

ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

DON 202– 09/27/2018

In attendance:

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| <input checked="" type="checkbox"/> Della Dubbe | <input checked="" type="checkbox"/> Robyn Kiesling |
| <input checked="" type="checkbox"/> Tod Dumas | <input checked="" type="checkbox"/> Sandra Sacry |
| <input checked="" type="checkbox"/> Kimberly Haughee | <input checked="" type="checkbox"/> Jennifer Bergner |
| <input checked="" type="checkbox"/> Amy Kong | <input type="checkbox"/> Michael Wiederhold |
| <input checked="" type="checkbox"/> Barbara Yahvah | <input type="checkbox"/> Patrick Turner |
| <input checked="" type="checkbox"/> Tammy Burke | <input checked="" type="checkbox"/> Bryon Steinwand |
| <input checked="" type="checkbox"/> Sarah Dellwo | <input checked="" type="checkbox"/> Hayley Blevins (Recorder) |
| <input checked="" type="checkbox"/> Sandy Bauman | |

Guest: None

Call to Order: Barbara called the meeting to order at 4:07 p.m.

Review of minutes: September 13, 2018 meeting. Mary Lannert was listed instead of Sandy Bauman and Sandy Sacry was in attendance. Minor grammatical changes were made. Jenn moved to accept the minutes as edited, Amy seconded, unanimously accepted, motion carried.

Deliverables

- For course revisions that include course number changes we should list them by the new course number on the course revision form.
- In the curriculum manual there was the conversation about if we have ever had a graduation appeal committee. We have also not had any retro forms for students moving back in catalog year in a while. This is only done when it is in the best for the student. This still wouldn't fall under graduation appeals. This would be if a student was told that they did not meet graduation requirements and the student wanted to appeal it formally. Will discuss this at the next meeting.
- Will discuss academic policies and procedures in the catalog in the future.
- Have to check if the inactivation form is working as forms have been submitted but Hayley has not received them.
- New Courses: WLDG137. Was two separate courses. This change was made to start moving to the true block schedule. The instructors said they could be easily combined. The issue is that the course would be 7 credits which could cause issues for GPA or financial aid. Previously if students failed either course they could not continue on, and that would not change. Recently there has not been anyone who has tried to challenge or bring in credits for either of the previous courses. The other two courses would be inactivated. This could help make a more standard schedule for the registrar department. Welding was trying to be the pilot program this spring and then full block schedule for other areas will begin in fall. Della moved to accept the course as proposed, Amy seconded, unanimously accepted, motion carried.

- Course Revisions: SOCI234. This was SOCI225 but CCN suggested a different number. Jenn moved to accept the course as read, Tod seconded, unanimously accepted, motion carried.

WLDG227. This change was made to start moving to the true block schedule. The changes were made to better reflect what is actually happening in the course. Outcomes and hours were updated for these changes. Minor grammatical changes were made in the meeting. Tod moved to accept the course as edited, Jenn seconded, unanimously accepted, motion carried.

WLDG245. This change was made to start moving to the true block schedule. The changes were made to better reflect what is actually happening in the course. Outcomes and hours were updated for these changes. Minor grammatical changes were made in the meeting. Jenn moved to accept the course as edited, Della seconded, unanimously accepted, motion carried.

WLDG257. This change was made to start moving to the true block schedule. The changes were made to better reflect what is actually happening in the course. Outcomes and hours were updated for these changes. Minor grammatical changes were made in the meeting. Tod moved to accept the course as edited, Bryon seconded, unanimously accepted, motion carried.

- Course Inactivations: None
- Diversity Courses: None
- Honors Courses: None

Adjourned: Meeting adjourned at 5:05 pm.