1) Welcome and Introductions
   a) Catered Lunch by Jimmy John’s

2) Curriculum Changes

3) Work Based Learning Experiences – What level of commitment do you want from the student?
   a) Job Fair – We have the opportunity to do a job fair specific for Diesel students only. Angie mentioned she could put together one in the Fall and Spring Semesters if the businesses partners were interested. Businesses would have the opportunity to interview students and then ask for references from the instructors. Another option would be to call it a Career Connection, and give the students and businesses the time to meet and set up tours, shadows, interns, employment.

   b) Internships – Possibly do a 90 day trial, or Fall Semester could be a trial period of non-paid and then if all worked out nicely the student could be hired in the Spring Semester.

   c) Apprenticeships – HC is not going to do this specifically since we do not have enough local businesses to accompany the number of Diesel students we have, but any of our
business partners are welcome to meet with Mark Lillrose who is with the Department of Labor to set something up with one of our students. The business can receive a government kick-back for doing this service. They can receive a tax credit of $750 per apprentice and if the apprentice is a military veteran the tax credit goes to $1500. The contract would be 2-4 years and the apprentice needs to work at least 2000 hours each year.

d) Shadowing – HC Diesel Program has done this in the past. The student could be on a rotation between businesses/shops during the academic year. They would be partnered with an employee and shadow (possibly help) with different jobs. The business would need to realize that the student would be under their insurance – not HC’s. HC and our business partners could start working with the high schools & Stephanie Hunthausen, and any student who registers for HC Diesel classes would be able to shadow in a shop during their senior year summer before starting at HC. These students would truly be “green” since they haven’t taken any courses.

4) Additional Topics

a) What problems are we solving by getting our HC students into shops?
   i) Better employee than someone off the street.
   ii) A 2 year degree is better than someone straight out of high school. Reaching the goal of a degree shows the employee can set and reach goals in other areas of their life.
   iii) Experienced employees are hard to find, so getting someone with a 2 year degree is beneficial.
   iv) Businesses help students by hiring them while they are in college to get the experience, and students help the business by learning the business before becoming a full-time employee.
   v) Many students do not have real-world experiences of working with a boss, dealing with weather conditions, and exposure to the community – getting them into the business helps them deal with reality.
   vi) Businesses have the opportunity for a tax deduction by reimbursing tuition for the student by having a contract with him/her to work & go to college. The deduction is about $5250 and is similar to the cost of HC tuition.
   vii) There is more to Diesel Mechanics Businesses than ONLY being the mechanic. The business includes many other areas including drivers, warehouse employees, parts room, etc.

(1) HC offers a Bachelor of Trades Management Degree.
   (a) HC works with MSU Northern for our students to achieve this degree. HC students take two years of their program of study and another year of general education classes at the Donaldson Campus. Their 4th year is on-line courses through Northern.
b) What are the geographics of HC Diesel Students?
   i) Most of our students are from out-of-town.
      (1) They can have a job in Helena for the academic year, but they typically don’t
          make a career in Helena since they go back home to either work on the
          farm/ranch or in their hometown.
      (a) I-State mentioned that they have 3 locations throughout Montana and could
          work with the students. They offer summer internships and bonuses after a
          certain number of years of employment.

c) Transportation Tuesday – March 10 at HC
   i) We are targeting 8-12 graders and their parents.
   ii) Shows HC as a Career and Technical Education – not just “. . . “
   iii) We are hoping to showcase that the trades programs are not just a job, but are
        technical careers.
   iv) Business partners are welcome to attend and chat with students and their parents.

d) Skilled Trades Career Fair – March 26 at HC
   i) Businesses are invited to set up a table or booth - $100 fee ($20 for luncheon and
      $80 going towards student scholarships).
   ii) HC will provide quiet areas for interviews.
   iii) Targeting 2nd year students, but first year are welcome to attend.
   iv) Angie will have events all month long encouraging students to be ready for
       interviews . . . resume’ & cover letter workshop, headshot opportunities, a career
       closet exchange.

e) Physical Requirements for Diesel Program
   i) HC is an open enrollment college, so we can not have requirements to be accepted.
   ii) We can list in the catalog recommendations of industry standards or expectations.
   iii) The student can fail a class due to not being able to do a specific physical job of a
        learning outcome.