

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes
06/26/25

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

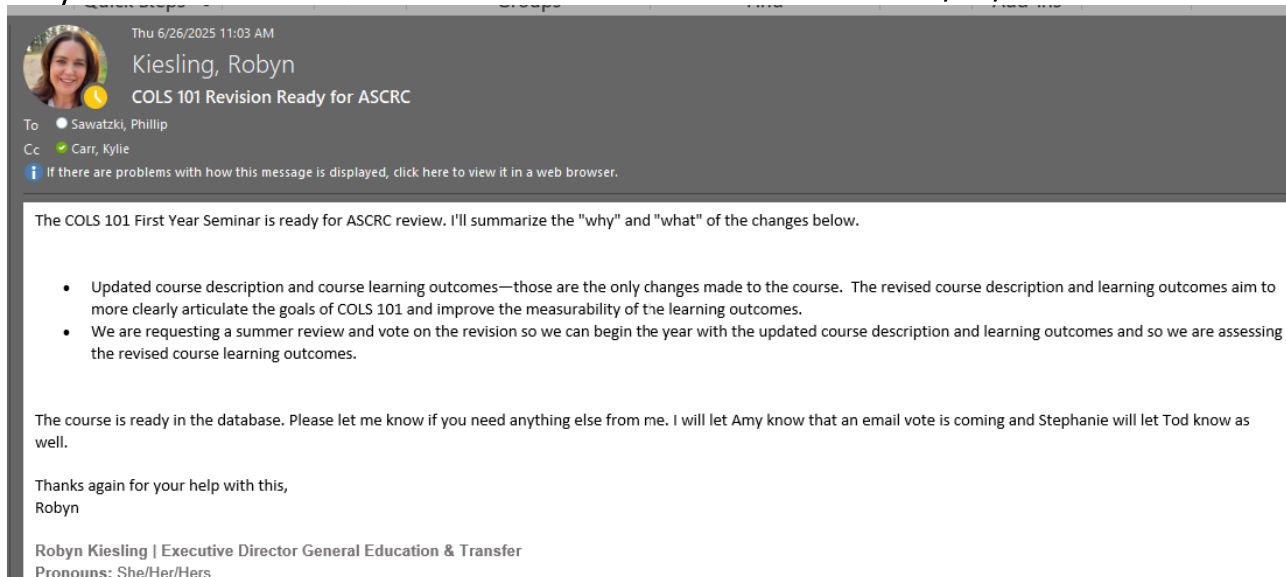
☒ Phillip Sawatzki (Chair)
☐ Sandra Bauman
☒ Keri Jaynes
☐ Sarah Dellwo
☐ Debra Rapaport
☒ Tod Dumas

☐ Stephanie Hunthausen
☒ Robyn Kiesling
☒ Amy Kong
☐ Bryon Steinwand
☐ Michaela Parker
☐ Dawn Anderson

Recorder: Kylie Carr

I. Call to Order

Robyn asked for the review of COLS before the start of Fall 2025 on 6/26/25.



Thu 6/26/2025 11:03 AM

Kiesling, Robyn

COLS 101 Revision Ready for ASCRC

To: Sawatzki, Phillip

Cc: Carr, Kylie

If there are problems with how this message is displayed, click here to view it in a web browser.

The COLS 101 First Year Seminar is ready for ASCRC review. I'll summarize the "why" and "what" of the changes below.

- Updated course description and course learning outcomes—those are the only changes made to the course. The revised course description and learning outcomes aim to more clearly articulate the goals of COLS 101 and improve the measurability of the learning outcomes.
- We are requesting a summer review and vote on the revision so we can begin the year with the updated course description and learning outcomes and so we are assessing the revised course learning outcomes.

The course is ready in the database. Please let me know if you need anything else from me. I will let Amy know that an email vote is coming and Stephanie will let Tod know as well.

Thanks again for your help with this,
Robyn


Robyn Kiesling | Executive Director General Education & Transfer
Pronouns: She/Her/Hers

II. New Business:

A. Curriculum Changes

a. Revision to COLS 101

There was a poll sent out by Phillip. Out of the 4 votes, all were a yes. This course will now run in Fall 2025 with the new learning outcomes.



Thu 6/26/2025 2:00 PM
Sawatzki, Phillip
 Course Revision Vote

To: Bauman, Sandra; Carr, Kylie; Dellwo, Sarah; Dumas, Tod; Goss, Kris; Hunthausen, Stephanie; Kiesling, Robyn; Payne, Paige; Raghib, Sevdar; Jaynes, Keri; Kong, Amy; Anderson, Dawn; Steinwand, Bryon

You replied to this message on 6/26/2025 3:05 PM.
 This message was sent with High importance.
 If there are problems with how this message is displayed, click here to view it in a web browser.

[Poll: In favor of the changes made to COLS 101](#)

Hi all,

It was brought to my attention that the course description and course outcomes for COLS 101 have been updated and that we as a committee need to review and vote on these changes BEFORE the start of the upcoming fall semester in order to ensure that the classes in the fall are assessing the revised outcomes. These changes were made to more clearly articulate the goals of the course, as well as to improve the measurability of the learning outcomes.

You can review the changes on the assessment database here: assessment.helenacollege.edu/Curriculum/ReviseCourse?id=3866

If you are a current voting member, please use the attached poll included with this message to make your vote as soon as you can.

Thank you all and hopefully you're enjoying the summer!


Phillip Sawatzki | Biological Sciences Instructor
 p: 406.447.6980 | e: phillip.sawatzki@helenacollege.edu

Quick Steps

Groups

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Mon 6/30/2025 2:35 PM
Sawatzki, Phillip
 Re: Course Revision Vote

To: Bauman, Sandra; Carr, Kylie; Dellwo, Sarah; Dumas, Tod; Hunthausen, Stephanie; Kiesling, Robyn; Payne, Paige; Raghib, Sevdar; Jaynes, Keri; Kong, Amy; Anderson, Dawn; Steinwand, Bryon

If there are problems with how this message is displayed, click here to view it in a web browser.

It looks like all current voting members have voted in favor of the course revision to COLS 101. Thank you all for responding so that we can get this done before the start of the semester!

Phillip Sawatzki | Biological Sciences Instructor
 p: 406.447.6980 | e: phillip.sawatzki@helenacollege.edu

From: Sawatzki, Phillip
 Sent: Thursday, June 26, 2025 2:00 PM
 To: Bauman, Sandra <Sandra.Bauman@HelenaCollege.edu>; Carr, Kylie <Kylie.Carr@helenacollege.edu>; Dellwo, Sarah <Sarah.Dellwo@HelenaCollege.edu>; Dumas, Tod <Tod.Dumas@HelenaCollege.edu>; Goss, Kris <Kris.Goss@helenacollege.edu>; Hunthausen, Stephanie <Stephanie.Hunthausen@helenacollege.edu>; Kiesling, Robyn <Robyn.Kiesling@HelenaCollege.edu>; Payne, Paige <Paige.Payne@HelenaCollege.edu>; Raghib, Sevdar <Sevdar.Raghib@helenacollege.edu>; Jaynes, Keri <Keri.Jaynes@helenacollege.edu>; Kong, Amy <Amv.Kong@HelenaCollege.edu>; Anderson, Dawn <Dawn.Anderson@helenacollege.edu>; Steinwand, Bryon