

CAMPUS ADVISORY COUNCIL

Minutes

Helena College – 07/20/2017

COUNCIL MEMBERS IN ATTENDANCE:

- ~~Brian Obert~~, MBAC
- ~~Bryan Page~~, Dept of Labor & Industry
- Carol Rule, Helena Job Service
- Colin Irvine, Carroll College
- Doug McBroom, Dept of Transportation
- Erick Anderson, Placer Motors
- Gene Walborn, Dept of Revenue
- ~~Greg Upham~~, Helena Public Schools
- Lisa Cordingley, Helena Education Foundation
- ~~Rick Hays~~, Community Volunteer
- Tiffany Ferguson, Northrop Grumman

HC STAFF/FACULTY IN ATTENDANCE:

- Jane Baker, Interim Dean/CEO
- Chad Hickox, Associate Dean of Academics
- ~~Elizabeth Stearns Sims~~, Assistant Dean of Student Affairs
- ~~Russ Fillner~~, Assistant Dean of Fiscal & Plant
- Robyn Kiesling, Gen Ed & Transfer Division Chair
- ~~Tammy Burke~~, Trades & Technology Division Chair
- Barb McAlmond, Director of Marketing
- ~~Della Dubbe~~, Director of Library Services
- Mary Lannert, Director of Continuing Ed
- Sandy Sacry, Director of Nursing
- ~~Sarah Dellwo~~, Director of Admissions & Records
- ~~Valerie Curtin~~, Director of Financial Aid
- ~~Quinn Kurokawa~~, Student Senate President
- Brenda Johnson, Staff Senate President
- ~~Rick Henry~~, Faculty Senate President

Recorder: Summer Marston, Assistant to the Dean/CEO

INTRODUCTIONS

Attendees introduced themselves beginning with Interim Dean/CEO Jane Baker who will be heading Helena College until early January. New CAC members in attendance were Colin Irvine from Carroll College and Erick Anderson from Placer Motors. The third new member, Greg Upham, was unable to attend the meeting.

OLD BUSINESS:

TOWNSEND EDUCATIONAL SITE – BRANCHING OUT TO OTHER COMMUNITIES

Townsend School Board voted in favor of Helena College offering college courses at the high school, superintendent was supportive, seemed to be a lot of demand. Had hoped to offer classes starting January 2017, but waiting on US Department of Education program participation unit (PPA). Waiting for the PPA updating the HC Dean/CEO to clear; the College will then submit for Townsend educational site. Hope to offer classes January 2018, including business, foreign language, writing, math, accounting, and computer tech.

PARTNERING WITH YMCA FOR STEM PROGRAMMING UPDATE

HC is engaging in early conversations with YMCA regarding a partnership to offer STEM courses in existing YMCA summer camps, utilize Helena College science labs, and engage faculty, possibly even to have a biology instructor at Camp Child. Hope to have something for next summer. Meeting with YMCA next week.



HELENA COLLEGE FOUNDATION FUNDRAISER UPDATE

Jane encouraged Advisory Council members to help promote the raffle; drawing to be held August 1, 2017.

LIGHTBOARD UPDATE

HC utilized money from the TAACCCT 3 and IV grants to purchase Lightboard and one-button studio materials. Lightboard is similar to a standalone whiteboard, but made with architectural glass. Hooked to a computer that films through the board and reverses the image. One-button studio allows a user (faculty, student, etc.) to record video with the push of a button. Will help with online instruction, allowing faculty to better tailor instruction. Will be used to offer for Nursing modules to deliver high quality nursing instruction to people in rural areas. Could be used by students for courses such as Public Speaking in a hybrid or online format. It may also be available for the general community to use.

ENROLLMENT UPDATE

Chad handed out an enrollment dashboard (Addendum 1) and explained key points. *Final Census Student FTE* up this spring over prior. *Student Credit Hours Passed* up. Slipped slightly in *Development Student Credit Hours* over prior year, but had been unusually high then. HC has been offering developmental courses as corequisites, allowing students who require developmental to take college level during the same semester. Beneficial to the student, and more are availing themselves to this now, but it may be skewing the numbers. Math pathways also caused a shift as students now take classes more closely related to their field; these courses may not require developmental prerequisite. *Course Capacity Attained* down which means higher cost per student, but lower student-to-instructor ratio, which is better for instructional experience. HC is working to improve *Developmental Writing* and *Developmental Math Completion Rates*. Supportive resources are in place, but working harder to ensure students are utilizing them. Continuing with Math Lab, planning to do one for writing. *Online Course Completion Rate* dropped slightly, but only measures fully online courses with face-to-face comparison. The College has hired a new Director of eLearning to improve the student experience and provide resources and support to students and faculty. This position existed a few years ago, but was rolled into job duties of one of the librarians. *Internship Course Completion Rate* down from 100%, but likely just because some have not completed yet.

COMMUNITY CLINIC, BRYANT SCHOOL, DAYCARE UPDATE

Plans are in the works for a new Bryant School. Chad has been attending the community meetings to represent the college, and there has been discussion of possibly putting the proposed community medical clinic in Bryant School. PureView would still staff it; may apply for federal grants to help fund. Commissioner Andy Hunthausen remains supportive. Would still be a clinical site for HC Nursing students. May lead to some type of childcare / early childhood development. These would help create a true community center.

HOUSING ON HOLD

Russ gave a brief update on the potential student housing discussed at prior meetings. During the legislative session, MSU had proposed legislation to make public/private partnerships easier. That legislation did not pass. Current laws restrict public/private partnerships involving property. MSU may propose again in the next session, and Helena College may seek local support, such as testimony. Helena College Foundation is working to build a corpus, may run a capital campaign at some point. Colin Irvine stated he will look into Carroll College's housing to see if there is something the two institutions could partner on.

VIDEO TESTIMONIALS, PROMOTIONAL YOUTUBE OR FACEBOOK VIDEOS, ETC.

Helena College produced television commercials with students talking about their Helena College experience and their next step. Student ambassadors have been very successful. Students feel more free to share their thoughts with other



students than with staff. Will have two half-time and two full-time ambassadors this fall; hours and assignments tied to ambassador duties. Instagram has also blossomed.

NEW BUSINESS:

LONG RANGE BUILDING PROGRAM

The University System is beginning the process for the 2019 legislative session. HC is starting to determine priorities. HC has proposed a Health and Human Services building (to house Fire & Rescue, Nursing, noncredit Continuing Ed, Early Childhood Development, etc.) in the last two sessions; hopefully it will be considered for 2019 session. Another project that would be of benefit to the College is a large airplane hangar. HC received a 727 as a donation, but without a large enough building, it must sit outside which limits its use to the aviation program. Would like to have a large hangar to house aviation, allowing the aviation program to build into more commercial. It would also free up current aviation space for other programs like machining. Space is an issue, so it may need to be done on airport property or ultimately may require a different location. Campus Advisory Council members discussed the mall as a possible location for HC programming.

Helena College has plans to partner with Helena Regional Airport and Helena fire departments to build a tower out of shipping containers at the airport campus for the Fire & Rescue program. However, this project is currently hold because of increase in cost of containers. Holding and watching prices.

Russ requested CAC members share ideas and suggestions with the College for possible inclusion on the list of priorities. As HC creates the list, Leadership will bring it back to Campus Advisory Council for input.

ADJOURNMENT

Interim Dean Baker thanked the CAC members for attending the meeting and to contact the campus with any comments or suggestions pertaining to any topics discussed.