ATTENDEES:
☒ Steven Burch, Missouri River Contractor
☒ Brandon, Dulaney, J&D Truck Repair
☒ Jim Dusenberry, J&D Truck Repair
☒ Dave Gardner, Mergenthaler Trans & Stor
☒ Mike Holliday, Cummins Sales & Service
☒ Ryan Rouns, R&K Trucking
☒ Travis Sandau, I-State Truck Center
☒ Rick Purcell, Diesel Instructor
☒ Laura Vosejpka, Dean
☒ Sandra Bauman, Assoc Dean Acad & Stud Affairs
☒ Tammy Burke, Trades Division Chair
☒ Bridget Guerin, Admin Associate
☒ Derrick Hauer, Diesel Instructor
☒ Angela King, Career Connections Coordinator
☒ Mary Lannert, Dir Community Engage & Work
☒ Dave Gardner, Mergenthaler Trans & Stor
☒ R&K Trucking
☒ I-State Truck Center

1) Welcome and Introductions
   a) Catered Lunch by Jimmy John’s

2) Review Spring Questionnaire
   a) Class Schedule is working nicely
      i) Predominantly 7am-1pm Monday- Thursday with a few classes being held on Fridays
         or in the afternoon/evening

         (1) There has been no decrease in the amount of hours taught overall; the time of
             day has been the change

         (2) the credits have changed dependent on the course, but they have not decreased
             either from previous years

         (3) Students enjoy the hours, and they have the opportunity to work
(4) Attendance has been great

3) New Business

a) Enrollment Fall 2019 – 17 first year, 15-16 second year
   i) Cap at 20
   ii) Recruiting
      (1) Admissions counselors travel within the state
      (2) Trades Fair Day
      (3) Instructors, chair, and admission have traveled out of state
      (4) Mostly pipeline

b) Hoping to do a job shadowing, internship, apprenticeship in the diesel program in the future.
   i) Tammy will meet individually with businesses to discuss possibilities.
   ii) Contact Mark Lillirose to get more information about opportunities with an apprenticeship program.
   iii) There is a commitment to completing college which shows the employer the commitment of that individual in the workforce.
   iv) The student has the opportunity to earn a better wage as they continue their education and then have a livable wage at graduation.
      (1) The diesel job industry is more than just a diesel tech; a well-rounded individual is needed.

c) Electronics Systems will be in a full block in the spring semester.

d) Industrial Practices & Applied Lab = live work and will be the last two months of the year
Students can choose to work predominantly on Ag or Truck; instructors try to get a variety of options for the students.

Freight liner Cascadia is new this year.

The Diesel program can’t pull students from 1 course to fix a problem from an outside shop because that problem might be taught in a different course that the student hasn’t had yet.

Projects need to correspond with the curriculum.

Get Ahead Program is the ARC Program

Homework in class

The student takes tests on-line and receives a pass/fail – student has three tries before the program will not allow another attempt

(1) Instructor has the ability to check work, and see how many times a test was taken

Mechanical ability – some students have it and others need to learn it.

Typically farm/ranch kids are great; they’ve grown up learning and doing.

Tech and drivers are needed!

Driving Class will be held in February with new regulations starting in January.

(1) No on-line classes available

(2) CDL course is 120 hours

(3) The state has asked HC to be a third party testing site, but at this point it would be very expensive.

Will HC offer HAVMAT Testing?
i) Mary Lannert will look into it.

k) Vision Program is on the HC server, but it can’t be found.

   i) Offers note typing, work order forms, and a time clock.

      (1) Very beneficial program and is NEEDED.

      (2) Great for customers, business, and tech – documentation for all involved.

   ii) The program will update itself once it re-opens.

4) Thank You and Tour