

**ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE**

**Minutes**

*DON 201– 3/22/2018*

In attendance:

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|--|---|
| <input checked="" type="checkbox"/> Della Dubbe      | <input checked="" type="checkbox"/> Robyn Kiesling            |
| <input type="checkbox"/> Tod Dumas                   | <input checked="" type="checkbox"/> Sandra Sacry              |
| <input checked="" type="checkbox"/> Kimberly Haughee | <input checked="" type="checkbox"/> Jennifer Bergner          |
| <input checked="" type="checkbox"/> Amy Kong         | <input checked="" type="checkbox"/> Michael Wiederhold        |
| <input checked="" type="checkbox"/> Barbara Yahvah   | <input type="checkbox"/> Patrick Turner                       |
| <input type="checkbox"/> Tammy Burke                 | <input checked="" type="checkbox"/> Bryon Steinwand           |
| <input type="checkbox"/> Sarah Dellwo                | <input checked="" type="checkbox"/> Hayley Blevins (Recorder) |
| <input checked="" type="checkbox"/> Mary Lannert     |   |

Guest: None

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**Call to Order:** Barbara called the meeting to order at 4:03 p.m.

**Review of minutes:** February 22, 2018 meeting. A period was added as well as changing dusty to duty. Della moved to accept the minutes as edited, Jenn seconded, unanimously accepted, motion carried.

**Deliverables**

- A.A.S. LPN program. This is the old 4 semester LPN program which was replaced by the new C.A.S LPN program. Just needs approved so it can go to Board of Regents. Kim moved to accept the program termination as proposed, Jenn seconded, unanimously accepted, motion carried.
- Common Course Numbering and grade appeal process was postponed until Sarah returns.
- Advising Sheets. They need submitted to Barbara, then will be divided out for review, then they go to the Division Chair for approval, then they are sent to Hayley. Fire and Rescue's will be coming but there are some common course numbering issues. There is discussion about using the excel sheet instead of word, because students are coming through missing requirements. Is it worth the step to turn them into a PDF. For the catalog and such things yes. There has been some faculty using inaccurate forms.
- New Courses: COMX115. Addition to the communication core so students have a choice of communication course. It is common core and a flopped course. This will benefit many programs. Bryon moved to accept the course as proposed, Kim seconded, unanimously accepted, motion carried.

CSCI127. It is at a course at MSU and helps with transfer. Included data focus which we currently lack. Will be a required course for the Programming option. High school students would fall into the consent of instructor category. A hyphen was added. Kim moved to accept the course as edited, Jenn seconded, unanimously accepted, motion carried.

ITS274. Course description was updated since it was an error in submission. There has been an issue between what employers want and what can be taught. There is a fear that the course will not meet the expectations. This course will put us closer to becoming certified in network security. Two outcomes were edited to make

them more measurable. Della moved to accept the course as edited, Kim seconded, unanimously accepted, motion carried.

LEG121. This will replace one of the legal courses. This program is being edited to better fit employer needs. There is conversation about how this program feeds to UM. It is not part of the Gen Ed core. Amy moved to accept the course as edited, Bryon seconded, unanimously accepted, motion carried.

- Course Revision: CSCI100. Older updates were not made originally. This course is now using Python and C Sharp to improve student outcomes. The specific language about which computer language was removed to open the course up. Jenn moved to accept the course as read, Amy seconded, unanimously accepted, motion carried.

WRIT101. Update due to WRIT095 being inactivated. "I" was added to WRIT since it was forgotten. Della moved to accept the course as edited, Jenn seconded, unanimously accepted, motion carried.

WRIT121T. Update due to WRIT095 being inactivated. "I" was added to WRIT since it was forgotten. Della moved to accept the course as edited, Jenn seconded, unanimously accepted, motion carried.

- Course Inactivations: WRIT095. Della moved to accept the inactivation as read, Jenn seconded, unanimously accepted, motion carried.
- Diversity Courses: None
- Honors Courses: None

**Adjourned:** Meeting adjourned at 4:58 pm.