

**ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE**

**Minutes**

*DON 201– 4/12/2018*

In attendance:

- |  |   |
|--|---|
| <input type="checkbox"/> Della Dubbe               | <input checked="" type="checkbox"/> Robyn Kiesling            |
| <input checked="" type="checkbox"/> Tod Dumas      | <input checked="" type="checkbox"/> Sandra Sacry              |
| <input type="checkbox"/> Kimberly Haughee          | <input checked="" type="checkbox"/> Jennifer Bergner          |
| <input checked="" type="checkbox"/> Amy Kong       | <input type="checkbox"/> Michael Wiederhold                   |
| <input checked="" type="checkbox"/> Barbara Yahvah | <input checked="" type="checkbox"/> Patrick Turner            |
| <input checked="" type="checkbox"/> Tammy Burke    | <input checked="" type="checkbox"/> Bryon Steinwand           |
| <input checked="" type="checkbox"/> Sarah Dellwo   | <input checked="" type="checkbox"/> Hayley Blevins (Recorder) |
| <input type="checkbox"/> Mary Lannert              |   |

Guest: None

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**Call to Order:** Barbara called the meeting to order at 4:07 p.m.

**Review of minutes:** March 22, 2018 meeting. Jenn moved to accept the minutes as read, Amy seconded, unanimously accepted, motion carried.

**Deliverables**

- The FIRE courses were tabled until Mike can be present.
  
- Grade Appeal Process Form. This was found when editing forms. It hasn't been used so do we need it? This is for when the student does not agree with the grade, but the faculty believe it is correct. This would give us a paper trail, and would live in Sarah's office. The Dean's decision is what would be the final grade. It is a good form to have on file even though we do not encounter this a lot. Tod moved to accept the form as proposed, Bryon seconded, unanimously accepted, motion carried.
  
- CCN. There is a lot of pressure to focus on the audit that Sarah received. We have outcomes for the courses listed. There might be changes to outcomes if OCHE and the Board of Regents do not like them. There will also be a lot of changes about how courses are classified in the General Education Core for the MUS.
  
- New Courses: DST290. There is a C.A.S. in Diesel which does not benefit anyone currently. We have been struggling to find a way to offer a CDL program. We cannot require it in the A.A.S. due to drug screenings and other considerations. Adding the course makes it an option. The hours were put as credits instead of hours. The Gen Ed category was removed since the form required an option. The credits were changed to 4 instead of three. Jenn moved to accept the course as revised, Tod seconded, unanimously accepted, motion carried.
  
- Course Revision: AVMT should have been new course forms. Two years ago presented the new curriculum of Airframe and Powerplant in Fall and Spring and general courses in Summer. Airframe courses will be 100 level and Powerplant will be 200 level. Right now there will be a conflict of having two of the same courses that are different credits. AVMT175, 180, 185, 190 are the new courses. AVMT205, 210, 215, 220 are inactivated as of Fall 2019. Bryon moved to bundle and to consider the revisions to be new courses, and to include the inactivations as of Fall 2019, Jenn seconded, unanimously accepted, motion carried.

- Course Inactivations: None
- Diversity Courses: None
- Honors Courses: None

**Adjourned:** Meeting adjourned at 5:01 pm.