

## DEAN'S CAMPUS ADVISORY COUNCIL MINUTES

MONDAY, AUGUST 5, 2024

First Monday of the month from 2:00 to 3:00 p.m.

DON 131

MEMBERS:

<ul style="list-style-type: none"> <li>• <input checked="" type="checkbox"/> <b>Sandra Bauman</b>, Dean/CEO</li> <li>• <input checked="" type="checkbox"/> <b>Kelley Turner</b>, Exec. Dir. Of Operations</li> <li>• <input checked="" type="checkbox"/> <b>Cari Schwen</b>, Exec. Dir. Fiscal Services</li> <li>• <input checked="" type="checkbox"/> <b>Valerie Curtin</b>, Exec. Dir. Compliance/Fin. Aid</li> <li>• <input checked="" type="checkbox"/> <b>Jessie Pate</b>, Dir. IR/Effectiveness</li> <li>• <input checked="" type="checkbox"/> <b>Abigail Rausch</b>, Director of Marketing</li> <li>• <input checked="" type="checkbox"/> <b>Robyn Kiesling</b>, Exec. Dir. Gen Ed &amp; Transfer</li> <li>• <input type="checkbox"/> <del>Sarah Dellwo</del>, Exec. Dir. Enrollment</li> <li>• <input type="checkbox"/> <b>Vacant</b>, Dir. Library Learning Hub</li> <li>• <input checked="" type="checkbox"/> <b>Ann Willcockson</b>, Dir. TRIO &amp; Retention</li> <li>• <input type="checkbox"/> <b>Vacant</b>, Dir. Of Facilities &amp; Maintenance</li> </ul>	<ul style="list-style-type: none"> <li>• <input checked="" type="checkbox"/> <b>Stephanie Hunthausen</b>, Exec. Dir. CTE/DE</li> <li>• <input type="checkbox"/> <del>Paul Nicholson</del>, Fac. Senate Pres.</li> <li>• <input checked="" type="checkbox"/> <b>Melissa Mousel</b>, Staff Senate President</li> <li>• <input checked="" type="checkbox"/> <b>Jeri Bucy</b>, Director CEC</li> <li>• <input type="checkbox"/> <del>Jason Grimmis</del>, Director of Crisis &amp; Emergency Management/UM Affiliate</li> <li>• <input type="checkbox"/> <del>Seth Roby</del>, Gen. Ed. Art Instructor</li> <li>• <input checked="" type="checkbox"/> <b>Amy Kong</b>, Dir. eLearning &amp; Faculty Dev.</li> <li>• <input checked="" type="checkbox"/> <b>Debra Rapaport</b>, Director of Nursing</li> <li>• <input type="checkbox"/> <b>Vacant</b>, Director of Student Life</li> <li>• <input checked="" type="checkbox"/> <b>Mel Ewing</b>, CIO</li> <li>• <input checked="" type="checkbox"/> <b>Melanie Heinitz</b>, Exec. Asst. &amp; Office Manager (Recorder)</li> </ul>
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### Pre-Read(s):

### Mastermind Discussion:

- **Review Minutes by August 6, 2024**
- **Questions on Updates?**
- **Items needed for advertising screens:**
  - TV Screens – updating for start of the school year, send Abby anything you'd like to see on the TVs
- **Discussion of planning/data review calendar:**
  - Data from CCSSE
  - What areas of data are needed
  - Review forms under student success data that already exist
  - Academic Planning
  - Percent spent in late November or early December
  - Strategic Plan check-in
  - Reviewing enrollment data by program
  - What programs need data
  - Budget Reports
  - Fee Review – currently – changes needed
- **Training on GrizMart and new procurement processes:**
  - New Punchout information on Requisition Forms
  - Approving cart procedures in GrizMart handout given
- **Revisit the Ground rules:** Deferred
- **Area Updates:** Noted on Agenda
- **Library updates/plans:**
  - Coverage for short-staffed in LLH, working on coverage.