

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 01/12/2022 at 4:00 p.m.

In attendance:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Bryon Steinwand (Chair) | <input checked="" type="checkbox"/> Derrick Hauer |
| <input type="checkbox"/> John Hartman (Vice Chair) | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input type="checkbox"/> Sandra Bauman | <input checked="" type="checkbox"/> Amy Kong |
| <input checked="" type="checkbox"/> Tammy Burke | <input checked="" type="checkbox"/> Lyn Stimpson |
| <input checked="" type="checkbox"/> Della Dubbe | <input checked="" type="checkbox"/> Phillip Sawatzki |
| <input checked="" type="checkbox"/> Sarah Dellwo | |
| <input checked="" type="checkbox"/> Deb Rapaport | |

Recorder: Melanie Heinitz

I. Call to Order

Chair Bryon Steinwand convened the meeting at 4:03 p.m.

II. Review of Minutes from December 8, 2021

Phil made a motion to accept the minutes as read, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

- A. **Database (Bryon S):** Academic and non-academic program review on going.
- B. **FY 2021 Determine Timeframe/Process for Degree Sheets:** Automation needed on Degree Sheets.
 - a. **Follow up with advisors and Donna (Bryon S):** Deferred
- C. **General Education Core update (Robyn K.):** Robyn will send a voting sheet out when faculty returns.
- D. **Review of Diversity, CHAI criteria:** Deferred
- E. **Credit bearing courses by other areas update from subcommittee:** Bryon brought the subject to Faculty Senate, and there were many questions. The subcommittee will be meeting again.

IV. New Business:

- A. **Meeting schedule for term:** 2nd & 4th Wednesday's at 4 pm.
- B. **AS Fire credential outcomes, see attachment:** The last two were adjusted to reflect National Outcomes, and the Outcomes address Diversity.
Derrick made a motion to accept the Revision of Fire AS Outcomes as read, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.
- C. **Curriculum Forms**
 - a. **Revision to WLDG227**
Removed immeasurable Outcomes. This course is to take place spring 2022.
Della made a motion to accept the Revision of WLDG227 as read, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - b. **Revision to ARTZ105**
Updated to match FLOC Outcomes. The Course Description was updated and advising notes added. Term added for Fall 2022.

Phil made a motion to accept the Revision of ARTZ105 as amended, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. Revision to ARTZ106

Update and simplified Course Description, credit hours adjusted, fall 2022 term added, Advising Notes and new Learning Outcomes added.

Amy made a motion to accept the Revision of ARTZ106 as amended, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. Revision to ITS224

Added corequisites option for ITS165.

Amy made a motion to accept the Revision of ITS224 as read, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. New Course COMX291

Creating a special topic course allows HC to bring in guest community members as faculty with expertise in a particular area. Special topic courses allow a testing period prior to adding a regular specific course. If a course runs two times, HC would add this as a regular course.

Della made a motion to accept the New Course COMX291 as read, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

Additional adjustment made on Course Outcomes, number four Outcome moved to Course Description: Course outcomes will be specific to each unique section. Phil made a motion to accept the New Course COMX291 as amended, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

f. New Course CRWR291

Adjusted term, Course Outcomes and Course Descriptions.

Amy made a motion to accept the New Course CRWR291 as amended, Lyn seconded the motion. All in favor, none opposed, none abstained: motion carried.

g. New Course COMX292

Independent Studies are on an individual case by case course. The sentence that spoke to signatures on form was removed from the Course Description and added to Advising Notes.

Amy made a motion to accept the New Course COMX292 as amended, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

h. Pathway: Applied Mathematical Sciences Transfer to MT Tech AY2223

Advising Notes, Program Notes and Career info on this Pathway detail an excellent example of what a Pathway should reflect. These items can be gathered from the transfer college website.

Della made a motion to accept the Pathway: Applied Mathematical Sciences Transfer to MT Tech AY2223 as read, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

Note added: WRIT121 instead of WRIT101.

