

DEAN'S CABINET MINUTES
THURSDAY, SEPTEMBER 10, 2026

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

CABINET MEMBERS:

Table 1: Cabinet Members

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| • ☒ Sandra Bauman , Dean/CEO | • ☒ Robyn Kiesling , Exec. Dir. Gen Ed & Trans |
| • ☒ Kelley Turner , Operations | • ☒ Sarah Dellwo , Exec. Dir. Enrollment |
| • ☒ Stephanie Hunthausen , CTE & DE | • ☒ Abigail Rausch , Director of Marketing ... |
| • ☒ Valerie Curtin , Exec. Dir. Compliance/FA | • ☒ Cari Schwen , Exec. Director of Fiscal Svc |
| • ☒ Jessie Pate , Dir. IR/Effectiveness | • ☒ Paige Payne , Executive Assistant |
| • ☒ Lee Fossum , Exec. Dir. IT & Banner Admin | (recorder) |

Mastermind Discussion:

- **Beartooth Signs**
 - Discussed early wayfinding planning.
 - Discussed using a three-digit option or four-digit option for room assignments. All changes will have to be changed in Banner and IT for the doors.
 - Color coding per department
 - *Sign Agent* is a working sign inventory that is a shared record of locations and sign content.
 - Can be used by maintenance to include fire extinguishers, etc.
 - There will be survey QR codes around both campuses to collect information.
 - History wall idea on both campuses discussed.