

| Associate of Applied Science – 60 credits | | |
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| Accounting and Business Technology: Accounting Technology (Stackable with Bookkeeping C.A.S.) | | |
| Name | Date of Entry: | Advisor: |
| Dual Major With: | | Academic Plan Advisor: |
| Transferred From: | | |
| Credit Hours Transferred In: | | Must complete 1/3 of degree through Helena College |

| Course # | Course Title | CR | Pre - Requisites | SEM | Grade | Comments |
|-------------------------------------|---|----|---|-----|-------|----------|
| First Semester (15 credits) | | | | | | |
| ACTG 101 | Accounting Proced I | 3 | | | | |
| BGEN 105 | Intro to Business | 3 | Recommended WRIT 101 or WRIT 101 taken concurrently | | | |
| WRIT 101 | College Writing | 3 | WRIT 096, if placement score indicates | | | |
| Choose one of the following: | | | | | | |
| M 108T | Business Math | 3 | | | | |
| M 115 | Prob and Linear | | Placement or M 092 concurrently | | | |
| M 121 | College Algebra | | Placement or M 092/M 093 or M 093 concurrently | | | |
| STAT 216 | Intro to Statistics | | Placement or M 105/115/121 | | | |
| Choose one of the following: | | | | | | |
| CAPP 156 | MS Excel | 3 | CAPP 156 recommended for accounting students | | | |
| CSCI 172 | Intro Comp Model | | | | | |
| Second Semester (15 credits) | | | | | | |
| ACTG 102 | Accounting Proced II | 3 | ACTG 101 | | | |
| ACTG 205 | Computer Accounting | 3 | ACTG 101; off-campus pc (no mac) | | | |
| BGEN 220 | Business Ethics & Social Responsibility | 3 | Recommend BGEN 105 | | | |
| CAPP 266 | Advanced MS Excel | 3 | CAPP 156 (recommended for accounting) or CSCI 172 | | | |
| Choose one of the following: | | | | | | |
| PSYX 100 | Intro to Psych | 3 | Placement in WRIT 101 or WRIT 101 taken concurrently | | | |
| SOCI 101 | Intro to Sociology | | | | | |
| Third Semester (15 credits) | | | | | | |
| ACTG 180 | Payroll Accounting | 3 | ACTG101 | | | |
| ACTG 201 | Principles of Fin Accounting | 3 | ACTG 101 and transfer math required or consent of instructor; ACTG102 recommended as a prerequisite for accounting students; (ACTG 102 waived for business students only) | | | |
| ACTG 211 | Income Tax | 3 | Fall only | | | |
| BGEN 235 | Business Law I | 3 | BGEN 105, Fall only | | | |
| Choose one of the following: | | | | | | |
| COMX 111 | Intro to Public Speaking | 3 | | | | |
| COMX 115 | Interpersonal Comm. | | | | | |
| Fourth Semester (15 credits) | | | | | | |
| ACTG 202 | Principles of Manag. Actg. | 3 | ACTG 201 | | | |
| ACTG 215 | Found of Govt Accounting | 3 | ACTG 101, Spring only | | | |
| BFIN 265 | Intro to Business Finance | 3 | ACTG 101 and BGEN 105, Spring only | | | |
| Choose one of the following: | | | | | | |
| ECNS 201 | Microeconomics | 3 | Fall only | | | |
| ECNS 202 | Macroeconomics | | Spring only | | | |
| Choose one of the following: | | | | | | |
| ACTG 298 | Internship | 3 | Consent of instructor | | | |
| CSCI 172 | Intro Comp Model | | | | | |
| Other Coursework: | | | | | | |
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