

Safety and Security Committee Minutes

Friday October 30, 2015

Start Time: 11:02 am

Attendees: Matthew, Wyatt, Roger, Gordon, Jan, Russ, Matt, Barb, Elizabeth, and Donna

Matt passed out a bulleted list of items to cover in today's meeting.

Matt: Looking into the Rave Guardian mobile application. This is a campus safety application that can be used by all staff and faculty on their cell phones to know when there is an emergency on campus.

- Matt and Roger (anyone else who would like to join) are watching a webinar on Rave Guardian on 11-12-15 to help determine the pros and cons to the application.
- Matt wants to watch the webinar before deciding on panic buttons.

Matt: College Council wants us to determine the exact locations for panic buttons.

Jan: Is there anyone in the MUS system that has background in this area?

Matt: No.

Matthew: I think we need to talk to law enforcement.

Jan: Russ, would you have any contacts?

Russ: When it comes to panic button locations, College Council did not feel comfortable determining the locations. They want to leave this up to the Safety and Security Committee.

Barb: College Council wants you, as a committee, to tell us where they should be.

Elizabeth: We need to look at the environment to determine where the buttons need to be.

Russ: Each environment is different, we need to decide what will work for our campus.

Jan: We should put buttons in an open space area (near AEDs)

Barb and Elizabeth: We cannot put the buttons in open areas.

Russ: Look at places that are busy or places that are not very busy. Must determine the criteria.

Jan: Look where people are coming into the building.

Elizabeth: I disagree with putting panic buttons in 119 and the nursing area because more than one button would have to be necessary. What good is a button that is not near your area where there is a problem?

Russ: The Rave application would be a better option in the Faculty area, than panic buttons. Can buttons be justified for every person?

Matthew: I still think that the Lewis and Clark County Police need to be called and brought in to get some advice. They should be able to do a walk-through and give some insight into what we could do.

Russ: If we bring in the police, we need to have set perimeters/questions for them.

Matt: Let's decide as a group where the best locations are for the buttons for each campus.

Donaldson

Airport

Library

Front entrance-Bridget's office

Bookstore

Bookstore

Cashier

Resale Shop-Gordon's area

Access to Success

Instructor offices (?)

Faculty

Labs (?)

Maintenance Carts (?)

Matt, Wyatt, and Gordon will talk to instructors to help determine if and where panic buttons need to be put in the offices and labs at Airport Campus.

Matt: Installations to begin on School Safe Door locking devices from Maintenance starting next week. Maintenance will start in the Faculty area first.

Matt: On Friday November 6, 2015 we have our Active Shooter meeting with Dean Bingham—I encourage you all to be there for this important meeting.

Matt: October 21st was the Shake Out and we had our earthquake drill. I did not participate because I was walking through the hallways to see how people responded.

- Student center and common areas did not hear emergency
- Look into speaker to broadcast the emergency

Elizabeth: Library and student support heard the message and took appropriate cover.

Matt: Safety committee will be doing some training on emergency preparedness and response.

Elizabeth: OCHE requested we get safety information out to the campus and this is why I sent the email. Dean Bingham encouraged SGA to do training.\

Matt: A fire drill needs to get set up.

- Do we want a surprise drill or scheduled drill?
- How to do an assessment with an unplanned drill:
 - Craft a message to send campus wide of to respond to a fire drill
 - Then have a drill in the near future
- An assessment is required during the drill to determine where extra training is needed.

- Address the training, then have another drill

Russ: We need to focus on training—this is the most important area

End Time: 12:05 pm