

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 04/16/2020 at 4:00 p.m.

In attendance:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Barbara Yahvah (Chair) | <input checked="" type="checkbox"/> Kimberly Haughee |
| <input type="checkbox"/> Tod Dumas | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input checked="" type="checkbox"/> Sandra Bauman | <input checked="" type="checkbox"/> Amy Kong |
| <input checked="" type="checkbox"/> Deb Rapaport | <input checked="" type="checkbox"/> Sandra Sacry |
| <input checked="" type="checkbox"/> Tammy Burke | <input checked="" type="checkbox"/> Bryon Steinwand (Vice Chair) |
| <input checked="" type="checkbox"/> Della Dubbe | <input checked="" type="checkbox"/> Ann Willcockson |
| <input checked="" type="checkbox"/> Sarah Dellwo | |

Recorder: Melanie Heinitz

I. Call to Order

Chair Barbara Yahvah convened the meeting at 4:03 p.m.

II. Review of Minutes from April 9, 2020

Amy made a motion to accept the minutes as amended, Kim seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

A. Database (Bryon S)

- a. **Solution for Faculty on what has been done and avoiding duplication: Send a link of the curriculum change to faculty email and send the faculty to the existing curriculum change if they try to start a new one when there is a current change in process.**

B. FY 2021 Determine Timeframe/Process for Degree Sheets

- a. **Follow up with advisors (Barbara) -Deferred**

IV. New Business:

A. Curriculum Forms

a. CSCI21

Updating course outcomes and description to reflect content overlap with other courses as specified in the Computer Science pathway.

Kim made a motion to approve CSCI121 as revised, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. PHSX 222

Robyn will check all PHSX course for fees. Removed prerequisite of M 172 and PHSX 221. Removed New Course for General Education in extended description.

Kim made a motion to approve PHSX222 course revision as amended, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. PHSX 221

Kim made a motion to inactive PHSX221 as read, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

- d. PHSX 220**
Update course description to represent the topics covered in the course. Update course outcomes to match MSU outcomes. Remove corequisite of PHSX 221 since lab is integrated into PHSX 220, adjust credits/hours accordingly and add lab fee. Change prerequisite to M171 (Calculus I). Removed comma 'energy, in systems' in LO 4
Amy made a motion to approve as amended, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.
- e. PHSX 205**
Removal of PHSX 206 corequisite since lab integrated into course. Updated course description to better reflect what is covered in the course. Update course outcomes (previous outcomes too vague).
Removed M171 as prerequisite in drop down menu.
Kim made a motion to approve PHSX205 as amended, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.
- f. BIOB 102**
Kim made a motion to approve the inactivation of BIOB102, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.
- g. MCH 240**
The class changed to incorporate first and second semester courses together to assess their skills. Changes in course outcomes were made to reflect these changes, but no significant changes were made that would change the CCN outcomes. Prerequisites changed to include all first semester courses. Barb will combine the two MCH240 courses in the Database and send an email to Sarah.
The Committee gave authority to Sarah to add a note "ASCRC approved removing the prerequisite of "A C- or higher in MCH130 and gave authority to the Registrar to make this change.
Kim made a motion to approve the removal of prerequisite: this action is to occur at the registrar level, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.
- h. AST 103**
Tammy will check about adding a fee. On #29 a period was added at end "Replace cabin air filter."
Dropdown M111T added. Barb will need a Degree Sheet update for this course.
Update course credits, description, hours and outcomes to reflect advisors recommendations from the Spring Automotive Advisory Meeting 2020.
Amy made a motion to approve AST103 as amended, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.
- i. AST 270**
Remove AST262 as a prerequisite due to schedule changes in the order of course delivery.
Bryon made a motion to approve AST270 as revised, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.
- j. ITS 231 – Deferred**
- k. ITS 274 – Deferred**
- l. PHSX 224 – Deferred**
- B. PLA Policy (301.19) – Sarah will report on PLA Policy (301.19) on April 23, 2020.**
 - a. Policy - <https://mus.edu/borpol/bor300/301-19.pdf>**
 - b. Review the definitions in section V. Do we need to relook at our Credit by Examination Policy (p.19) and Challenging Course for Credit (p. 53)?**
- C. AA/AS GPA**
Background note as reported by Robyn. The General Education Division discussed changing the AA and AS GPA graduation requirement to a 2.0. The GPA requirement for both degrees is currently 2.25. A poll was posted in the Gen Ed Division Team Chat. There are 18 full-time faculty in the division, and fifteen

faculty voted to change the GPA requirement to a 2.0 and 3 faculty abstained. The division officially moved this item forward to ASCRC for discussion and approval.

Kim made a motion to approve AA/AS GPA overall, from a 2.25 to 2.0 as read, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

The General Education Division recommends changing overall Associate of Arts and Associate of Science degree GPA graduation requirements to 2.0 (currently is 2.25). This is in line with BOR Policy and with other MUS institutions. Barb will notify Paige Payne, Sarah Dellwo and Sandy Bauman of this change.

- f. **Graduation Appeals Committee Reinstatement** – Sarah will report on Graduation Appeals Committee Reinstatement on April 23, 2020.

V. Next Meeting

- a. **2nd and 4th Thursdays 4:00 p.m. Feb. 13, 2020 – Apr 23, 2020**

VI. Other Items for Future Meetings

- a. **Review Curriculum Manual/Develop Bylaws**
- b. **Honors/Diversity Form Review**
- c. **Program Statement**

VII. Adjournment

Meeting adjourned at 5:02 p.m.