Lyn made a motion to accept the Pathway: Applied Mathematical Sciences Transfer to MT Tech AY2223 as amended, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. Pathway: Liberal Studies Transfer to MSU (AA) AY2223 - Deferred

j. Pathway: Psychology Transfer to Carroll College (AA) AY2223 PT - Deferred

k. Pathway: Applied Mathematical Sciences Transfer to MT Tech AY2223 PT - Deferred

l. Pathway: Civil Engineering Transfer to Carroll College AY2223 PT - Deferred

m. Pathway: Civil Engineering Transfer to MSU AY2223 PT - Deferred

- n.** Pathway: Civil Engineering Transfer to MT Tech AY2223 PT - Deferred
- o.** Pathway: Electrical Engineering Transfer to MSU AY2223 PT - Deferred
- p.** Pathway: Electrical Engineering Transfer to MT Tech AY2223 PT - Deferred
- q.** Pathway: Cell Biology and Neuroscience, Biomedical Sciences option Transfer to MSU AY2223 PT-Deferred
- r.** Pathway: Health and Human Performances Transfer to MSU AY2223 PT - Deferred
- s.** Pathway: Biology Organismal Option AY2223 PT - Deferred
- t.** Pathway: Exercise Science, Pre-Athletic Training Transfer to UM AY2223 PT - Deferred
- u.** Pathway: Civil Engineering Transfer to Carroll College AY2223 - Deferred
- v.** Pathway: Civil Engineering Transfer to MSU AY2223 - Deferred
- w.** Pathway: Civil Engineering Transfer to MT Tech AY2223 - Deferred
- x.** Pathway: Electrical Engineering Transfer to MSU AY2223 - Deferred
- y.** Pathway: Electrical Engineering Transfer to MT Tech AY2223 - Deferred
- z.** Pathway: Liberal Studies Transfer to MSU (AA) PT AY2223 - Deferred
- aa.** Pathway: Social Work Transfer to UM (AA) PT AY2223 - Deferred
- bb.** Pathway: Pre-Criminal Justice Transfer to MSU Northern (AA) AY2223 - Deferred
- cc.** Pathway: Pre-Criminal Justice Transfer to MSU Northern (AA) AY2223 PT - Deferred
- dd.** Pathway: Interdisciplinary Arts and Sciences Transfer to MT Tech (AS) AY2223 - Deferred
- ee.** Pathway: Interdisciplinary Arts and Sciences Transfer to MT Tech (AS) AY2223 PT - Deferred
- ff.** Pathway: Psychology Transfer to UM (AA) AY2223 PT - Deferred
- gg.** Pathway: Computer Science Transfer to UM (AS) AY2223 - Deferred
- hh.** Pathway: Computer Science Transfer to UM (AS) AY2223 PT - Deferred
- ii.** Pathway: Computer Science Transfer to MSU (AS) AY2223 - Deferred
- jj.** Pathway: Computer Science Transfer to MSU (AS) AY2223 PT - Deferred
- kk.** Pathway: Computer Science Transfer to MT Tech (AS) AY2223 - Deferred
- ll.** Pathway: Computer Science Transfer to MT Tech (AS) AY2223 PT - Deferred
- mm.** Pathway: Computer Science & Technology Gen Ed Core (CGS) AY2223 - Deferred
- nn.** Pathway: Engineering and Math Gen Ed Core (CGS) AY2223 - Deferred
- oo.** Pathway: Pre-Nursing RN AY2223 - Deferred
- pp.** Pathway: Pre-Nursing LPN AY2223 - Deferred
- qq.** Pathway: Exercise Science Transfer to MT Tech AY2223 - Deferred
- rr.** Pathway: Exercise Science Transfer to MT Tech AY2223 - Deferred
- ss.** Pathway: Geology Transfer to MSU AY2223 - Deferred
- tt.** Pathway: Exercise Science, Pre-Athletic Training Transfer to UM AY2223 - Deferred

V. Next Meeting

January 26, 2022 at 4:00 pm

VI. Adjournment

Meeting adjourned at 5:03 p.m. Amy made a motion to adjourn, Derrick seconded the motion.

VII. Addendum

Fire AS credential outcomes

- Demonstrate professional conduct by displaying a positive work ethic, flexibility, teamwork, physical fitness, safety consciousness, and sensitivity to diversity.



- Demonstrate basic fire fighter skills in the areas of structural firefighting, wildland firefighting, hazardous materials, and emergency response.
- Effectively communicate and interact in the workplace as well as in the community.
- Be able to function at the NFPA 1001 Fire Fighter I Level

Additional Program Outcomes for AS students:

- Demonstrate basic knowledge of fire protection systems, fire prevention, and technical rescue techniques.
- Be able to function at the NFPA 1001 Fire Fighter II Level