

Academic Pathways Map

Bookkeeping Part Time

C.A.S

Business and Accounting

Start Here

SEMESTER 1		CREDITS	MILESTONE	✓
ACTG101	Accounting Procedures I	3	*	
BGEN105	Introduction to Business	3	*	
COLS101	First Year Seminar	3		
TOTAL CREDITS		9		

SEMESTER 2		CREDITS	MILESTONE	✓
ACTG201	Principles of Financial Accounting	3	*	
Choose 1 of 4	M105, M115, M121, STAT216	3		
Choose 1 of 2	WRIT101, WRIT122	3		
TOTAL CREDITS		9		

SEMESTER 3		CREDITS	MILESTONE	✓
ACTG205	Computerized Accounting	3	*	
Choose 1 of 2	WRIT101, WRIT122	3		
TOTAL CREDITS		6		

SEMESTER 4		CREDITS	MILESTONE	✓
ACTG180	Payroll Accounting	3	*	
BMKT225	Marketing	3	*	
TOTAL CREDITS		6		

You are finished!

Pathway Advising Notes: The Bookkeeping CAS is a certificate that can be completed in one year. If students are part-time they should look at course options available in the summer to shorten the number of semesters, as many of the courses are offered every summer. This CAS is fully stackable into the Accounting AAS.

Course Advising Notes:

WRIT101 or WRIT122: WRIT 122 recommended, but WRIT 122 or WRIT 101 will work for this certificate.

COMX111 or COMX115: COMX 115 recommended for this certificate.