

Using LockDown Browser and Respondus Monitor for a Quiz in Moodle

To set up a quiz in Moodle that requires students to use **LockDown Browser** and/or **Respondus Monitor**, follow these steps:

(1) Go to the "**Course Dashboard**" (at the bottom of CONTENTS on the left) in your course and then click on "**Edit blocks**":

🕜 Course Dashbo	ard	
Course settings		_≡ !i Gradebook
1 Participants	 Open Reports	PLD
<u>Competencies</u>	(interview) Badges	
	Edit blocks	

(2) Add the "**Respondus LockDown Browser**" block:

Add a block Add	Latest news Open Templates Pearson MyLab & Mastering People Private files Random glossary entry Recent activity Recent blog entries Remote RSS feeds Respondus LockDown Browser Section links Upcoming events Add	* *	
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(3) In the "Respondus LockDown Browser" block, click on the "Dashboard" link:



(4) You could watch the tutorial videos or read the resources if you want. Choose "**Continue to LockDown Browser**" to proceed:

Welcome	Video Tutorials	Getting Started Resources	
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		Prevent Cheating During Online Quizzes	

(5) All the quizzes in your course will be listed on this page.

Pick the quiz that you would like to turn on the **LockDown Browser** and/or **Respondus Monitor**, then choose "**Settings**" in the drop-down menu:

		About LockDown Browser 🚯
Quizzes 🔺	LockDown Browser	Respondus Monitor
V Chapter 7 & 8 Quiz-Open 3/30, Closes 4/6	Not Required	Not Required
Respondus Testing- Requires Respondus LockDown	Required	Required
Class Results Exam Stats		

(6) Choose the settings for your quiz and press the "**Save + Close**" button:

Click here for more details for "<u>Advanced Settings</u>".

~	Cha	ter 7 & 8 Quiz-Open 3/30, Closes 4/6	Not Required	Not Required	
~	Res Brov	ondus Testing- Requires Respondus LockDown rser + Webcam			×
		LockDown Browser Settings			
		O Don't require Respondus LockDown Browser	r for this exam		
		Require Respondus LockDown Browser for the second sec	his exam		
	Q	Monitor Webcam Settings			
		O Don't require Respondus Monitor for this ex	am		
		Require Respondus Monitor for this exam			
		O Either Respondus Monitor <u>or</u> a proctored lat	can be used to take this exam	1	
		Startup Sequence			
		The Startup Sequence is the set of optional e the items to be included in the Startup Seque	events that occur before a Moni ence, and can edit the text unle	itor webcam session begins. You can cho ss it has been locked by the administrat	oose or.
		Webcam Check Preview			
		Additional Instructions Preview	dit Text		
		Guidelines + Tips Preview			
		Student Photo Preview			
		Show ID Preview Edit Text			
		Environment Check Preview Edit	Text		
		Facial Detection Check Preview			
		Facial Detection Options			
		Prevent students from starting the exam	n if face cannot be detected du	ring Startup Sequence. [<u>explain]</u>	
		Notify students during the exam if face	cannot be detected (prompt fo	or a fix) [<u>explain]</u>	
		Advanced Settings			
Γ	-				
		Save + Close Cancel			

(7) When your students are done with the quiz, you can come to this same page for getting the **Class Results** (including the recorded videos if you enabled the Monitor Webcam setting) and the **Exam Stats**.

Respondus Testing- Requires Respond Settings Class Results Exam Stats	lus LockDown Required	Required	
✓ Respondus Testi	na- Requires Respondus LockDown		$\Box_{\mathbf{x}}$ \boxtimes
Browser + Webc	ated L 0 not attempted		
o compa	riority 0 medium priority 0 lov	v priority ⑦ How is priority dete	ermined?
Last Firs ♦ ♦	st Review Priority 🗢 Date 🗢	Score \$ Duration \$	Reviewed 🗢 Notes 🗢
Close			
Respondus Testing- Requires Respondus Lo Settings Class Results Exam Stats	ockDown Required	Required	
~	Respondus Testing- Requires Respondus LockDov Browser + Webcam	'n	$\mathbb{Z} \times$
	0.0 average score 0.0 high 0.1	0 low	
	O:00 average duration 0:00 lon	gest 0:00 shortest	
	SCORES	DURATION	DATE + TIME
	Not enough data yet to show class score trends	Not enough data yet to show cla duration trends	ss ① Not enough data yet to sho completion trends
	TIME SPENT PER QUESTION		
	Question \Rightarrow No question data is available. Reasons for this > The integration component for your LMS (LTI,	Low High s may include: Block, etc.) may need to be updated.	Average ≎
	Students may be using an older version of Lo	ckDown Browser that doesn't support t	his feature.

(8) When you go back to the course page, you will see that the quiz with the Respondus applications turned on will be noted with the requirement which serves as a reminder for students:

Respondus Testing-Requires Respondus LockDown Browser + Webcam O of 0 Attempted			\oslash
	Respondus Testing-Requires Respondus	LockDown Browser + Webcam	0 of 0 Attempted

Resources for Students

You are recommended to post the following resources in your course in Moodle for students:

- <u>An Overview for Students</u> [video: 2 minutes]
- <u>Student Quick Start Guides</u> for taking a quiz in Moodle.
- <u>Test Taking Tips</u> one sheet
- Downloading the Respondus LockDown Browser:

Download Link	https://download.respondus.com/lockdown/download.php?id=152124645
Operating Systems	• Windows: 10, 8, 7
	• Mac: MacOS 10.15 to 10.12, OS X 10.11, OSX 10.10
	• iOS: 11.0+ (iPad only). Must have a compatible LMS integration. <u>Details</u> .
	Chromebooks and Mobile Phones are not supported.
Windows Users	 Please be sure you are using the most current version of Respondus LockDown Browser for Windows. To check for updates, use the "Check for Update" feature from within the Respondus LockDown Browser application.
Mac Users	 Please be sure you are using the most current version of Respondus LockDown Browser for Mac. To check for updates, use the "Check for Update" feature or run the full installation program. Complete version history for LockDown Browser can be obtained at Respondus.com > Customer Login > LockDown Browser > Additional Resources > Version Information.

Tips for instructors

- <u>Training Webinars with Live Q&A</u> These 45-minute trainings are the best way for instructors to learn how to use Respondus Monitor for online proctoring. Each session is followed by an extended Q/A period where questions are answered live.
- **<u>Rapid Rollout Guide for Instructors</u>** Here is the essential information for using Respondus Monitor with online exams.
- **Create a Practice Exam** Have students take a practice exam with Respondus Monitor to ensure their computer, webcam and Internet are working properly. Allow students more than one attempt on the quiz so they can try the practice exam whenever their device or networking environment changes.
- Sample Wording: Information to add to your Syllabus
- <u>24/7 Live Chat</u> Remember that students can access built-in troubleshooting and live chat from within Respondus Monitor if they encounter a technical problem. You can find more resources for students, including how to access Live Chat.

If you need any further help setting up Respondus applications for the quizzes in Moodle, please contact

eLearning Office 406-447-6364 elearning@helenacollege.edu