

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 10/22/2020 at 3:00 p.m.

In attendance:

- | | |
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| <input checked="" type="checkbox"/> Bryon Steinwand (Chair) | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input checked="" type="checkbox"/> Deb Rapaport (Vice Chair) | <input checked="" type="checkbox"/> Amy Kong |
| <input type="checkbox"/> Sandra Bauman | <input type="checkbox"/> Sandra Sacry |
| <input checked="" type="checkbox"/> Tammy Burke | <input checked="" type="checkbox"/> Lisa Simpson |
| <input checked="" type="checkbox"/> Della Dubbe | <input type="checkbox"/> Ann Willcockson |
| <input checked="" type="checkbox"/> Sarah Dellwo | <input checked="" type="checkbox"/> Barbara Yahvah |
| <input checked="" type="checkbox"/> Derrick Hauer | |

Recorder: Melanie Heinitz

I. Call to Order

Chair Bryon Steinwand convened the meeting at 3:01 p.m.

II. Review of Minutes from October 8, 2020

Lisa made a motion to accept the minutes as amended, Barbara seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

A. Database (Bryon S)

Bryon will make bulk changes to the course titles, so they will be upper and lower case. He will also adjust access, so Melanie can add Diversity, Honors and CHAI distinctions. The Outcome Mapping Demo Video is listed on the HC Assessment and Curriculum site if you are a faculty member.

B. FY 2021 Determine Timeframe/Process for Degree Sheets

a. Follow up with advisors and Donna (Bryon S)

Robyn, Donna and Bryon had a meeting on data collection. Information could be used in marketing material.

C. General Education Core update (Robyn K.)

ASCRC recommended the General Education Division create a process to determine what makes a course core. The Division will revise the outcomes prior to adding new courses with the core distinction. Currently, there is no criteria to determine if a course is core. The Division has decided that new courses should remove the core distinction until a new process has been determined. Any new courses this semester with the core distinction check mark checked have been unchecked until the Division meeting on November 13.

IV. New Business:

A. Curriculum Forms

a. Submissions that are ready for ASCR

Deb made a motion to add BIOB290, ARTZ194 and ARTZ299 to the agenda, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. New Course BIOB290

Effective summer 2021. Research is lab work, which is different from Independent Study. A fee will not be added until approved by Board of Regents. There are 30 hours per lab credit.

Della made a motion to approve BIOB290 as a new course, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. New Course ARTZ194

ARTZ 194 is a new art seminar course with no studio time. This course will expose students to careers and transfer courses. Student will start a portfolio in this course. Extended course description and advising notes were added.

Della made a motion to approve ARTZ194 as a new course, Lisa seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. New Course ARTZ299

This is a capstone course with two credits, and it is all lecture with no lab. A portfolio assessment is a part of the course. The fine arts core check mark was removed. The word “be” was removed from Course Outcomes number five. This course will set up HC students for transfer at junior and senior levels. Credits and hours updated to reflect a lecture only course.

Amy made a motion to approve ARTZ299 as a new course, Derrick seconded the motion. All in favor, none opposed, none abstained: motion carried.

V. Next Meeting

a. November 5th

VI. Adjournment

Meeting adjourned at 3:41 p.m.

Derrick made a motion to adjourn, Amy seconded the motion.