



ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Wednesday, January 14, 2026
DON 122 and Teams: 1:45-2:45 p.m.

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

☒ Phillip Sawatzki (Chair)
☐ Sandra Bauman
☒ Keri Jaynes
☒ Sarah Dellwo
☒ Wes Walker
☒ Laura Senn
☒ Sevda Raghbi
☒ Tod Dumas

☐ Stephanie Hunthausen
☐ Robyn Kiesling
☒ Amy Kong
☒ Bryon Steinwand
☒ Michaela Parker
☒ Dawn Anderson

Recorder: Kylie Carr

I. Call to Order

Phillip called the meeting to order at 2:01 p.m.

II. Review of Minutes from Friday, January 9, 2026

Bryon moved to approve the minutes from 1/9/2026, Wes seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Old Business:

A. Database (Bryon S)

No updates to give at this time.

B. Curriculum Changes

a. GenEdCore PsychSci PSYX250 and Revision to PSYX250

All of the 5 credential outcomes are addressed in the justifications in the form for this course. The only revision for this course is adding the form to the course.

Keri moved to approve the GenEdCore PsychSci form and the revision to PSYX250, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. GenEdCore PsychSci PSYX260 and Revision to PSYX260

All of the 5 credential outcomes are addressed in the justifications in the form for this course. The only revision for this course is adding the form to the course.

Keri moved to approve the GenEdCore PsychSci form and the revision to PSYX260, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. **GenEdCore PsychSci PSYX270 and Revision to PSYX270**

All of the 5 credential outcomes are addressed in the justifications in the form for this course. The only revision for this course is adding the form to the course.

Laura moved to approve the GenEdCore PsychSci form and the revision to PSYX270, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. **GenEdCore PsychSci PSYX280 and Revision to PSYX280**

All of the 5 credential outcomes are addressed in the justifications in the form for this course. Some of the wording was cleaned up by the committee to make the justifications more concise. The only revision for this course is adding the form to the course.

Bryon moved to approve the GenEdCore PsychSci form and the revision to PSYX280, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

IV. New Business:

- A. **Curriculum Changes (Revisions) *NOTE:** [As stated in the 10/3/25 meeting, any Gen Ed Core Form that is approved, the revision of the course is also automatically approved if that is the only revision to the course.]
- B. **No new courses to review, emails need to go out for reminders to move things forward**

V. Curriculum Manual

The committee looked over the manual. Last-minute additions will be commented on there, and the president will work on updating those changes.

At the next meeting, we will review one last time and send it forward to Sandy/Directors.

VI. Meeting Times

As a majority, Wednesday afternoons worked for the committee. The meeting times will be adjusted to this time that was decided.

VII. Adjournment

Wes motioned to adjourn the meeting, Tod seconded the motion. The meeting was adjourned at 2:44 p.m.