

CAMPUS COORDINATING COMMITTEE MINUTES

MONDAY, DECEMBER 2, 2024

First Monday of the month from 2:00 to 3:00 p.m.

DON 207

MEMBERS:

<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Sandra Bauman, Dean/CEO • <input type="checkbox"/> Kelley Turner, Exec. Dir. Of Operations • <input type="checkbox"/> Cari Schwen, Exec. Dir. Fiscal Services • <input checked="" type="checkbox"/> Valerie Curtin, Exec. Dir. Compliance/Fin. Aid • <input checked="" type="checkbox"/> Jessie Pate, Dir. IR/Effectiveness • <input type="checkbox"/> Abigail Rausch, Director of Marketing • <input checked="" type="checkbox"/> Robyn Kiesling, Exec. Dir. Gen Ed & Transfer • <input checked="" type="checkbox"/> Sarah Dellwo, Exec. Dir. Enrollment • <input checked="" type="checkbox"/> Kris Goss, Dir. Library Learning Hub • <input checked="" type="checkbox"/> Ann Willcockson, Dir. TRIO & Retention • <input type="checkbox"/> Dawn Anderson, Dir. Cosmetology 	<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Stephanie Hunthausen, Exec. Dir. CTE/DE • <input checked="" type="checkbox"/> Melissa Mousel, Staff Senate President • <input checked="" type="checkbox"/> Jeri Bucy, Director of CEC • <input type="checkbox"/> Seth Roby, Fac. Senate Pres. • <input checked="" type="checkbox"/> Amy Kong, Dir. eLearning & Faculty Dev. • <input checked="" type="checkbox"/> Debra Rapaport, Director of Nursing • <input type="checkbox"/> Katelynn Eberhardt, Director of Student Wellbeing • <input type="checkbox"/> Jason Grimmis, Director of Crisis & EM • <input type="checkbox"/> Mel Ewing, CIO • <input type="checkbox"/> Michaela Parker, Dir. OTA Program • <input type="checkbox"/> Paige Payne, Exec. Asst. (Recorder)
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Pre-Read(s):

- Final bylaws

Mastermind Discussion:

Review Minutes

- Post on Wednesday

Questions/Discussion on Updates:

- The LLH will be open on Wednesdays until 8 p.m. next semester.

Bylaw Review (SB)

- Completed.

Professional Development Suggestions (SB)

- Jay Stevenson, UM VC of People and Culture, (HR & PD) offered to work with the CCC offering sessions on enriching the culture at HC.
- A shared read where each participant facilitates a chapter of the book.
 - Valerie suggested a book that she has read titled _____ . It is based on leadership and the Ted Lasso philosophy.
 - Book on Artificial Intelligence in the workplace and classroom.
- Rebecca Hargis offered to do a session on adverse childhood experiences and how they impact learning into adulthood.
- The goal is to select topics on leadership for each month in 2025. The PD will not replace the meeting but be part of the meeting.
 - Break out groups.

Community Mentor Program for Students Planning Group (RK)

- Robyn is asking for volunteers to develop the career mentor program. She is looking for a group interested in brainstorming a new student mentorship program where we would connect each new student with a mentor in the wider community with a career in the student's chosen meta major.

State of the College Agenda Preview (SB)

State of the College Topics on December 16, 2024, at 8:30 a.m. in the DON LH or via MS Teams.

- Introduce New Employees
- Occupational Therapy Program (RK & MP)
- Student Wellbeing & Engagement (KE)
- Salon Update (DA)
- Budget update (CS)
- HC Emergency Policy (JG)
- Technology Update (ME)
- NWCCU Recommendation 5 Update on Policy 100.5 (SB)
- LMS transition (RK & ME)
- Announce professional excellence award recipients.

Excellence in Library Research Award – Sponsored by Jackson, Murdo, & Grant, PC.

- Three Categories: Paper, Presentation, Project
- \$200 cash award in each category and a \$50 runner-up cash award paid by the sponsor.
- Personalized Helena College Spirit item.
- Due Date December 23 – Details on helenacollege.edu/library/award
- Excellence in Library Research Award Ceremony in February 2025.

Work Study Funds

- The funds will not be available in FY26.
- Hire now for the Spring semester.