

## ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

*Teams Online – 10/13/2021 at 4:00 p.m.*

In attendance:

- |   |   |
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| <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Bryon Steinwand (Chair)</li><li><input checked="" type="checkbox"/> John Hartman (Vice Chair)</li><li><input type="checkbox"/> <del>Sandra Bauman</del></li><li><input checked="" type="checkbox"/> Tammy Burke</li><li><input checked="" type="checkbox"/> Della Dubbe</li><li><input checked="" type="checkbox"/> Sarah Dellwo</li><li><input checked="" type="checkbox"/> Deb Rapaport</li></ul> | <ul style="list-style-type: none"><li><input checked="" type="checkbox"/> Derrick Hauer</li><li><input checked="" type="checkbox"/> Robyn Kiesling</li><li><input type="checkbox"/> <del>Amy Kong</del></li><li><input type="checkbox"/> <del>Lyn Stimpson</del></li><li><input checked="" type="checkbox"/> Phillip Sawatzki</li><li><input type="checkbox"/> <del>Ann Willcockson</del></li></ul> |
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Recorder: Melanie Heinitz

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### I. Call to Order

Chair Bryon Steinwand convened the meeting at 4:02 p.m.

### II. Review of Minutes from September 22, 2021

John made a motion to accept the minutes as read, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

### III. Unfinished Business:

- A. **Database (Bryon S):** Bryon reported 98% of the Pathways process is complete. He is testing the rollover process. He is adding the following options: Approve course as is, edit course with modification, or course not to be continued. Bryon will demonstrate at our next meeting.
- B. **FY 2021 Determine Timeframe/Process for Degree Sheets**
  - a. **Follow up with advisors and Donna (Bryon S)** - Deferred
- C. **General Education Core update (Robyn K.)** - Deferred
- D. **Review of Diversity, CHAI criteria** - Deferred
- E. **Credit bearing courses by other areas discussion, COLS 105 as example (Robyn, Stephanie, Sarah)**  
Report from Della: COLS academic or career related pursuits are offered at a few community colleges. Gallatin's course may not be repeated, and they added this course to the core curriculum. Naming differs from College Success, College Studies, COLS 101 or COLS 103.
- F. **Reminder for DST 107 and DST 145 issues for CAS**  
DST 107 was inactivated, and DST 145 needs adjustment for a credit change.

### IV. New Business:

#### A. Curriculum Forms

The operation manual matches the FAA requirements. All AVMT courses have the same rational changes. AVMT 100, AVMT 115 and AVMT 130 ran in the first block or are currently running, so they cannot be changed. The selected effective term can change for those that have run or are currently running to the next fall semester.

The following courses have not started yet AVMT 105, AVMT 120 and AVMT 125.

**a. Revision to AVMT100**

John made a motion to bundle AVMT 105, AVMT 120 and AVMT 125, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

Derrick made a motion to accept the Revision bundle of AVMT 105, AVMT 120 and AVMT 125 as read, Phillip seconded the motion. All in favor, none opposed, none abstained: motion carried.

John made a motion to bundle AVMT 100, AVMT 115 and AVMT 130, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.

Della made a motion to approve the Revision of AVMT 100, AVMT 115 and AVMT 130, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**b. Revision to AVMT105** – Bundle motion and revision motion as read above.

**c. Revision to AVMT115** – Bundle motion and revision motion as read above.

**d. Revision to AVMT120** – Bundle motion and revision motion as read above.

**e. Revision to AVMT125** – Bundle motion and revision motion as read above.

**f. Revision to AVMT145**

John made a motion to bundle AVMT 135, AVMT 140, AVMT 145, AVMT 150, AVMT 155, AVMT 160, AVMT 165, AVMT 170, AVMT 175, AVMT 185 and AVMT 187, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

Phil made a motion to accept the Revision of AVMT 135, AVMT 140, AVMT 145, AVMT 150, AVMT 155, AVMT 160, AVMT 165, AVMT 170, AVMT 175, AVMT 185 and AVMT 187 as read, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**g. Revision to AVMT130** – Bundle motion and revision motion as read above.

**h. Revision to AVMT155** – Bundle motion and revision motion as read above.

**i. Revision to AVMT165** – Bundle motion and revision motion as read above.

**j. Revision to AVMT175** – Bundle motion and revision motion as read above.

**k. Revision to AVMT185** – Bundle motion and revision motion as read above.

**l. Revision to AVMT187** – Bundle motion and revision motion as read above.

**m. Revision to AVMT135** – Bundle motion and revision motion as read above.

**n. Revision to AVMT140** – Bundle motion and revision motion as read above.

**o. Revision to AVMT150** – Bundle motion and revision motion as read above.

**p. Revision to AVMT160** – Bundle motion and revision motion as read above.

**q. Revision to AVMT170** – Bundle motion and revision motion as read above.

**r. Revision to DST108**

Outcome changes are the reason for the revision, and spring 2022 effective term was added.

John made a motion to accept the Revision of DST 108 as revised, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.

**s. Revision to DST200**

A revision was needed to remove the prerequisite of DST 107.

Della made a motion to accept the Revision of DST 200 as read, John seconded the motion. All in favor, none opposed, none abstained: motion carried.

**t. Revision to DST210**

A revision was needed to remove the prerequisite of DST 107, and spring 2022 effective term was added.

John made a motion to accept the Revision of DST 210 as revised, Phil seconded the motion. All in favor, none opposed, none abstained: motion carried.

**u. Revision to MCH235**

This course was revamped, but the wrong Outcomes were on the course. This change will now put the correct Outcomes on the course. At least 80% of the outcomes need to match MUS transfer site.

Della made a motion to accept the Revision of MCH 235 as read, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

**v. DST 255 and DST 142**

Added during the meeting to the agenda.

Both of these courses were revised on the same computer at the same time, and this caused a corrupted of both courses. Bryon is working on a remedy for this issue. Action was tabled on the two courses.

**V. Next Meeting**

October 27, 2021 at 4:00 p.m. – Teams

**VI. Adjournment**

Meeting adjourned at 4:53 p.m. Derrick made a motion to adjourn, Phil seconded the motion.