DEAN’S CABINET MINUTES
FEBRUARY 26, 2024

Helena College Mission:
Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

CABINET MEMBERS:

- ☒ Sandra Bauman, Dean/CEO
- ☒ Kelley Turner, Exec. Director of Operations
- ☒ Stephanie Hunthausen, Exec. Dir. CTE & DE
- ☒ Valerie Curtin, Exec. Dir. Compliance/Fin. Aid
- ☒ Jessie Pate, Dir. IR/Effectiveness
- ☒ Mel Ewing, CIO
- ☒ Robyn Kiesling, Exec. Dir. Gen Ed & Transfer
- ☒ Sarah Dellwo, Exec. Dir. Enrollment
- ☒ Abigail Rausch Director of Marketing ...
- ☒ Cari Schwen, Exec. Director of Retail Services
- ☒ Melanie Heinitz, Executive Assistant & Office Manager (recorder)

Holiday-no Cabinet Mtg.:2/19/2024

Pre-Read:
- Policy 400.8 - Protection and Safety of Minors in College Programs (SB)
- eLearning & Faculty Development NAPR DRAFT Cabinet
- Special Retention Initiatives NAPR DRAFT Cabinet

Mastermind Discussion:
- Strategy Time (8:30-9:00) Program Reviews:
- Approve Minutes: Deferred
- Questions on Updates: None
- SOC Update: None
- CARE Updates: None
- Policy 400.8 (SB) – Adding this to the next agenda as time was spent.
- Discuss eLearning & Faculty Development Program Review
  Program reviews: NAPR – eLearning & Faculty Development 2023-2024
  o The Cabinet reviewed and prepared their initial finding
- Discuss Special Retention Initiatives Program Review
  Program reviews: TRIO/Retention Initiatives 2023-2024
  o The Cabinet reviewed and prepared their initial finding
- NWCCU Evaluators: The NWCCU is always looking for evaluators if any Cabinet members are interested.
- Meet Carie Kelly: Valerie had Carie share a bit about herself with the Cabinet.