

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 04/09/2020 at 4:00 p.m.

In attendance:

- | | |
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| <input checked="" type="checkbox"/> Barbara Yahvah (Chair) | <input checked="" type="checkbox"/> Kimberly Haughee |
| <input checked="" type="checkbox"/> Tod Dumas | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input type="checkbox"/> Sandra Bauman | <input checked="" type="checkbox"/> Amy Kong |
| <input checked="" type="checkbox"/> Deb Rapaport | <input checked="" type="checkbox"/> Sandra Sacry |
| <input checked="" type="checkbox"/> Tammy Burke | <input type="checkbox"/> Bryon Steinwand (Vice Chair) |
| <input type="checkbox"/> Della Dubbe | <input checked="" type="checkbox"/> Ann Willcockson |
| <input checked="" type="checkbox"/> Sarah Dellwo | |

Recorder: Melanie Heinitz

I. Call to Order

Chair Barbara Yahvah convened the meeting at 4:02 p.m.

II. Review of Minutes from March 26, 2020

Tod made a motion to accept the minutes as read, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

A. Database (Bryon S)

- a. **Asked Bryon to add dual status (faculty editing) to Division Chairs, Directors; asked for Paige to have viewing access**

Barb exercised her executive powers to allow Division Chairs access to dual status. Division Chairs will be able to edit as faculty too. The rationale for this action was to get courses updated during emergencies such as we are now experiencing with COVID-19. Tammy, Robyn and Sandy S. all agreed it was helpful. Paige Payne was given viewing access so she could see the chain of actions in the Database. Now, she will know when the program can be added to the catalog.

- b. **Instructions for Faculty: Course Review versus Course Maintenance (use for new, revisions, inactivate)**

Discussion concerning faculty needing to see the Database chain to know where their courses stood. Barb will check into this status option.

B. FY 2021 Determine Timeframe/Process for Degree Sheets

- a. **Follow up with advisors (Barbara) - Deferred**

IV. New Business:

A. Curriculum Forms

a. ITS280

ITS164 Added as a prerequisite and Outcomes updated.

Kim made a motion to approve ITS280, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. CSCI194

Every CT student will take this course. It is CSCI194. Robyn will make sure the number gets changed to 194.

Kim made a motion to approve CSCI194, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. CSCI299

Capstone class to reflect the portfolio of the senior capstone. Effective date: Fall 2021

Amy made a motion to accept revised as amended CSCI299, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. CSCI111

Outcomes were updated to reflect CCN and changes in JAVA.

Tod made a motion to accept CSCI111, Kim seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. CSCI21 - Deferred

f. BIOB101

No Outcome changes. Barb will follow up with Rick Henry for clarification. ASCRC removed the sentence "Credit not allowed for both BIOB 101 and BIOB 160 (Principals of Living Systems) from the course description. The course was subsequently approved to move forward without that sentence. An advising note can be added at a later date.

Tod made a motion to approve BIOB101 as amended, Kim seconded the motion. All in favor, none opposed, none abstained: motion carried.

g. PSYX100

The course had the prerequisite text of WRIT 101 removed. Course active Summer 2020. An advising note was added that the Degree sheet would not change until next year.

Tod made a motion to accept PSYX100 with revisions, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

h. DST107

Tod made a motion to bundle DST107, DST145 and DST240, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. DST145

j. DST240

Kim made a motion to approve the courses of DST107, DST145 with revision and DST240, Tod seconded the motion.

Added a prerequisite to all courses.

After discussion and an amendment, the motion to approve the amended courses of DST107, DST145 and DST240 was approved. All in favor, none opposed, none abstained: motion carried.

k. PSYX 222 - Deferred

l. PSYX221 - Deferred

m. PSYX220 - Deferred

n. AVMT175

Changes made to course to align Lab and Shop hours with Operation Manual for Spring 2021.

Amy made a motion to approve AVMT175, Kim seconded the motion. All in favor, none opposed, one abstained: motion carried.

o. AVMT185

Changes made to course to align Lab and Shop hours with Operation Manual for Summer 2020.

Kim made a motion to approve AVMT185 as revised, Amy seconded the motion. All in favor, none opposed, one abstained: motion carried.



V. Next Meeting

- a. 2nd and 4th Thursdays 4:00 p.m. Feb. 13, 2020 – Apr 23, 2020

VI. Other Items for Future Meetings

- a. PLA Policy (301.19) change discussion
- b. Graduation Appeals Committee reinstatement or possible GPA change following division discussion (Robyn/Sarah)
- c. Review Curriculum Manual/Develop Bylaws
- d. Honors/Diversity Form Review
- e. Program Statement

VII. Adjournment

Meeting adjourned at 5:08 p.m.