

## CAMPUS COORDINATING COMMITTEE MINUTES

MONDAY, JANUARY 6, 2025

First Monday of the month from 2:00 to 3:00 p.m.

DON 207

MEMBERS:

<ul style="list-style-type: none"> <li>• <input type="checkbox"/> Sandra Bauman, Dean/CEO</li> <li>• <input checked="" type="checkbox"/> Kelley Turner, Exec. Dir. Of Operations</li> <li>• <input checked="" type="checkbox"/> Cari Schwen, Exec. Dir. Fiscal Services</li> <li>• <input type="checkbox"/> Valerie Curtin, Exec. Dir. Compliance/Fin. Aid</li> <li>• <input checked="" type="checkbox"/> Jessie Pate, Dir. IR/Effectiveness</li> <li>• <input checked="" type="checkbox"/> Abigail Rausch, Director of Marketing</li> <li>• <input checked="" type="checkbox"/> Robyn Kiesling, Exec. Dir. Gen Ed &amp; Transfer</li> <li>• <input checked="" type="checkbox"/> Sarah Dellwo, Exec. Dir. Enrollment</li> <li>• <input checked="" type="checkbox"/> Kris Goss, Dir. Library Learning Hub</li> <li>• <input checked="" type="checkbox"/> Ann Willcockson, Dir. TRIO &amp; Retention</li> <li>• <input checked="" type="checkbox"/> Dawn Anderson, Dir. Cosmetology</li> </ul>	<ul style="list-style-type: none"> <li>• <input checked="" type="checkbox"/> Stephanie Hunthausen, Exec. Dir. CTE/DE</li> <li>• <input checked="" type="checkbox"/> Melissa Mousel, Staff Senate President</li> <li>• <input checked="" type="checkbox"/> Jeri Bucy, Director of CEC</li> <li>• <input checked="" type="checkbox"/> Seth Roby, Fac. Senate Pres.</li> <li>• <input checked="" type="checkbox"/> Amy Kong, Dir. eLearning &amp; Faculty Dev.</li> <li>• <input checked="" type="checkbox"/> Debra Rapaport, Director of Nursing</li> <li>• <input checked="" type="checkbox"/> Katelynn Eberhardt, Director of Student Wellbeing</li> <li>• <input checked="" type="checkbox"/> Jason Grimmis, Director of Crisis &amp; EM</li> <li>• <input checked="" type="checkbox"/> Mel Ewing, CIO</li> <li>• <input checked="" type="checkbox"/> Michaela Parker, Dir. OTA Program</li> <li>• <input checked="" type="checkbox"/> Paige Payne, Exec. Asst. (Recorder)</li> </ul>
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### Review Minutes.

- The minutes will be posted on Wednesday.

### Questions/Discussion on Updates

- Students need to have a local address if they are enrolled in a licensed program.

### Review Employee Satisfaction Survey Results (JP)

- The survey which measures the campus culture and work environment is administered every three years.
- Highlights:
  - Increase in overall satisfaction. In 2021 62% of the participants were satisfied or very satisfied. In 2024, 89% of the participants were satisfied or very satisfied.
  - Demographics: 23 out of 62 Faculty participated in the survey. The faculty senate would like to see more participation.
  - Campus Culture & Policies: The Mission is well understood by the institution. The communication between the staff and administration satisfaction increased.
  - Growth: The priority in 2024 is to increase the enrollment of new students and improve the curriculum versus retention in 2022.
  - The involvement in the planning process responses stayed consistent. Trustees, staff, and faculty would like more involvement.
  - Satisfaction in the work environment showed the biggest increase due to pay and advancement increases. Other areas showing increased satisfaction are the employees' confidence answering student questions and an increase in interdepartmental communication.
  - In comparison to other peer institutions, HC has a higher satisfaction rate. The comparison group included 3 of our peer institutions; Great Falls College, Mitchell Technical College, and West Virginia Northern CC.

Conversation after the results were reviewed:

- How does the college spread the responsibility from directors to other staff?
  - The work to refocus and restructure the councils and committees is a positive start. A good example is the budget council. The membership was restructured for a broader campus representation to ensure the budget decisions and recommendations take into consideration the needs of the campus as a whole.