

## DEAN'S CAMPUS ADVISORY COUNCIL AGENDA

WEDNESDAY, NOVEMBER 30, 2023

Virtual Meeting Every Fourth Wednesday at 1:30 to 3 p.m.

### MEMBERS:

- **Sandra Bauman**, Dean/CEO
- **Tricia Fiscus**, Asst. Dean of Admin. Affairs
- **Valerie Curtin**, Exec. Dir. Compliance/Fin. Aid
- **Jessie Pate**, Dir. IR/Effectiveness
- **Abigail Rausch**, Director of Marketing, Communication, and Alumni Relations
- **Robyn Kiesling**, Exec. Dir. Gen Ed & Transfer
- **Sarah Dellwo**, Exec. Dir. Enrollment
- **Stephanie Hunthausen**, Exec. Dir. CTE/DE
- **Paul Nicholson**, Fac, Senate Pres.
- **Anna Ebert**, Staff Senate President
- **Ryan Loomis**, Director CEC, SBDC
- **Debra Rapaport**, Director of Nursing
- **Emily Schuff**, Director of Student Life
- **Nick Worsley**, ASHC President
- **Mel Ewing**, CIO
- **Paige Payne**, Exec. Asst. to the Dean/CEO (recorder)

### Mastermind Discussion

- **Questions/Comments on area updates?**
  - \$4700 was raised on Giving Tuesday for the HC Stars Scholarship. The goal is \$6000 and will be reached by the end of December. \$4500 was donated from Intrepid Credit Union.
  - The "First Thursday" event funds will go to the scholarship fund.
- **Approve 20221026 Minutes**
  - Tricia Fiscus motioned to approve the minutes. Valerie Curtin seconded the motion. Approved.
- **State of the College Planning, Tuesday, December 20. Lecture Hall and Teams.**
  - Cosmetology – RK
  - Academic Articulation Highlights – RK
  - Campus Data - JP
  - Budget Comparisons - TF
  - Year Seven NWCCU Visit - JP, SB
  - BOR meeting in March - SB
  - Review SOC Process - SH
  - Perkins Grant Updates – SH
  - Montana Future at Work - SH
  - Student Life - ES
  - Professional Development - JP
  - Safety Committee – TH
  - Facility Upgrades - JR
  - Cybersecurity - ME
  - eLearning and LMS changes in the next year. AK
  - Faculty Senate Update - PN
  - Staff Senate Update – AE
  - Work Smarter Initiatives & UM Affiliates

- Facility Use & Planning – RL & SB
- ASHC Updates - NW
- Each DCAC representative and presenter will provide a written update to distribute to the campus before the SOTC. Updates are due to Paige by December 14.
- Highlighted lines will be presented at the SOTC
  
- **March BOR 2023 Update**
  - The meeting dates are March 8 and 9, 2023. The Commissioner’s office asked if it was possible to move the dates to March 15 & 16 to coordinate it with legislative events. Update: Dates are March 15 – 16, 2023.
  
- **November MSU BOR Update**
  - Employees have a 4-month wait instead of 6 months to use a tuition waiver for two people in a family. The waiver gives a 50% discount. In the past, an employee had to wait 5 years for the second dependent to use the waiver discount.
  - LRBP listed funds for the Art House, HVAC, and the purchase of an airplane hangar adjacent to our campus and funds to upgrade the existing hangar to promote avionics and entice businesses.
  - Wage increases of 4% each year of the biennium. A one-time lump sum payment also.
  - The remote work policy was approved allowing remote work. HC’s policy works well with the new policy.
  - No increase in health care costs.
  
- **Microsoft Forms vs. AccessGov update – VC**
  - AccessGov will be canceled, saving \$400/month.
  - The Grad App is still being used. Val will drop the software at the end of December.
  
- **Reminder SOC number is 447-6991 – VC**
  - The number is forwarded to the SOC’s cell phone.
  
- **Veteran Certifications – VC**
  - The notification of intent form is due before December 23, 2022. The software that certifies the credits is offline in January. If the form is not in by the deadline, the benefits will be delayed.
  
- **Certification/Professional Licensing fees – VC**
  - A new AY23/24 regulation requires the cost of any certifications and/or licensing fees to be calculated into the cost of attendance (COA) for federal aid. Valerie needs to know the cost of any certifications and/or licensing fees to calculate the COS for aid offers. It includes any exams/certificates, or licensing fees a student must pay out of pocket after graduation to qualify for a job. The new process customizes financial aid for each student. Aid offers to go out at the end of December.