

## ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 9/28/2022 at 4:00 p.m.

In attendance:

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| <input checked="" type="checkbox"/> Bryon Steinwand (Chair)   | <input checked="" type="checkbox"/> Stephanie Hunthausen |
| <input checked="" type="checkbox"/> John Hartman (Vice Chair) | <input checked="" type="checkbox"/> Robyn Kiesling       |
| <input type="checkbox"/> <del>Sandra Bauman</del>             | <input checked="" type="checkbox"/> Amy Kong             |
| <input checked="" type="checkbox"/> Della Dubbe               | <input checked="" type="checkbox"/> Lyn Stimpson         |
| <input checked="" type="checkbox"/> Sarah Dellwo              | <input checked="" type="checkbox"/> Phillip Sawatzki     |
| <input checked="" type="checkbox"/> Deb Rapaport              |  |
| <input checked="" type="checkbox"/> Derrick Hauer             |  |

Recorder: Melanie Heinitz

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### I. Call to Order

Chair Bryon Steinwand convened the meeting at 4:04 p.m.

### II. Review of Minutes from September 14, 2022

Della made a motion to accept the minutes as read, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

### III. Unfinished Business:

- A. **Database (Bryon S)** All Gen Ed curriculum in the Database was under one area. Sub-areas were created and faculty are given access to their areas.
- B. **Credit-bearing courses by other areas update from the subcommittee** Sarah reported this has been completed with the COLS course for Montana 10.
- C. **Schedule for 2023-24 pathways work.** Today is the last day 2022-2023 Pathways can be approved. Pathways for 2023-24 must be submitted by the end of the fall 2022 semester. New Pathways must be submitted by: October 26, 2022, to Bryon. Bryon will send a notice to all divisions regarding this date.

### IV. New Business:

#### A. Curriculum Forms ASCRC

##### a. New Course: DDSN132

New software is being used. The advisory board suggested this change, and the students will be better prepared by adding this course. Software is heavily tied to this course. Correction made on numbers three and five as they had punctuation errors.

Amy made a motion to accept the New Course: DDSN132 as amended, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

##### b. Revision Honors COMX115

COMX115 already had the honors designation. This revision exceeds the 50% mark for honors designation.

Della made a motion to accept the Course Revisions of Honors COMX115 as read, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

##### c. Inactivation of WRIT096

This course has not been used in several years.

Derrick made a motion to accept the Inactivation of WRIT096 as read, John seconded the motion. All in favor, none opposed, none abstained: motion carried.

**d. Revision to COMX106**

Two courses have been merged into one course. COMX106 and WRIT104 have been combined for the Trades programs. Creating the revision of the COMX106. This is a FLOC course. It incorporates all of the written and oral communication into one course. Punctuation corrected on the form. This course will affect and require revisions to all the Trade Pathways.

John made a motion to accept the Course Revisions of COMX106 as amended, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

**e. Revision to AVMT100**

Updated based on new FAA requirements. Outcomes of six and seven are new and five is slightly reworded. Punctuation corrected on the form.

Amy made a motion to accept the Course Revisions of AVMT100 as amended, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

**f. Revision to AVMT105**

Punctuation corrected on the form.

Phil made a motion to accept the Course Revisions of AVMT105 as amended, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

**g. Revision to GPHY121**

Sixteen old outcomes were revised to four that are FLOC and align with UM Western.

Della made a motion to accept the Course Revisions of GPHY121 as read, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**h. New Course: EDU201**

This course is an introduction to education with field experience and is basically a first-year seminar. It is required by every education degree at Western. There are four outcomes that are FLOC. Helena College purposely went with Westerns because Western is whom we are articulating with, and the two days of supervised field experience as opposed to the 30 to 45 hours. The field experience is the fifth outcome to incorporate the aspect of career academic pathway exploration. Offered fall of 2023. Western require this course. Wording added First Year Seminar followed by FYS.

John made a motion to accept the Course Revisions of EDU201 as amended, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

**i. Revision to COMX115**

This course is better aligned with MUS FLOC outcomes. The outcomes are not identical; however, they do encompass all of the FLOC outcomes. This will go into effect in spring of 2023. Punctuation errors corrected.

Phil made a motion to accept the Course Revisions of COMX115 as amended, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

**j. Pathway: Computer Science & Technology Gen Ed Core (CGS) AY2223**

An advising perspective: these are the classes they have to take to transfer, so these are the classes they have to take. This Pathway gives an accurate guide for students, so they understand the types of courses that they are going to have for their core. CGS stands for Certificate of General Studies.

Derrick made a motion to accept the Pathway: Computer Science & Technology Gen Ed Core (CGS) AY2223 as read, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

V. Next Meeting  
October 12<sup>th</sup> 4:00 p.m. - Teams



VI. **Adjournment**

Meeting adjourned at 4:56 pm. Amy made a motion to adjourn, John seconded the motion.