

ACADEMIC PLANNING & SUPPORT MINUTES

JULY 23, 2026

Thursday, 10 a.m.

Teams

Table 1: Academic Planning and Support Member

☒ Sandra Bauman , Dean/CEO (CHAIR)	☒ Robyn Kiesling , Exec. Dir. Gen Ed & Transfer
☒ Stephanie Hunthausen , Exec. Dir. CTE & DE	☒ Dawn Anderson , Cosmetology Director
☒ Sevda Raghieb , Director of Nursing	☒ Michaela Parker , Director of the OTA Program
☒ Amy Kong , Director of eLearning & Fac. Dev.	

Follow-ups from last meeting:

- Explorance Blue updates – Amy Kong
- Summer pilot underway.
- Custom questions are currently based on templates, some instructors opted for this.
- Give feedback on the process (or anything else) to Amy and Kylie.
- Follow up on Marketing and Alumni Spotlights – DA
- Sandy will meet with Dawn and Abby to keep this work moving forward.

Mastermind Discussion:

1. Notification to faculty regarding faculty raises (Kelley Turner's email) – SH
 - a. Sandy will send email to all faculty communicating raises.
2. Faculty Collaboration Activity Update– SH, RK, SR
 - a. Kim and Seth are moving forward with this and will communicate the faculty groups with academic leadership.
 - b. We will use the first part of the All Academics meeting to plan an icebreaker involving the collaboration groups.
3. Continued IDD Planning – SH
 - a. Add All Academics meeting topics to the IDD Fall 2026 schedule in the team. Will finalize next meeting.
4. OCHE Academic Planning documents – SH
 - a. Stephanie will add documents to the team: Sevda and Dawn will add their new academic program information; Michaela will add information about ACOTE Accreditation; Sandy will add Strategic Planning information; Stephanie will add dual enrollment pathway information.
 - b. Deadline is August 3: please have your updates added to the documents by July 30.
5. FLC discussion – AK, RK
 - a. Amy will work with Kylie to pull faculty schedules and begin to identify a meeting time
 - b. Part-time faculty are welcome to join but will not be paid for their time
 - c. ACUE budget is fully expended this year

Follow-ups:

1. Sandy will add Derik McCormick to the Academics meetings & Team
2. Sandy will set up meeting with Dawn and Abby.
3. Sandy will email all faculty about pay raises.
4. Amy will work on FLC scheduling.
5. Stephanie will upload Academic Planning Documents and others will contribute by 7/30/2026.