



ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Wednesday, February 25, 2026
DON 122 and Teams: 2:00-3:00 p.m.

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

- Phillip Sawatzki (Chair)
- Sandra Bauman
- Keri Jaynes
- Sarah Dellwo
- Wes Walker
- Laura Senn
- Sevda Raghbi
- Tod Dumas

- Stephanie Hunthausen
- Robyn Kiesling
- Amy Kong
- Bryon Steinwand
- Michaela Parker
- Dawn Anderson

Recorder: Kylie Carr

I. Call to Order

Phillip called the meeting to order at 2:01 p.m.

II. Review of Minutes from Wednesday, January 28, 2026

Tod moved to approve the minutes from 1/28/2026, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Old Business:

A. Database (Bryon S)

No updates at this time.

IV. New Business:

A. Jessie Pate: HC Institutional Outcomes

These new ILOs need approval from ASCR before they can go further. The outcomes were updated based on the task force that met over the Fall 2025 semester. This has been sent out to the campus a couple of times for feedback and help. With changes, the task force is ready for the official approvals before making them official for Helena College.

Keri moved to approved the Institutional Outcomes, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

B. Procedure Manual

Phillip has made all of his edits and now needs committee to look it over. Final edits will be approved in the next meeting.

C. Curriculum Changes (Revisions) *NOTE: [As stated in the 10/3/25 meeting, any Gen Ed Core Form that is approved, the revision of the course is also automatically approved if that is the only revision to the course.]

a. Revision to MCH238

The course outcomes were revised to demonstrate what the students are doing and Mastercam is now being used in this course replacing their old milling application.

Tod moved to approve the revision to MCH238, Wes seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. Revision to SOCI101

Attached to 2 core forms, that was the only revision for this course.

Keri moved to approve the revision to SOCI101, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. GenEdCore NaturalSci BIOH201 and Revision to BIOH201

All 4 credential outcomes are mentioned in the justifications. The only revision to this course is adding the core form.

Keri moved to approve the GenEdCore NaturalSci form and the revision to BIOH201, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. GenEdCore Diversity ARTH200

All 3 credential outcomes are mentioned in the justifications multiple times. Keri moved to approve the GenEdCore Diversity form for ARTH200, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. GenEdCore Humanities ARTH200 and Revision to ARTH200

All 3 credential outcomes are mentioned in the justifications. The only revision for this course is adding the two core forms.

Tod moved to approve the GenEdCore Humanities form and revision to ARTH200, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

f. GenEdCore Diversity ARTH201

All 3 credential outcomes are mentioned in the justifications multiple times. Tod moved to approve the GenEdCore Diversity form for ARTH201, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

g. GenEdCore History ARTH201

This is a new form for this course adding history to its core. All of the 5 credential outcomes are mentioned in the justifications.

Amy moved to approve the GenEdCore History form for ARTH201, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

h. GenEdCore Humanities ARTH201 and Revision to ARTH201

All 3 credential outcomes are mentioned in the justifications. The only revision to this course is adding the three core forms.

Amy moved to approve the GenEdCore Humanities form and revision to ARTH201, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. GenEdCore FineArts ARTZ221 and Revision to ARTZ221

All 4 credential outcomes are mentioned in the justifications. The only revision to this course is adding the core form.

Keri moved to approve the GenEdCore FineArts form and revision to ARTZ221, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

j. GenEdCore FineArts ARTZ106 and Revision to ARTZ106

All 4 credential outcomes are mentioned in the justifications. The only revision to this course is adding the core form.

Keri moved to approve the GenEdCore FineArts form and revision to ARTZ106, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

k. GenEdCore FineArts ARTZ101 and Revision to ARTZ101

All 4 credential outcomes are mentioned in the justifications. The only revision to this course is adding the core form.

Laura moved to approve the GenEdCore FineArts form and revision to ARTZ101, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

l. GenEdCore FineArts ARTZ211 and Revision to ARTZ211

All 4 credential outcomes are mentioned in the justifications. The only revision to this course is adding the core form.

Amy moved to approve the GenEdCore FineArts form and revision to ARTZ211, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

m. GenEdCore FineArts ARTZ105 and Revision to ARTZ105

All 4 credential outcomes are mentioned in the justifications. The only revision to this course is adding the core form.

Amy moved to approve the GenEdCore FineArts form and revision to ARTZ105, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

n. GenEdCore FineArts ARTZ108 and Revision to ARTZ108

All 4 credential outcomes are mentioned in the justifications. The only revision to this course is adding the core form
Laura moved to approve the GenEdCore FineArts form and revision to ARTZ108, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

D. Curriculum Changes: New Courses

a. New Course: EDU222

This is a new course that will be offered in Spring 2027 and it examines the psychology of learning as it applies to classroom teaching. The reason we are adding it is because it is now being offered at the 200 level, not 300-400 like it was. They aligned with UM outcomes. The Social Science Designation will be added in the fall with the faculty.

Amy moved to approve the New Course EDU222, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

E. Pathway Changes [NOTE: As stated in the 1/9/2026 meeting, all full-time and part-time pathways that have the same changes will be approved together for the rest of the academic year].

a. Cosmetology Instructor (CTS) AY2627

This is the new pathway for the instructor cosmetology program. The courses have already been approved, so Dawn created the pathway for this CTS.

Laura moved to approve the New Cosmetology Instructor CTS pathway, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. Registered Nursing ASRN AY2627

Tabled for next meeting.

V. Adjournment

Amy motioned to adjourn the meeting, Phillip seconded. Meeting was adjourned at 3:01 p.m.