

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Teams Online – 03/26/2020 at 4:00 p.m.

In attendance:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Barbara Yahvah (Chair) | <input checked="" type="checkbox"/> Kimberly Haughee |
| <input checked="" type="checkbox"/> Tod Dumas | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input checked="" type="checkbox"/> Sandra Bauman | <input checked="" type="checkbox"/> Amy Kong |
| <input checked="" type="checkbox"/> Deb Rapaport | <input checked="" type="checkbox"/> Sandra Sacry |
| <input checked="" type="checkbox"/> Tammy Burke | <input checked="" type="checkbox"/> Bryon Steinwand (Vice Chair) |
| <input checked="" type="checkbox"/> Della Dubbe | <input checked="" type="checkbox"/> Ann Willcockson |
| <input checked="" type="checkbox"/> Sarah Dellwo | |

Recorder: Melanie Heinitz

I. Call to Order

Chair Barbara Yahvah convened the meeting at 4:12 p.m.

II. Review of Minutes from March 12, 2020

Della made a motion to accept the minutes as amended, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Unfinished Business:

A. Add/drop forms (Sarah D) See revised forms

Tod made a motion to combine the Add and Drop forms into one vote, Kim seconded the motion. All in favor, none opposed, none abstained: motion carried.

Tod made a motion to accept both forms as revised, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

Fees are not an ASCRC issue. If adjustments are needed on the fees, the appropriate group will handle it. Approved Add/Drop forms available through the Registrar office.

B. Database (Bryon S)

a. (will make notes available to Melanie/Barbara after a course has been cleared; so if asked what was done last, Melanie can view it)

C. FY 2021 Determine Timeframe/Process for Degree Sheets

a. Follow up with advisors (Barbara) - Deferred

IV. New Business:

A. Curriculum Forms

a. ITS164

The revision is a first semester course for all CT students, and it is a guided pathways course for both programming and networking.

Kim made a motion to approve the course revision of ITS164, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. MCH132

Eighty percent of FLOC outcomes were met when the course was revised. Tammy will check on fees for MCH132.

Tod made a motion to approve the course revision of MCH132, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. MCH134

MCH130 was left as a corequisite. Tammy will check on fees for MCH134 as the box is not checked.

Tod made a motion to accept MCH134 with revisions, Della seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. MCH136

The Outcomes were adjusted as MCH136 and MCH137 both had the same outcomes. Tammy will check to make sure eighty percent of FLOC outcomes were met.

Kim made a motion to approve MCH136, Deb seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. MCH137

Note: all first semester students are required to pass MCH137 to be qualified to take second semester courses.

Tod made a motion to accept MCH137, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

f. ITS280 - Deferred

g. CSCI192 - Deferred

h. CSCI299 - Deferred

i. CSCI111 - Deferred

j. CSCI121 - Deferred

B. Review Curriculum Manual/Bylaws - Deferred

a. Revise or inactivate

b. Develop ASCRC Bylaws

V. Next Meeting

a. 2nd and 4th Thursdays 4:00 p.m. Feb. 13, 2020 – Apr 23, 2020

Regular schedule will continue.

VI. Other Items for Future Meetings

a. PLA Policy (301.19) change discussion

b. Graduation Appeals Committee reinstatement or possible GPA change following division discussion (Robyn/Sarah)

b. Honors/Diversity Form Review

c. Program Statement

VII. Adjournment

Meeting adjourned at 4:45 p.m.