

## **Safety and Security Committee Minutes**

Wednesday May 20, 2015

**Attendees:** Roger, Matt, and Donna

**Start time:** 2:05 pm

### **Key Points:**

- Discussed window films for the windows on the campuses. We all really liked the EZ Window Cover.
- Donna will look up more information on this particular window cover.
- Panic buttons are being looked at again and may end up putting three buttons in. One at Mary Twardos' desk, Ali Young's desk, and in the cashier's office.
- A name with "coffee" in it identifies there is a problem.

### **State Safety Inspector Discussion**

- State Safety Inspector came in and did a walk-through with Matt.
- The AP Campus needs new blow guns.
  - Current ones have too much PSI
    - \$17.48 Coilhose Pneumatics TYP-2500 CS
    - \$34.95 Coilhose Pneumatics TYP-3800 CS
    - Both are on Amazon and the \$17.48 is the one recommended by the State Inspector
- There is about \$10,000 in safety money from the Work Comp people via Russ
- A single man lift is needed for the AP Campus-currently we have one and are moving it back and forth between campuses.
  - Looking at getting a used single man lift for about \$8,500.
- Fall protection is needed on Donaldson Campus roof--Roger is working on this.
  - Falling chances are increased because of lack of protection.
  - Currently we are roping off with a harness.
  - Matt wants to check to see if Work Comp people can pay for this.
  - Matt also wants to try and make our own materials for the fall protection, rather than purchasing items.
- State Inspector also revealed that the machine shop at AP Campus is missing clear plastic shields.
  - Matt states that his main concern is that the students need to be protected.
  - Matt is going to look into purchasing plexy glass.
  - Machining department should pay for this or else Matt will speak with Val Martinez.
- Matt wants to take the committee on an AP Campus tour to discuss ideas on how to make the campus safer.

- Matt would like to put on and teach a Lock-Out-Tag-Out class for the committee to attend.
- Need to look at the cost of putting a parking speed bump in.
- Matt will determine who will do this and have that individual meet with a contractor.

**End time:** 3:30 pm