**Master Control Tech II – Part-time**

Helena, MT - KTVH/KXLH – Please apply at Scripps.com, careers.

**Master Control Tech II, KTVH**

The Master Control Operator II is responsible for operating the Master Control switcher, manning proper audio and video levels and overseeing our channels air performance and accuracy resulting in a quality on air shift.

**WHAT YOU’LL DO:**

- Responsible for observing and recording transmitter power and frequency readings, adjusting them to legal limits if necessary.
- Aligning satellite receiver dish, adjusting audio and video levels as well as recording programs while down linking satellite feeds.
- Back-timing and adjusting all "On Air" material to ensure that when a show is started, it will end at a pre-determined time using automation.
- Dub commercials into video servers with proper audio and video levels.
- Operation of all Master Control equipment. Responsible for switching and verification of commercials and program material to air with correct audio and video levels; any associated keys or EAS material. Maintain all required program logs.
- Loading and playing back pre-recorded programs, public service announcements and news material.
- Recording programs, promotions, Public Service Announcements and news material.
- Responsible for on air switching of all programs, commercials, promotions and Public Service Announcements.
- Operation of audio board and all associated audio equipment.
- Tuning in satellite and ENG remotes.
- Loading programs on videotape machines and server based equipment, adjusting audio and video levels for proper playback.
- Operating Crispin automation equipment, MC Switcher and Transmitter Remote Control (analog and digital).
- Monitoring transmitter remote control equipment and take appropriate action as needed.
- Reading various scopes and other technical monitoring equipment.
- Responsible for maintaining in a neat and orderly manner the transmitter and microwave and station logs in accordance with FCC Rules and Regulations.

**WHAT YOU’LL NEED:**

- Must have a high school diploma or equivalent.
- 1-3 years of operating a Master Control switcher in a television station or equivalent experience in a video production facility.
- 6 months prior commercial television experience.
- 1 year of commercial television experience preferred.
WHAT YOU'LL BRING:

- Knowledge of Master Control.
- Ability to operate and have working knowledge of various videotape machines, video servers, scopes and switchers.
- Knowledge of transmitter power parameters.
- Knowledge of machine playback from a variety of tape formats.
- Must have experience with automation systems.
- Must be a person who is organized, accurate, detail oriented and plans ahead under exact and immediate deadlines.
- Good mathematic skills, especially with addition and subtraction.
- Good manual dexterity.
- Excellent communication skills.
- Must be able to work well under pressure.
- Must be able to work nights and weekends.
- Ability to sit for long period of time
- Ability to lift 20 pounds.
- Must be able to reach overhead.

WHERE YOU’LL LIVE, WORK AND PLAY:

Live in the center of adventure.

Helena is the capital of Montana and centrally located near the continental divide and at the halfway point between two of America's premiere national parks: Yellowstone and Glacier. The city's history lies in the search for gold in the west. Prospectors descended on Last Chance Gulch in the mid-1800 and struck gold transforming a small camp into a frontier town. You will find history all across the city. Tour the quiet mansion district's leafed streets in the summer, walk the beautiful campus of Carroll College or stop the stately Capitol building to visit the summer farmer’s market.

If you want to stretch your legs a bit hop on your mountain bike after work and hit one Mount Helena's many trails. The Mount Helena city park encompasses an entire mountain and is just minutes from the television station and downtown. Helena is surrounded by the Lewis and Clark National Forest. The forest is home to some of the best hunting, fishing and outdoor recreation opportunities in the state. Blue ribbon trout fisheries that include the mighty Missouri River and the Little Blackfoot are less than an hour’s drive from downtown. In the winter there are ample trails for cross-country or downhill skiing at Great Divide, which is famous for being the first Montana ski hill to open and the last to close each season.

SCRIPPS’ COMMITMENT TO EQUITY, DIVERSITY AND INCLUSION:

At Scripps, we are committed to a diverse and inclusive culture that reflects the communities we serve. We are intentional about creating an environment where employees, our audiences and other stakeholders feel valued and inspired to reach their full potential and make authentic connections. We foster a workplace culture that embraces each person's diversity, including the extent to which they are similar or different. Scripps leaders believe that an equitable and inclusive culture is not only the right thing to do, it is a business imperative. Read more about our commitment to equity, diversity and inclusion at scripps.com.
ABOUT SCRIPPS:

The E.W. Scripps Company (NASDAQ: SSP) is a diversified media company focused on creating a better-informed world. As the nation’s fourth-largest local TV broadcaster, Scripps serves communities with quality, objective local journalism and operates a portfolio of 61 stations in 41 markets. The Scripps Networks reach nearly every American through the national news outlets Court TV and Newsy and popular entertainment brands ION, Bounce, Grit, Laff and Court TV Mystery. Scripps is the nation’s largest holder of broadcast spectrum. Scripps runs an award-winning investigative reporting newsroom in Washington, D.C., and is the longtime steward of the Scripps National Spelling Bee. Founded in 1878, Scripps has held for decades to the motto, “Give light and the people will find their own way.”

As an equal employment opportunity employer, The E.W. Scripps Company and its affiliates do not discriminate in its employment decisions on the basis of race, sex, sexual orientation, transgender status, gender, color, religion, age, genetic information, medical condition, disability, marital status, citizenship or national origin, and military membership or veteran status, or on any other basis which would be in violation of any applicable federal, state or local law. Furthermore, the company will make reasonable accommodations for qualified individuals with known disabilities unless doing so would result in an undue hardship for the company.