

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 01/07/2021 at 3:00 p.m.

In attendance:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Bryon Steinwand (Chair) | <input checked="" type="checkbox"/> Derrick Hauer |
| <input checked="" type="checkbox"/> Deb Rapaport (Vice Chair) | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input type="checkbox"/> Sandra Bauman | <input checked="" type="checkbox"/> Amy Kong |
| <input type="checkbox"/> Tammy Burke | <input type="checkbox"/> Sandra Sacy |
| <input checked="" type="checkbox"/> Della Dubbe | <input checked="" type="checkbox"/> Lisa Simpson |
| <input checked="" type="checkbox"/> Sarah Dellwo | <input type="checkbox"/> Ann Willcockson |
| <input type="checkbox"/> John Hartman | |

Recorder: Melanie Heinitz

I. Call to Order

Chair Bryon Steinwand convened the meeting at 3:00 p.m.

II. Review of Minutes from December 10, 2020

Della made a motion to accept the minutes as read, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

- A. **Database (Bryon S)** - Faculty assessment reports have been sent out.
- B. **FY 2021 Determine Timeframe/Process for Degree Sheets**
 - a. **Follow up with advisors and Donna (Bryon S)** - A template has been generated.
- C. **General Education Core update (Robyn K.)** - Deferred

IV. New Business:

- A. **Curriculum Forms**
 - a. **HONR121 – Diversity**

Karen Henderson added Diversity responses to the form. She had the original submitted paperwork for the HONR121 Diversity form.

Della made a motion to approve HONR121 Diversity designation, Lisa seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - b. **HONR121 – Revision**

Outcomes revised to match UM's course. Because it has an honors prefix, it is by default an honors course.

Amy made a motion to approve the Revision for HONR121, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - c. **HSTA255 - CHAI**

Della made a motion to approve HSTA255 as a CHAI course, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. HSTA255 - Diversity

The instructions state: For a course to receive diversity designation course statement learning outcomes must meet a minimum of 50% of the criteria. The outcomes are new and in line with UM's outcomes. This is not a FLOC course. A review of HONR and Diversity forms is needed later.

Lisa made a motion to approve the Diversity criteria for HSTA255, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. HSTA255 - Revision

Removed "you" and "with" in Course Outcome one, and "your" in Course Outcome three. The word "the" was added to Course Outcome three. In the rationale the word "Diversity" was added.

Derrick made a motion to approve the Revision for HSTA255, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

V. Next Meeting

a. January 21st

VI. Adjournment

Meeting adjourned at 3:46 p.m.

Amy made a motion to adjourn, Lisa seconded the motion.