



ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Wednesday, April 22, 2026

DON 122 and Teams: 2:00-3:00 p.m.

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

☒ Phillip Sawatzki (Chair)
☐ Sandra Bauman
☒ Keri Jaynes
☒ Sarah Dellwo
☒ Wes Walker
☐ Laura Senn
☒ Sevda Raghbi
☒ Tod Dumas

☐ Stephanie Hunthausen
☒ Robyn Kiesling
☒ Amy Kong
☒ Bryon Steinwand
☐ Michaela Parker
☒ Dawn Anderson

Recorder: Kylie Carr

I. Call to Order

Phillip called the meeting to order at 2:03 p.m.

II. Review of Minutes from Wednesday, April 1, 2026

Bryon moved to approve the minutes from 4/1/2026, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Old Business:

A. Database (Bryon S)

No updates to give at this time.

IV. New Business:

A. Goals for next academic year [Summary Document in Teams]

Some ideas for our goals in the next academic year are strengthening alignment between course outcomes, program outcomes, and the assessment process. Also, another idea is the communication and collaboration with stakeholders. These conversations helped complete the summary for AY25-26.

B. Curriculum Changes (Revisions) *NOTE: [As stated in the 10/3/25 meeting, any Gen Ed Core Form that is approved, the revision of the course is also automatically approved if that is the only revision to the course.]

a. GenEdCore PsychSci BGEN105 and Revision to BGEN105

All 5 credential outcomes are mentioned in the justifications for the course outcomes. The only revision to this course is the core form.

Keri moved to approve the GenEdCore PsychSci form and revision of BGEN105, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. GenEdCore Humanities BGEN220 and Revision to BGEN220

All 2 credential outcomes are mentioned in the justifications, and the only revision is adding the core form.

Keri moved to approve the GenEdCore Humanities form and revision of BGEN220, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. Revision to LIT110

A simple clean-up of just removing the prerequisite of WRIT101 from this course.

Bryon moved to approve the revision of LIT110, Wes seconded the motion. All in favor, none opposed, none abstained: motion carried.

C. Pathway Changes [NOTE: As stated in the 1/9/2026 meeting, all full-time and part-time pathways that have the same changes will be approved together for the rest of the academic year].

a. Art K-12 transfer UM Western (AA) AY2627

EDU22 is now added to the pathway, and PHSX226 was moved to the last semester.

Keri moved to approve the revision to the Art K-12 pathway, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. Art Transfer to MSU (AA) PT AY2627

Automatically accepted since the full-time was approved in the last meeting.

c. Business Transfer to MSU (AS) AY2627

Clean up of the accounting courses because of when they are being offered. NASX is being moved to semester 2, and CSCI172 was removed from the pathway.

Keri moved to approve the revision to the Business Transfer to MSU pathway, Wes seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. Business Transfer to UM (AS) AY2627

Clean up of the accounting courses because of when they are being offered. NASX is being moved to semester 2, and CSCI172 was removed from the pathway.

Tod moved to approve the revision to the Business Transfer to UM pathway, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. Criminology UM (AA) AY2627 & PT

Clean up of notes is all that was done.

Bryon moved to approve the revision to the Criminology UM and PT pathway, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.

f. Elementary Education Transfer to UMW (AS) AY2627

HSTA255 is not required, so now their choices are PSCI or GPHY courses to replace that.

Keri moved to approve the revision to the Elementary Education Transfer to UMW pathway, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

g. Exercise Science Transfer to MT Tech AY2627 & PT

CAPP131 was removed as an option.

Tod moved to approve the revision to the Exercise Science Transfer to MT Tech and PT pathways, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

h. IT Help Desk (CAS) AY2627

Pulling this course out of the moratorium status to make it live for students to take this pathway again.

Keri moved to approve the revision to the IT Help Desk CAS pathway, Wes seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. Liberal Studies Transfer to MSU (AA) AY2627 & PT

Honors 121 was removed and replaced with two LIT course options.

Tod moved to approve the revision to the Liberal Studies Transfer to MSU and PT pathway, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

j. Media Arts Transfer to UM (AA) AY2627

Adding the new ARTZ284 course, and the arrangement of the courses was made for cleanup on the look of the pathway.

Keri moved to approve the revision to the Media Arts Transfer to UM pathway, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

k. NEW: Occupational Safety and Health Transfer to Mt Tech (AS) AY2627

A new option for students that is science and math-heavy. They can finish the last 2 years online, so students can stay in Helena. It is a popular option for students. CAPP156 would be taken through Course Share or when they transfer to MT Tech.

Keri moved to approve the revision to the Occupational Safety and Health Transfer to Mt Tech pathway, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

l. Occupational Therapy Assistant (AS) AY2627

A new pathway has been created for the new program. All OTA courses are added and ready to go on this pathway.

Amy moved to approve the revision to the Occupational Therapy Assistant pathway, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

m. Pre-Criminal Justice Transfer to MSU Northern (AA) AY2627 & PT

ARTH200 was removed from the spring semester because it is not needed anymore.

Keri moved to approve the revision to the Pre-Criminal Justice Transfer and PT pathways, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

n. Pre-Pharmacy Transfer to UM AY2627 & PT

They stopped requiring PHSX205, so this was removed from the pathway. This was changed from 5 terms to 4 now.

Keri moved to approve the revision to the Pre-Pharmacy Transfer and PT pathways, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

o. Secondary Education Broadfield Science transfer UM Western (AS) AY2627

There were no changes to this pathway; accidentally rerolled this pathway. Bryon moved to approve the revision to the Secondary Education Broadfield Science transfer pathway, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.

p. Secondary Education Broadfield Social Science transfer UM Western (AA) AY2627

There were no changes to this pathway; accidentally rerolled this pathway. Tod moved to approve the revision to the Secondary Education Broadfield Social Science transfer pathway, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

q. Sociology Transfer to Carroll College (AA) AY2627 & PT

ARTH200 was removed because it is no longer needed in the pathways.

Keri moved to approve the revision to the Sociology transfer to Carroll College pathway, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

- r. **Sociology Transfer to MSU (AA) AY2627 & PT**
ARTH200 removed, and ARTH201 added as an option.
Keri moved to approve the revision to the Sociology transfer to MSU pathway, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.
- s. **Sociology Transfer to UM (AA) AY2627 & PT**
ARTH200 removed, and ARTH201 added as an option.
Keri moved to approve the revision to the Sociology transfer to UM pathway, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.
- t. **NEW: Special Education Transfer to UM (AS) AY2627**
A new pathway has been created for students to transfer to UM for a special education degree option. Some of the requirements are different than the other education pathways.
Keri moved to approve the revision to the Special Education Transfer to UM pathway, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.
- u. **Public Health transfer to UM (AA) AY2627**
A new articulation agreement for this pathway with UM was created, and the ARTZ 105 course was deleted from Semester 2 because it isn't needed for the degree.
Keri moved to approve the revision to the Public Health Transfer to UM pathway, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

V. Adjournment

Amy motioned to adjourn, and Wes seconded the motion. The meeting was adjourned at 2:54 p.m.