

Diesel Advisory Meeting
Tuesday, October 27, 2020
1:30-3:00 WebEx On-Line Meeting

ATTENDEES:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Steven Burch, Missouri River Contractor | <input checked="" type="checkbox"/> Sandra Bauman, Dean |
| <input type="checkbox"/> Brandon, Dulaney, J&D Truck Repair | <input checked="" type="checkbox"/> Tammy Burke, Exec Dir of CTE |
| <input checked="" type="checkbox"/> Jim Dusenberry, J&D Truck Repair | <input checked="" type="checkbox"/> Bridget Guerin, Admin Associate |
| <input checked="" type="checkbox"/> Dave Gardner, Mergenthaler Trans & Stor | <input checked="" type="checkbox"/> Derrick Hauer, Diesel Instructor |
| <input type="checkbox"/> Mike Holliday, Cummins Sales & Service | <input type="checkbox"/> vacant, Career Connections Coordinator |
| <input type="checkbox"/> Ryan Rouns, R&K Trucking | <input type="checkbox"/> Ryan Loomis, Dir Community Engage & Work |
| <input checked="" type="checkbox"/> Travis Sandau, I-State Truck Center | <input checked="" type="checkbox"/> Rick Purcell, Diesel Instructor |
| <input checked="" type="checkbox"/> Adam Kvilvang, I-State Truck Center | <input type="checkbox"/> |
| <input type="checkbox"/> | <input type="checkbox"/> |

- Review the Spring 2020 Minutes

- New Equipment
 - 5 ton crane - \$50,000 purchase – safety issues were a concern for our students when dealing with the engines; this was one area that the state inspectors were concerned about previously.
 - 7 transmissions = 3 Allison and 4 ???
 - Derrick is working on getting the Allison e-learn for students currently
 - Mergenthaler (Dave Gardner) donated a Cascadia to HC – Thank You!

- Feedback on how graduates are performing
 - Mergenthaler employee is doing well.

- Student job shadow opportunities
 - Job Shadows = short-term VS Intern/Apprentice = long-term
 - Dave: either a job shadow or an intern

- Steve: intern for the spring, summer or fall (business is too slow in the winter for an additional employee)
 - Travis: job shadow possibility during breaks, but his businesses are out of town and the logistics could be problematic
 - Jim: job shadows or interns (part time positions available right now; prefer a second year student, but is open to a first year student)
 - Adam: businesses are out of town and the logistics could be a problem; would be open to having someone during the winter and summer breaks
- Shelby Preston, Helena College Career Connections Coordinator, (starts on Monday, November 2) will contact our committee members within a couple weeks, and start getting job shadows/interns/apprentices lined-up. (She will work with the students on their employment skills, resume's, interviewing, etc.)
 - An interview process will be scheduled to do a meet-and-greet between the committee members and the students.
 - A contract will be drawn up between the students, instructors, and employers to help with communication between all three involved.
- Anyone interested in the Apprenticeship Program should contact Tammy Burke to get more information.
 - Business receives a tax credit; \$800 per student or \$1200 per Veteran student
 - 2-4 year commitment
 - Register with the state of Montana
 - Mark Lillrose: Montana Department of Labor, 406-444-1642, mlillrose@mt.gov
 - Tom LeTellier: Montana Department of Labor, 406-444-7914, tletellier@mt.gov
 - Apprentice needs an educational sponsor (Helena College) and a business sponsor (employer)
- Open forum

- Helena College and Covid-19: The Diesel Program needed to cap their enrollment this semester. We started the fall semester early and will end early (November 25); we will have a 2 month winter break and restart the spring semester on January 25, 2021. Our teaching hours are the same; the number of days have been shortened, but the hours in each day was extended. Spring semester will not have a Spring Break in the hopes of limiting travel and exposure to the virus. All of our Trades students are on-campus with face-to-face instruction and labs; we are social distancing, wearing masks, and sanitizing.
- Helena College is working with the local high schools – including the new East Helena High School – on a path for the dedicated student who plans on attending HC. We are offering dual credit classes, and a possible opportunity to have the junior or senior student attend classes at HC with entry level courses.
- CDL course will be offered in the spring semester; could not offer the class this fall due to covid-19 safety restrictions.
- We are planning on having a Job Fair in the spring, but it will be dependent on the covid-19 restrictions. One idea is to hold it outside in the parking lot.
- Physical requirements to enroll in the HC Diesel courses was discussed; Tammy said that it is an option to do something similar to the Fire & Emergency Services Program.
- Dave Gardner mentioned that they are hoping to have the Super Tech Competition in June at the fairgrounds; Tammy offered our technologies if they are needed.
- Work Items
 - Rick and Derrick will talk with their students about their plans for breaks (will they be in town or in a town near one of our business partners) and do they want to job shadow/intern.
 - Business partners are welcome to contact Tammy to get more information about the Apprenticeship Program or contact the names listed above.