



Faculty Senate Meeting Minutes
Monday December 19, 2016
Amended 05/15/2017
2:30 pm Don Room 112

Attendance – Steve Lewis, Karen Henderson, John Hartman, Joe Zimmerman, Becki Gibson, Barbara Yahvah, Ben Nickol, Nathan Munn, Bryan Steinwand, Deb Rapaport, Jan Campana, Amy Kong, Della Dubbe, Joyce Walborn, Tod Dumas, Derrick Hauer, Emmett Coon, Karen Raphael-Conley, Betsy Hussey.

- I. Call to Order by Senate President, Rick Henry –at 2:35 pm.
- II. Approval of the Minutes (August 23rd, 2016) recommended by Ben Nichols. Second by Bryan S.
- III. Communications –
 - a. None.
- IV. Report of Committee
 - a. ASCR – Kim H. absent today; reminder – Feb 8 due date for new courses; sooner is better. Discussion about how many credits to allow to transfer in. We currently allow up to 50% credits as transfer. Kim gave examples to consider in her e-mail. Rick opened to conversation. Bryan, Deb R, Steve L, Tod, Barbara Y, Nathan, John, Della and Becki all contributed to the discussion citing pros and cons for a change to more credits being allowed.
 - b. Contributing to Academic Dishonesty: What happens on transcripts? Rick: there's nothing on transcripts to show dishonesty. Do we want a WX on transcript rather than a W? Emmett C, Steve L, Rick H, Karen H, and Bryan weighed in what our current policy is and how we should handle reporting in the future: **Consistency is problematic.** Karen H: doesn't it say instructor has right to discern about first time. Bryan: it says right in the policy, must report. More discussion about the right action and how widely to report.
 - c. Withdraw Slips – Rick: would you like to be notified? Right now they just sign and you may not know anything. Barb: two considerations; one that you may be able to save withdrawals; the other is that on the last day to drop the office is flooded. Steve L: if a student hasn't communicated with me and decides to drop,

that I don't need (to get involved). Joyce: often r/t medical or personal reasons and I don't want a piece of paper to add to their burden. Todd: how many have received Starfish notifications of a withdrawal. Many do not want to sign more paperwork. Nathan: I always turn down a medical excuse paper. John: why do we allow up until last day for withdrawals? Steve L: it was three weeks from end of semester. John: Still very late.

- d. PAC: PAC went over very well; as far as following the document – PAC not meeting as supposed to and haven't met with leadership. I would like PAC efforts in next 6 weeks to show leadership some progress.
- e. Professional Advancement (PAC) – None present from this committee.

V. Unfinished Business

- a. Administration Evaluations – that document should be ready for team to look over in January.
- b. Research Committee: John met with Chad to find out where the committee would sit; leadership acknowledges need; we need to follow what we started to have in stone. The other activity is the first Helena College Journal, to have a forum for disseminating papers. Steve L: would it make sense to make it a subcommittee under Faculty Senate: John: earlier discussion included faculty, staff and students. Nathan: MT 2-year school Research Day is planned for approximately 3rd Friday of April, research papers for any discipline are encouraged. This year's Research Day will be at Missoula College.
- c. Budget & future professional development ideas: Rick: let me know your ideas of how to use the money. Chad has given us the freedom to develop. Carry into January meeting.
- d. RRC new name: Institutional Effectiveness Committee. All people in room together; called the IE Committee; some will continue on that committee, others will be added; this may give us more implementation power. Joyce: meeting and discussed what the three prior committees had worked on. Members already selected. John: RRC disbanded; ten people chosen, one faculty. Others wanting to participate, contact Chad. Steve L: closed college council. Rick: Chad referred to it as a Task Force.

VI. New Business

- a. All items on agenda will be on next agenda.
 - b. New Advising: Joyce & Rick H.
 - c. Grad Apps: Kim
 - d. Promotion & Tenure: this is one of the last semester hard copies will be allowed.
 - e. Accreditation: January
 - f. Leadership & Faculty Communication Session: if I invite you, I want to rotate our faculty into sessions and build relationships.
 - g. New Computers: IT will request taking your computers and replacing onto new ones. Will happen during spring semester.
 - h. New domain name: May 1 starts, six months, to discontinue use of old name.
 - i. Foundation Fundraiser Feb 9th, 5-7 pm.
 - j. Social Gatherings for Spring: Rick wants more participation.
- VII. Good and Welfare – N/A
- VIII. Adjournment – Steve L: Moved to adjourn; Emmott seconded. At 1535.