

**CAMPUS COORDINATING COMMITTEE MINUTES
MONDAY, MARCH 2, 2026**

First Monday of the Month from 2:00 to 3:00 p.m.
DON 207

Table 1: Campus Coordinating Committee Members

<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Sandra Bauman, Dean/CEO • <input checked="" type="checkbox"/> Kelley Turner, Exec. Dir. Of Operations • <input checked="" type="checkbox"/> Cari Schwen, Exec. Dir. Fiscal Services • <input checked="" type="checkbox"/> Valerie Curtin, Exec. Dir. Compliance/Fin. Aid • <input checked="" type="checkbox"/> Jessie Pate, Dir. IR/Effectiveness • <input checked="" type="checkbox"/> Abigail Rausch, Director of Marketing • <input type="checkbox"/> Robyn Kiesling, Exec. Dir. Gen Ed & Transfer • <input checked="" type="checkbox"/> Sarah Dellwo, Exec. Dir. Enrollment • <input checked="" type="checkbox"/> Kris Goss, Dir. Library Learning Hub • <input type="checkbox"/> Ann Willcockson, Dir. TRIO & Retention • <input checked="" type="checkbox"/> Dawn Anderson, Cosmetology 	<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Stephanie Hunthausen, Exec. Dir. CTE/DE • <input checked="" type="checkbox"/> Stephanie Ratchford, Staff Senate President • <input type="checkbox"/> Cheryl Ravenscroft, K-12 Partnerships Director • <input type="checkbox"/> Seth Roby, Fac. Senate Pres. • <input checked="" type="checkbox"/> Amy Kong, Dir. eLearning & Faculty Dev. • <input checked="" type="checkbox"/> Sevda Raghieb, Director of Nursing • <input checked="" type="checkbox"/> Katelynn Eberhardt, Director of Student Wellbeing • <input checked="" type="checkbox"/> Jason Grimmis, Director of Crisis & EM • <input checked="" type="checkbox"/> Mel Ewing, CIO • <input checked="" type="checkbox"/> Michaela Parker, Dir. OTA Program • <input type="checkbox"/> Tommi Haikka, Director of Facilities • <input checked="" type="checkbox"/> Paige Payne, Exec. Asst. (Recorder)
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Mastermind Discussion:

Facilitated PD

- **Employee Assistance Program (EAP) Training, Karen Wood, OCHE**
 - EAP provides tools and resources to manage stress.
 - More employees are using EAP.
 - mental Health,
 - nutrition, and
 - relationships.
 - legal and financial,
 - personal assistance,
 - elder care services.
 - emotional wellbeing,
 - anxiety
 - Low utilization in manager leadership resources.
 - Leadership Toolkit and EAP brochures were distributed to the attendees.

Administrative/Institutional Master Calendar Update (Kris Goss)

- Tab 1: Campus Wide Academic – Add academic pay deadlines
- Tab 2: Internal Operational – Add annual plan and institutional assessment dates.
- Tab 3: External Community Dates – Abby will work with Christy Stergar to add community education dates.

Please review the calendars for missing dates and edits and send lists to Kris Goss and Paige Payne by Friday, March 6.

CCC Endorsement of Institutional Learning Outcomes (ILO) (JP)

- The learning outcomes were approved by ASCR.
- The outcomes define the knowledge, skills, and abilities that the college expects any graduate to exhibit.
- They will be assessed in academic programs and included in course outcomes.

MOTION: Jason Grimmis motioned to endorse the ILO. Seconded by Sevda Raghieb. Approved.

Departmental Review of Webpages for Accessibility (SB)

- Going forward, all documents posted on the website must be accessible.
- Each department/unit is responsible for checking their PDF and WORD documents for accessibility.
- Review the pages on your specific webpages and correct the documents that are not accessible.
- There is a course in Canvas to help navigate creating accessible documents.
 - YuJa is the best tool to create accessible documents.

HC Signature Block Accessibility

- Currently, the signature block template used on employees' email addresses is not accessible.
- Abby will work on updating the signature block.
 - The white background, the image, and the booking link need to be edited.