

Student Information

Student ID Number: 7700 Student Name: _____
 Last First M.I.
 Mailing Address: _____
 Apt No.
 City: _____ State: _____ Zip: _____ Phone No: _____
 Do you receive Veterans Benefits? Yes _____ No _____ Are you a TRIO participant? Yes _____ No _____
 Semester Cancelled: Fall Spring Summer Year: _____

Cancellation Information

Reasons for Cancellation
Please select one: Academic _____ Health _____ Financial _____ Work _____ Family _____
 Do you plan on returning to Helena College: Yes _____ No _____ When do you plan on returning? _____
 Are you currently on an **Academic Plan**? Yes _____ No _____

I request to cancel from the specified semester, understanding the following: (Please Initial)

- _____ I am responsible for any unmet financial obligations to Helena College.
- _____ I am responsible for the \$30 registration fee.
- _____ I will need to meet with an advisor in order to return to Helena College. If I sit out more than one semester I will also need to complete a readmit application.
- _____ I will need to meet with a financial aid counselor before my cancellation is processed if I have financial aid.

Advising Center Signature: _____ Date: _____

Financial Aid Recipients

_____ I will not be attending Helena College next semester, please cancel my aid.

Financial Aid Signature: _____ Date: _____

Student Signature

I have read and understood the above information and request to be cancelled from classes for the semester listed above.

Student Signature: _____ Date: _____

Routing Info:

Please route to the Business Office first.
 Business Office

Initial	Date

 Registrar's Office

Initial	Date

 Starfish

Initial