mike's contribution (and thank him publicly) for his efforts and assistance with the administrative evaluations process.
 - b. Advising Committee: Joyce Walborn explained the committee was formed late last year. Patrick Turner and Joyce served as co-chairs. The committee is tasked with considering how advising is implemented and carried out. The committee is open to anyone on campus, but it's important that there is fair representation of those who advise. She would like Faculty Senate to recommend who (positions,

not individuals) should be included on the committee. Rick noted that the committee is important and makes decisions that will affect faculty. Should voting members be faculty and staff or should management be included as voting members? Senate members should email Joyce with their recommendations ASAP. Bryon noted that advising is very important and we should have a statement from Faculty Senate about what we want as a body. Becki said Bryon will draft initial statement, and we can finalize the statement later. Becki moved that Bryon draft the initial statement within one week. It will be mailed out via Rick. Debbie R. seconded. Passed.

- c. Graduation requirements: It has not been confirmed that this change from 50% to 33% has been approved by Regents. Robyn is checking on that.
- d. New domain name: please put the note on your current email messages about the new domain. Nathan noted that the syllabus template still includes “umhelena,” and Debbie R. noted that the links also include the umhelena address. Barb Y. commented that the syllabus is ridiculously long. Bryon commented that any professional accounts people are using with old domains should be updated ASAP.
- e. Future evaluations of division chairs and other program chairs (nursing, fire and rescue, and business). Discussion. Tod moved that we form a committee to modify the bylaws for administrative evaluations. Emmett seconded. Passed.
- f. College Council has changed since our last meeting several times. No longer is leadership on the College Council. They want two people from faculty; Rick asked if we could have four with rotating attendance. Della clarified the decision making process, which would benefit from consistent members. Karen H. moved that ECOS and ASCR select individuals to be members. John seconded. Passed.
- g. Nathan moved that procedurally we move to i. Open Positions due to time constraints. Bryon seconded. Passed.
- h. Skipped
- i. Open Positions: ASCR; ECOS 8 members. Della, Karen H. Ben, Tod, and Kim will remain on. Karen Henderson nominated Nathan Munn. Becki nominated herself to represent nursing. Bryon nominated himself to be at large member. Derrick H. Wes W. John H. Seconded motions. Becki automatically will be represent nursing. Wes was elected as trades representative. Nathan Munn selected via vote.
- j. Volunteers for PAC: Kim, Steve, Joe. Three is adequate.
- k. Professional Development Committee: Ben volunteered, Karen RC, and Debbie R. volunteered also.
- l. Graduation Committee: Nathan doesn't want to be on any more. Derrick and Emmett are remaining on the committee.
- m. Skip promotion and tenure
- n. Strategic Planning and Assessment: Becki volunteered. Betsy volunteered. Rick will present those to Chad.
- o. Scholarly research: John, Della, Matt, Rick, Phillip, Jen, Deb R., Nathan, Karen H. are the current members. The committee will pick up this academic year.
- p. Institutional Effectiveness Committee: Rick will talk with Chad about what he needs from faculty. Bryon volunteered to serve on that committee.

- q. Promotion Committee: Ben volunteered. Rick H. volunteered. Tenure committee John H. and Joyce W. volunteered. Nathan moved we close nominations; Becki seconded. Passed.
- r. John moved to approve the slate of nominees by acclamation.
- VI. Bryon moved that the members attend to item # g. Kim seconded. Passed.
 - a. Bryon updated members on the selection of the new HC Dean.
 - b. Karen H. reported on UM Presidential search
- VII. Discussion on fees? Questions about science budget. They will meet and discuss.
- VIII. Assessment will be a focus. Karen updated on Honors. New members, Mounika and Kimberly F. Welcome. Phillip welcome back as faculty. Betsy is now tenure track, too.
- IX. New evaluation tools:
 - a. Peer: Finished
 - b. Administrative: Finished with instruments
 - c. Non-instructional 360: Finished with instruments
 - d. Student Course Evals: in progress
- X. IDD days: Communication and schedules: preference will be to send one to block off days and one agenda.
- XI. Make sure all faculty check technology issues in classrooms before first day.
- XII. Becki formally recognized the work that Rick Henry has done the last few years for Senate. Everyone applauded their support.
- XIII. Steve moved to adjourn; Wes seconded. Meeting adjourned at 10:34 a.m.