

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 01/10/24 at 4:00 p.m.

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

- | | |
|---|---|
| <input checked="" type="checkbox"/> John Hartman (Chair) | <input checked="" type="checkbox"/> Stephanie Hunthausen (ex officio) |
| <input checked="" type="checkbox"/> Phillip Sawatzki (Vice Chair) | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input type="checkbox"/> Sandra Bauman | <input checked="" type="checkbox"/> Tod Dumas |
| <input checked="" type="checkbox"/> Della Dubbe | <input checked="" type="checkbox"/> Amy Kong |
| <input checked="" type="checkbox"/> Sarah Dellwo (ex officio) | <input checked="" type="checkbox"/> Bryon Steinwand (ex officio) |
| <input type="checkbox"/> Deb Rapaport | <input checked="" type="checkbox"/> Bill Hallinan |
| | <input checked="" type="checkbox"/> Keri Jaynes |

Recorder: Paige M. Ferro

I. Call to Order

Chair John Hartman convened the meeting at 4:02 PM.

II. Review of Minutes from November 8, 2023

Phillip moved to accept the minutes as read, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Old Business:

A. Database (Bryon S)

Two Physics courses (PHSX 205 & PHSX 220) have to be taken at Carroll College. The degree sheets will be edited to reflect this.

IV. New Business:

A. Curriculum Changes

1. None ready for ASCR review

B. Pathway Changes

a. Diesel Technology (CAS) AY2425

Consistent advising language notes were added. The CDL requirement was changed to a recommendation only.

Tod made a motion to accept the Pathway: Diesel Technology (CAS) AY2425 as read, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. Diesel Technology (AAS) AY2425

Consistent advising language notes were added. Courses were rearranged to reflect the order in which they appear. Phil made a motion to accept the Pathway: Diesel Technology

(AAS) AY2425 as read, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. Metals Technology (AAS) AY2425

An error in the course was removed. Consistent advising language notes were added. Della made a motion to accept the Pathway: Metals Technology (AAS) AY2425 as read, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. Manual Machining (CAS) AY2425

Consistent advising language notes were added. Old advising notes and prerequisites were removed. Tod made a motion to accept the Pathway: Manual Machining (CAS) AY2425 as read, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. CNC Machining (AAS) AY2425

Consistent advising language notes were added. Keri made a motion to accept the Pathway: CNC Machining (AAS) AY2425 as read, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

f. Welding Technology (CAS) AY2425

Consistent advising language notes were added. Della made a motion to accept the Pathway: Welding Technology (CAS) AY2425 as read, Bill seconded the motion. All in favor, none opposed, none abstained: motion carried.

g. Industrial Welding and Metal Fabrication (AAS) AY2425

Old advising notes were removed. Course order was updated to reflect proper terms in which classes are offered. Phil made a motion to accept the Pathway: Industrial Welding and Metal Fabrication (AAS) AY2425 as read, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

h. Automotive Technology (CAS) AY2425

Consistent advising language notes were added. Lead program faculty names were updated. Keri made a motion to approve the Pathway: Automotive Technology (CAS) AY2425 as read, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. Automotive Technology (AAS) AY2425

Consistent advising language notes were added. Keri made a motion to approve the Pathway: Automotive Technology (AAS) AY2425 as read, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

j. Aviation Maintenance Technology (AAS) AY2425

Course credits were updated. Bill moved to approve the Pathway as read: Aviation Maintenance Technology (AAS) AY2425 as read, Phil seconded. All in favor, none opposed, Tod abstained: motion carried.

k. Airframe Aviation Maintenance Technology (CAS) AY2425

Terms when courses are offered were updated. Course requirements were defined. Phil

made a motion to accept the Pathway: Airframe Aviation Maintenance Technology (CAS) AY2425 as read, Keri seconded the motion. All in favor, none opposed, Tod abstained: motion carried.

I. Powerplant Aviation Maintenance Technology (CAS) AY2425

Terms when courses are offered were updated. Phil made a motion to accept the Pathway: Powerplant Aviation Maintenance Technology (CAS) AY2425 as read, Bill seconded. All in favor, none opposed, Tod abstained: motion carried.

m. Computer Science Transfer to UM (AS) AY2425

Vote has been postponed until changes are made.

n. Criminology UM (AA) AY2425 PT

Vote has been postponed until changes are made.

o. Cloud DevOps (AAS) AY2425

Vote has been postponed until changes are made.

p. Computer Science Transfer to UM (AS) AY2425

Vote has been postponed until changes are made.

q. Computer Science Transfer to MSU (AS) AY2425 PT

Vote has been postponed until changes are made.

r. Computer Science Transfer to MT Tech (AS) AY2425

Vote has been postponed until changes are made.

s. Computer Science Transfer to MT Tech (AS) AY2425 PT

Vote has been postponed until changes are made.

V. Next Meeting:

Wednesday, January 24, 2024 at 4:00 PM

VI. Adjournment

Meeting adjourned at 5:02 PM. Bill made a motion to adjourn, Amy seconded.