

Safety and Security Committee Minutes

Thursday, July 16, 2015

Attendees: Wyatt, Roger, Matthew, Donna, Barb, Matt, Ann

Start Time: 2:05 pm

May 20th Minutes Review:

- Discussed window films for both campuses (Donna is researching)
- Panic buttons (In Leaderships' hands)
- Betsy Coffee – Security/Emergency phrase
- Safety hazards at Airport Campus (look to see if a tour can be arranged)

Key Points:

Risk Management and Tort Defense (RMTD) – Matt met with them to discuss funding for safety equipment

- Almost \$4000 to be paid by RMTD--funding for steel rails on the Donaldson roof
 - Maintenance is responsible for the labor

Airport Campus

- Pour a concrete slab and cut into the metal fencing to get a new stair case between Diesel and cold storage
- Drainage system at Airport Campus is not functioning properly
 - Fix drainage system to prevent sidewalk and portion of the parking lot (near disabled parking) from flooding during rain or snow

Tip from Matt:

- **If someone is doing something they are not supposed to do, stop them, get Matt, or tell another member of the Safety and Security Committee**

Matt:

- Lock-out-tag-out meeting (thinking about putting this class on for committee)
- Need to have fire drill
- Signed up for October earthquake class/drills (Shake-out)
 - Need to have more drills to get students and staff aware of the danger
 - More practice equals more preparedness

Roger: Need to test emergency lighting

Question from Matthew: Have we ever had security personnel come in to tell us what our biggest threats are?

- Answer: No, this has not been done.
- Response from Matthew and Matt: Do an evaluation on both campuses to determine the biggest threats to both campuses (Committee agreed)

Matthew: An active shooter is our biggest threat--Committee agreed with this opinion

End Time: 2:50 pm