



**Third Party Tuition Payments**  
**Authorization Form**  
**Business Services – Student Accounts**  
**1115 North Roberts**  
**Helena, MT 59601**  
**(p) 406-447-6921**

**Third Party Information**

Student: \_\_\_\_\_ Student ID: \_\_\_\_\_

Academic Year: \_\_\_\_\_ Fall    Spring    Summer (circle all semesters that apply)

Organization Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Official Contact Person Name: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Check ONLY ONE box in each section  
(attach an itemized list or explanation if needed)

**Tuition & Course Fees:**

☐ No Limit on Tuition & Course Fees

☐ Tuition & Course Fees Limited by Total Amount

**Tuition Amount: \$** \_\_\_\_\_ **Fee Amount: \$** \_\_\_\_\_

☐ Tuition & Course Fees Limited by Student Number

**Tuition/Fee Amount** per student \$ \_\_\_\_\_ x \_\_\_\_\_ Number of Students

**The signee authorizes payment to Helena College.**

\_\_\_\_\_  
**Authorized Signature**

\_\_\_\_\_  
**Date**

For Helena College Student Accounts use only

Third Party ID: \_\_\_\_\_ Contract Number: \_\_\_\_\_ Term: \_\_\_\_\_ Contract Ent'd (initial): \_\_\_\_\_