

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 09/24/2020 at 3:00 p.m.

In attendance:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Bryon Steinwand (Chair) | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input checked="" type="checkbox"/> Deb Rapaport (Vice Chair) | <input checked="" type="checkbox"/> Amy Kong |
| <input type="checkbox"/> Sandra Bauman | <input type="checkbox"/> Sandra Sacry |
| <input checked="" type="checkbox"/> Tammy Burke | <input checked="" type="checkbox"/> Lisa Simpson |
| <input checked="" type="checkbox"/> Della Dubbe | <input type="checkbox"/> Ann Willcockson |
| <input checked="" type="checkbox"/> Sarah Dellwo | <input type="checkbox"/> Barbara Yahvah |
| <input type="checkbox"/> Derrick Hauer | |

Recorder: Melanie Heinitz

I. Call to Order

Chair Bryon Steinwand convened the meeting at 3:01 p.m.

II. Review of Minutes from September 10, 2020

Deb made a motion to accept the minutes as amended, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

A. Database (Bryon S)

Servers at HC are moving to Missoula, and the ASCRC Database will be a part of this action.

B. FY 2021 Determine Timeframe/Process for Degree Sheets

a. Follow up with advisors and Donna (Bryon S) - Deferred

IV. New Business:

A. Curriculum Forms

a. Revision to WRIT121T

WRIT 121T was updated to match FLOC outcomes. Changes reported in notes; title updated, prerequisite removed and written communication box unchecked. Effective Spring of 2021 add. The course matches MUS outcomes.

Amy made a motion to accept the revisions to WRIT 121T, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. Revision to COMX111

COMX 111 was updated to match the FLOC outcome. The course descriptions were updated. Effective Spring 2021. The outcome matches the MUS CCN outcomes.

Lisa made a motion to accept the revisions to COMX 111, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

B. General Education Core discussion (Robyn K.)

New COMX course in editing mode. We have criteria to determine if a course meets Diversity, Cultural Heritage of American Indians, or Honors. However, we have zero criteria to determine whether a Gen Ed course is core or not core. At the very least courses should tie into the Gen Ed core outcome, and match up to the MUS core. A course should demonstrate how it meets the criteria through the rubrics. ASCRC recommends the Division create criteria to determine whether a course meets Gen Ed core or not.

C. Diversity and Honors Courses Correctly Marked in Database

Bryon noted Diversity and Honors courses are missing check mark in correlating boxes.

It was suggested faculty be asked to resubmit courses as a review of the course, and to review check marks are correctly placed within Honors and Diversity correlating boxes. Bryon will run a check to determine which courses are missing data for Honors and Diversity, and he will notify the faculty associated with the course.

V. Next Meeting

a. October 8th

VI. Adjournment

Meeting adjourned at 3:40 p.m.

Deb made a motion to adjourn, Della seconded the motion.