



ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Wednesday, March 11, 2026
DON 122 and Teams: 2:00-3:00 p.m.

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

- Phillip Sawatzki (Chair)
- Sandra Bauman
- Keri Jaynes
- Sarah Dellwo
- Wes Walker
- Laura Senn
- Sevda Raghbi
- Tod Dumas

- Stephanie Hunthausen
- Robyn Kiesling
- Amy Kong
- Bryon Steinwand
- Michaela Parker
- Dawn Anderson

Recorder: Kylie Carr

I. Call to Order

Phillip called the meeting to order at 2:05 p.m.

II. Review of Minutes from Wednesday, February 25, 2026

Laura moved to approve the minutes from 2/25/2026, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Old Business:

A. Database (Bryon S)

No updates to give.

IV. New Business:

A. Procedure Manual – Last and Final edits from committee

Comments and suggested edits were made by both the president and voting members of the committee. The committee went over questions that arose from these suggestions, such as modalities, forms, and links.

Phillip will fix all final edits and send the manual forward to the Dean. Keri moved to approve this process, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

B. Curriculum Changes (Revisions) *NOTE: [As stated in the 10/3/25 meeting, any Gen Ed Core Form that is approved, the revision of the course is also automatically approved if that is the only revision to the course.]

a. Revision to CSCI257

Tabled for next meeting.

b. Revision to MART145

Tabled for next meeting.

c. GenEdCore FineArts ARTZ231 and Revision to ARTZ231

Tabled for next meeting.

d. GenEdCore FineArts ARTZ224 and Revision to ARTZ224

Tabled for next meeting.

e. GenEdCore FineArts GDSN149 and Revision to GDSN149

Tabled for next meeting.

f. GenEdCore FineArts MART122 and Revision to MART122

Tabled for next meeting.

g. GenEdCore FineArts MART112 and Revision to MART112

Tabled for next meeting.

h. GenEdCore FineArts MART101 and Revision to MART101

Tabled for next meeting.

C. Pathway Changes [NOTE: As stated in the 1/9/2026 meeting, all full-time and part-time pathways that have the same changes will be approved together for the rest of the academic year].

a. Registered Nursing ASRN AY2627

2 new nursing courses are being implemented into the program and replacing old ones. These courses will be added once they are approved at all levels, including accreditation. Currently, there are two placeholders for these new courses, and once they are approved, they will be changed before becoming active.

Amy made a motion to approve the changes to the Registered Nursing ASRN pathway, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.

V. Adjournment

Laura made a motion to adjourn the meeting, and Amy seconded the motion. The meeting was adjourned at 3:00 p.m.