

DEAN'S CAMPUS ADVISORY COUNCIL MINUTES

WEDNESDAY, JANUARY 25, 2023

Virtual Meeting Every Fourth Wednesday at 1:30 to 3 p.m.

MEMBERS:

- Sandra Bauman, Dean/CEO
- Tricia Fiscus, Asst. Dean of Admin. Affairs
- Cari Schwen, Exec. Dir. of Fiscal Services
- Valerie Curtin, Exec. Dir. Compliance/Fin. Aid
- Jessie Pate, Dir. IR/Effectiveness
- Abigail Rausch, Director of Marketing, Communication, and Alumni Relations
- Robyn Kiesling, Exec. Dir. Gen Ed & Transfer
- Sarah Dellwo, Exec. Dir. Enrollment
- Stephanie Hunthausen, Exec. Dir. CTE/DE
- Paul Nicholson, Faculty Senate Pres.
- Kyra Merchen & Anna Ebert Staff Senate Pres.
- Ryan Loomis, Director CEC, SBDC
- Debra Rapaport, Director of Nursing
- Emily Schuff, Director of Student Life
- Mel Ewing, CIO
- Paige Payne, Exec. Asst. to the Dean/CEO (recorder)

Mastermind Discussion

- Jessie Pate is chairing the meeting. Sandy is out of the office.
- **Approve 20221130 Minutes:**
 - Val Curtin moved to approve the minutes. Robyn Kiesling seconded the motion. The minutes were approved.
- **March BOR 2023 Update**
 - Working with OCHE to set up the BOR meeting.
 - Parking spots in front of Donaldson will be reserved for OCHE and Regents.
 - Pre-meetings on Tuesday, March 14, 2023, at the APC.
- **Ryan Loomis CEC Presentation**
 - Job Site Ready
 - CDL /Accelerate Montana
 - Testing Software Updated
 - Online Banking Teller Course
 - Work Skills Training – American Jobs for American Youth
 - Well Drilling Apprenticeship/Certification
 - SBDC is growing and has 120 clients in the area of three counties. Using the Business-to-Business connection.
 - CEC courses.
 - Massage Therapy
- **Discuss Printing Procedures (ME):** Tabled – Mel is not in attendance.
 - What is our campus-wide printing procedures and how can HC reduce the amount of printing on campus to lower the cost of paper, ink cartridges, and service repairs?
- **NARCAN (ES & VC)**
 - There have been several overdoses in the area resulting two deaths from fentanyl laced drugs.
 - HC will send out a PSA to students soon to connect them to the county information and connect with other community resources as a Clery alert.
 - UM legal is evaluating the situation.

- NARCAN nasal spray reverses an opiate overdose. NARCAN training will be offered soon if approved by UM to educate the staff, faculty, for information and to mitigate risk.
- **ASHC: Call for faculty help recruiting senators at large (ES & NW)**
 - ASHC is looking for senators. The next meeting is in DON123 at 12:30 p.m. on Thursday, Jan. 26.
 - Nick Worsley will craft an email and send it to Gen Ed, CTE, and Nursing Directors, to forward it out to the faculty.