

11/6/19 - Safety Committee

Attendees: Valerie Curtin, Tommi Haikka, Therese Collette, Christy Stergar, Tony Rogers, Bridget Guerin, Maia Zelenak, Tammy Burke, Melissa Mousel, Melanie Heinitz, Mike Hausler, Emmett Coon.

We are still should meet even if Val is not attending. An agenda is needed prior to the meeting, so we can continue to meet.

We are an official committee, so we need to post official minutes through IT

Email with the subject line "Please read important notice" - 5% of drivers needed to keep the state insurance discount, November 27, 2019. The email should include this training is highly recommended if you are driving for Helena College.

Mike H.: Power outage- Regroup is the alert notification to all employees and students. Because of the power outage, Regroup has been put on hold for a couple of weeks. Donna and Mike are the contacts on this system. We share the program University of Montana owns.

The "Bomb Threat" caused a second look at the ability to contact the commission office. MUS now have cell phones that they can be contacted. The commission office must make the call to close the school. Helena School District will now be contacting Helena College and Carroll College to notify them on emergencies. Under age, students on campus must be notified through their programs.

The earthquake drill did not occur last week. Val would like to the Regroup to be online before the earthquake drill.

Opt-in publicity needed for the students & employees. The timeline is short for this semester. Hardware was lost during the power outage

Power outage: HC has a large area without natural light. Headlight and flashlights needed.

Budget for Safety to purchase - Safety Smart Lighting Funds – Therese

We need emergency lightening throughout the buildings. Assessment needed of where the lights should be placed. Backup generators needed to over the loss of six-figure equipment. Placement of backup generator. We stand to lose more than the cost of a generator.

Val is going to check with HC insurance for the loss of equipment. Mike will get the cereal number to Maia to see if there is any book value left on the servers.

Light are reset outside for Standard Time, thank you to Tommi for his prompt action.

Additional camera needed, Tommi has requested. Consider an enterprise solution. Cameras have a week worth of film storage, and then it erases. Look for grants and plan our budgets accordingly.

CDW-G cameras should be purchased and installed.

Next Meeting:

1. Updates on IT items
2. Emergency Protocols – One Drive Link – Val will send it out.

We will not be doing a earthquake drill before the end of the Fall 2019 (Academic Calendar – one fire drill per calendar year)

December 19 – Noal Petty: De-escalation Training.