



Faculty Senate Meeting Minutes
April 11, 2014
4:00 pm Don 120

Attendance: Steve Lewis, Tammy Burke, Deb Rapaport, Karmen Williams, Jan Campana, Barbara Yahvah, Mike Cronin, Ben Nickol, Karen Henderson, Robyn Kiesling, Joyce Walborn, Rick Henry, Nathan Munn, Shaun Scott, Tod Dumas, Bryon Steinwand, Becki Gibson and Joe Zimmerman.

- I. Call to Order - Meeting was called to order by Steve Lewis at 4:04 pm
- II. Approval of the Minutes (January 22, 2014) - Minutes were approved by all present, Mike Cronin moved and Ben Nickol seconded, minutes were approved as amended.
- III. Communications - None at this time.
- IV. Report of Committee
 - a. ASCR - Tammy -
 1. TAACCCT certificate discussion/approval for submission to OCHE - Denise gave a short background discussion on what the TAACCCT grant will provide. Valerie stated that there will be three certificates in machining, welding, and diesel technology. Valerie provided background information on these three certificates which had previously been approved by the ASCRC. Valerie explained that these certificates are easily transferrable into our AAS degrees or an AAS at other MUS Colleges. Valerie also explained that the grant will be providing funds to hire more faculty and get new equipment. OCHE has agreed to forward these to the BOR as soon as internal approval has been achieved. Steve inquired about entrepreneurship but we are not voting on that at this time as it is being forwarded to Missoula at this point. Mike moved the recommendation from the ASCRC be forwarded, Rick seconded, motion passed.

2. Barbara Yahvah - Business and Accounting Level 1 Requests - Barbara informed the group that in association with the tuning effort in both accounting and business the core courses were reviewed and refined. This led to retitling of four of the degrees/certificates and the addition of two new certificates. Rick asked if this would be recognized by other organizations to be considered with performance based funding and Denise did state that these certificates were designed to meet these criteria. Becki moved and Mike seconded, motion passed. In the interest of time items b, c, and d, were tabled.

- b. Professional Advancement (PAC)
 - c. Ad-hoc Faculty handbook
 - d. Ad-hoc By-laws
- V. Unfinished Business
- a. Policy explanation (Grade appeals, Academic Forgiveness, Class Attendance, Retroactive Withdrawal). Denise gave an update and explanation after a discussion with ECOS. She stated that in regard to the attendance policy that she does not feel comfortable approving this as a policy and adding it to the college catalog and that each faculty member is to put his/her own attendance policy in the syllabus. Retroactive withdraw will go in the catalog as recommended by the Senate. Regarding the Grade Appeal Policy that the Assistant Dean of Students is outside of the chain of command and should not be a part of this process as this person should not be judging what happens in a faculty member's classroom. Denise suggested that a Division Chair of another Division serve as the Chair and non-voting member of the Grade Appeal Committee as this person is in the chain of command. She also suggests that the Registrar may be asked to submit information to the committee but not sitting in the committee listening. Barbara inquired about the process and Denise explained that having this policy preserves the due process for both sides. Denise also provided an example to the group for clarification. In regard to Academic Forgiveness Policy Denise stated that she has multiple issues with this. She read the policy to the group and she stated that the way it reads to her is that the Academic Dean has no discretion and feels that this is not acceptable at this time and therefore it will not be added to the catalog and

this will be continued to be discussed. As the Senate has already voted on these issues no vote was required.

- b. By-law amendments discussion - Steve thanked Mike and Joyce for their hard work in regard to the By-Laws committee. Proposed amendment number one is being reviewed for the first time and will be voted on in the fall. Proposed amendment number two was reviewed by ECOS, Denise, and Mike and Joyce, if ECOS and the Senate recommend it the President could be renominated for up to but not to exceed three years. Rick asked if there would be a three year total limit and Steve clarified that no, the same person could be re-elected after a year of not serving. Mike stated that it was a good idea to avoid some sort of long-term dictatorship. Proposed amendment three is merely fixing some typographical errors. This is the first reading of these proposals and will all be voted on in the fall. The nursing faculty stated that Nursing Program Director should stay the same for consistency and not be replaced with Director of Nursing.
- c. Course Terminology discussion (arranged/petitioned, multi-instruction, hybrid, online, independent study, internship, self-paced, special topics) (awaiting further information)

VI. New Business

- a. Testing center/Accommodated testing discussion - Denise stated that there may be a testing center instituted in the fall and asked for a recommendation by the group to move forward. Nathan expressed his concern regarding the accommodations that are being rewarded but the group agreed that this was not the point of the discussion and that this would be dealt with in the future. The Senate agreed that a formal recommendation be made to administration for use of the current testing center or application for a grant similar to what Great Falls does in order to secure a testing center.
- b. Guidelines for Posthumous degree award. There should be some guidelines or a policy regarding this issue. Steve stated that we will look at Missoula and we will have this discussion again in the fall. Barbara stated that this was the first one that we have ever had but agrees that a guideline/policy should be implemented.

- c. Library Naming committee member....need to replace Nathan. - Leadership voted on the recommendation of College Council to have a specific Naming Committee which will be instituted in the fall. Therefore we do not need a committee member needed to replace Nathan.
- d. Academic Integrity statement discussion (time permitting)
- e. Disruptive student removal policy discussion (time permitting)
- f. Next Senate meeting

VII. Good and Welfare (Q & A Denise)

VIII. Adjournment - Becki moved we adjourn and Karmen seconded. Meeting was adjourned at 5:17 pm.