



Faculty Senate Meeting Minutes
Monday October 14, 2013
4:00 pm Don 120

Attendance – Robyn Kiesling, Rick Henry, Karen Raphael-Conley, Chris Matson, Mike Cronin, Harold Kelley, Karen Henderson, Barbara Yahvah, Ben Nickol, John Hartman, Bryon Steinwand, Karmen Williams, Dave Jones, Della Dubbe, Joe Zimmerman, Victor Shchuchinov, Tod Dumas, Steve Lewis, Shaun Scott, Rick Purcell, Bruce Broesder, Tammy Burke

- I. Call to Order – Meeting called to order by Steve at 4:08.
- II. Approval of the Minutes (August 23, 2013) – Karmen moved the minutes be approved, Robyn seconded, minutes passed with changes.
- III. Communications – Steve has moved these to Good and Welfare. He stated that in College Council it was advised that if anyone is traveling to and from the airport that they fill out a travel form. This protects faculty when traveling back and forth to meetings etc. Chris asked if this covers for all traveling on specific dates and Steve stated that if it is just from campus to campus specific dates do not need to be included. Harold stated that this is a common thing for those working at the Airport Campus and this is just a safety measure.
- IV. Report of Committee
 - a. ASCR
 - b. Professional Advancement (PAC) – Steve announced that we had a member of this committee regrettably resign from this committee. Shaun Scott and Glen Ziegler are currently on this committee and another member is needed. This committee has not met yet but will be meeting soon to advise those pursuing tenure or promotion.

- c. Ad-hoc Faculty handbook – This committee is meeting for the first time tomorrow and will be reporting in the future.
 - d. Ad-hoc By-laws – Mike Cronin, Joyce, Karl, and Steve are in charge of updating the bylaws. Mike stated that if you have bylaw amendments that you wish to be pursued you do not need the committee, but Mike is currently working on the working version of the bylaws so he would be happy to entertain any suggestions that anyone might have.
- V. Unfinished Business
- a. Grade appeals procedure discussion (awaiting further information) – This item is tabled at this time for further discussion.
 - b. Course Terminology discussion (arranged/petitioned, multi-instruction, hybrid, online, independent study, internship, self-paced, special topics) (awaiting further information) – Steve discussed that this has been previously touched on but Karen stated that this needs to be discussed with Faculty Senate and this should be something that is voted on by the Senate and Steve agreed. This item is also tabled at this time for further discussion.
 - c. Process of articulation agreements – Steve stated that during the discussion with President Engstrom that tuning/articulation and transfer initiative are two different issues. Steve asked if there was any further discussion on this. He also stated that this is most likely a discussed held by the Vice Presidents and/or Deans. John stated that the tuning process is supposed to be faculty driven by the different colleges collaborating which is actually just fine tuning of the transfer initiative. Business is being addressed first and we can expect further discussions in this area.
 - d. Proposed name change of the Library (awaiting further information) - Steve spoke with Nathan prior to the meeting and this is in the process of going through Staff Senate and is currently being worked on, no new information.
- VI. New Business
- a. Class Scheduling Recommendation (see handout) – Steve handed out the information regarding scheduling that was voted on by ECOS. Steve is voicing that there be a recommendation that our schedules should not be dictated to us.

ECOS is presenting this to the Senate to be passed as a recommendation. If this is passed then three members of ECOS will present this to Denise, the Academic Dean. John moved to approve the class scheduling recommendation and Mike seconded. Steve asked for further discussion. Harold expressed concern that this may not be put into place but as a united Senate we have a presence and should have a say in this process. The vote was taken and by majority the vote passed.

- b. Next Senate meeting (week of 11/18....Friday 11/22 @ 4pm at the Airport campus?) – It was decided that either Friday the 22nd or Wednesday the 27th may be potential days for the next meeting and Steve will send out a meeting request.
 - c. Website presence - Mike stated that in the past there was a faculty website. Barbara stated that at other colleges the Faculty Senate may be accessed by the Faculty but not the general public. She also stated that in the past minutes were kept on the H: drive. Steve stated he would talk to Jeff Block and determine what type of presence we should have.
 - d. Faculty Social – Rick suggested that potentially after the next Senate meeting we either have lunch or after work meeting/gathering and everyone agreed this was a good idea. Steve asked if anyone had any ideas in regard to location to let him know.
- VII. Good and Welfare (Q & A Denise out of town) – Robyn asked that we consider a change at the end of the second summer session to Microsoft Office 2013. She stated that IT is ready to do this switch at any time but this affects her classes to a large extent and as a faculty issue we are to decide when this is happening. Shaun Scott agreed with Robyn that at the end of the summer session is the best time. Windows 8 may also be an option but she stated that we do not have to change to eight. Robyn moved that we switch to Microsoft Office 2013 at the end of the summer session and John seconded. Steve asked if there was any further discussion. All were in favor, motion passed, and recommendation will be made on Robyn’s behalf.
- VIII. Administration asked if someone from the faculty could sit on the calendar committee. Steve asked that any interested parties email him to be on that committee.
- IX. Harold stated that a number of the construction programs have been put in moratorium due to lack of numbers. He is concerned that there may be some

leadership changes and there has been a lot of misinformation and that the faculty does not have a strong presence. He also stated that the division chairs are not part of leadership and his concern is that there is no presence for faculty on leadership. ECOS will discuss trying to get division chairs reinstated back to leadership and continue this discussion at the next Senate meeting.

- X. Adjournment - Karen moved we adjourn and Karmen seconded. Meeting was adjourned at 5:06 PM.