

BUDGET COMMITTEE

Minutes

Room 112 – 1/27/2016

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| <p><input checked="" type="checkbox"/> Russ Fillner, Assistant Dean Fiscal and Plant</p> <p><input type="checkbox"/> Daniel Bingham, Dean/CEO (ex-officio)</p> <p><input checked="" type="checkbox"/> Jeff Block, Information Technology</p> <p><input checked="" type="checkbox"/> Mike Brown, Institutional Research</p> <p><input checked="" type="checkbox"/> Tammy Burke, Trades Department Chair</p> <p><input type="checkbox"/> Rick Caron, Gen Ed & Business Department Chair</p> <p><input checked="" type="checkbox"/> Val Curtin, Financial Aid</p> <p><input checked="" type="checkbox"/> Sarah Dellwo, Gen Ed & Business Department Chair</p> <p><input checked="" type="checkbox"/> Della Dubbe, Library</p> <p><input checked="" type="checkbox"/> Chad Hickox, Associate Dean for Academics</p> <p><input checked="" type="checkbox"/> Robyn Kiesling, Gen Ed & Business Department Chair</p> | <p><input type="checkbox"/> Mary Lannert, Continuing Education</p> <p><input type="checkbox"/> Barb McAlmond, Gen Ed & Business Department Chair</p> <p><input type="checkbox"/> Karina Moulton, Staff Senate</p> <p><input type="checkbox"/> Karen Raphael Conley, Faculty Senate</p> <p><input checked="" type="checkbox"/> Sandy Sacry, Nursing</p> <p><input type="checkbox"/> Matt Schmidt, Facilities</p> <p><input checked="" type="checkbox"/> Elizabeth Stearns-Sims, Assistant Dean Student Services</p> <p><input type="checkbox"/> Maggie Steffens, Student Senate</p> <p><input type="checkbox"/> Mike Wiederhold, Fire and Rescue</p> <p><input checked="" type="checkbox"/> Maia Zelenak, Business Services</p> |
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Summer Marston, Recorder/Minutes (ex-officio)

- Committee reviewed 1/20/2016 minutes.
- Russ has updated the spreadsheet.
- Discussed budget mods; Russ will inform budget manager after they've gone through leadership.
- Need to determine where substantive changes come from in Academics. There is a fee table for substantive changes to determine the cost. Chad has been compiling a list, hopefully most are minor.
- Funding for TACCCT 3 positions (both faculty and staff) need to be addressed. Permission likely to go through March 2017. Great Falls will fund all coordinator positions (Dan Dobyns).
- Reviewed overages in the updated FY15 Outcomes spreadsheet. Many were likely to be paid by Material & Other Fees and instead got charged to CUR. Some may be because of pre-buying prior to fiscal year end.
- Russ asked that people notify him of index codes needing name changes, and he will compile a list to make those changes at FYE.
- The Committee reviewed the spreadsheet for FY17. Faculty Senate should have a budget for travel to BOR, training, etc.
- Online courses can be charged to fee pots. Hybrid courses can be charged half to online.
- Budget managers are asked to do separate line items for things that include both necessary and enhancements.
- Any additional budgets and edits are to be emailed directly to Russ.

Next meeting

- Next week.
- Russ will contact Great Falls to get specifics on TAACCCT 3 coordinator positions.
- Administration and Division Chairs will inform their areas to address FY15 budgets that over/under.
- Managers will look at FY16 budgets and let Russ know if they are substantially under so he can start planning. Unspent money may be moved forward to the second half of the biennium.
- FY17 budgets that need to be done include Administration, QWL, Open House, Deaf Services, Disability Services, Graduation, Library, IT, Diversity, Computer Technology, Fire & Rescue, Science (should be one that includes both campuses, maybe rename to Community Events), Online Ed. Professional Development will be determined during the course of budget committee. Chad made changes to Academic Affairs.