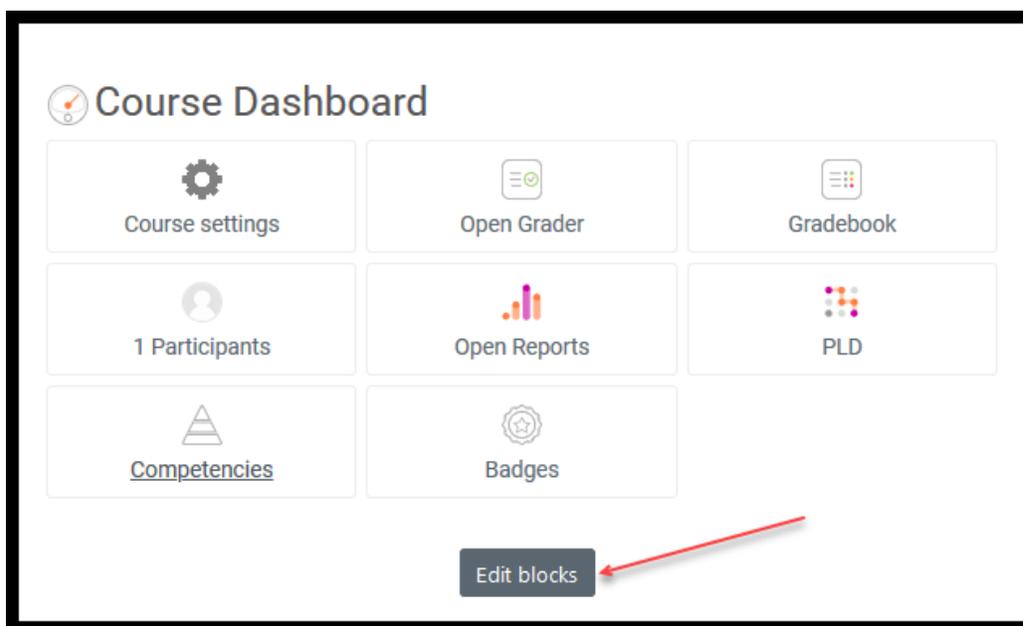


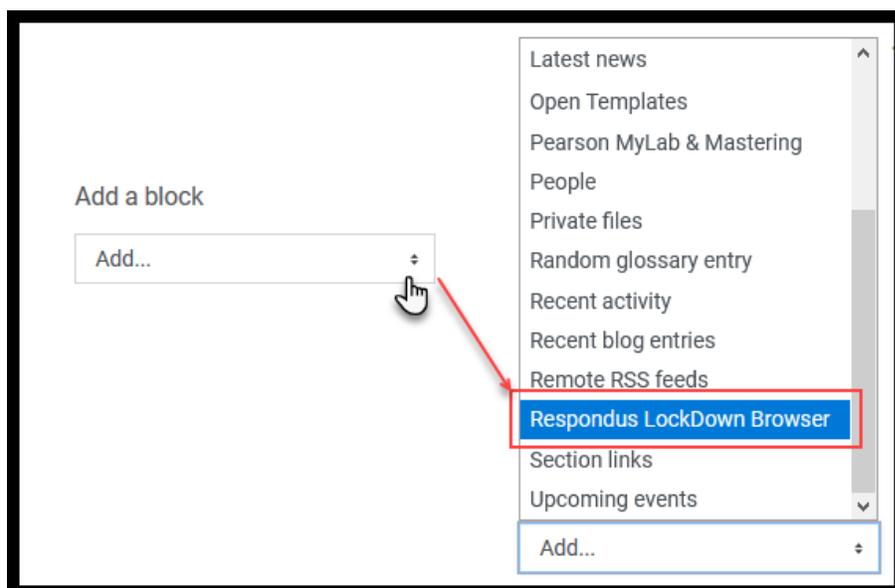
Using LockDown Browser and Respondus Monitor for a Quiz in Moodle

To set up a quiz in Moodle that requires students to use **LockDown Browser** and/or **Respondus Monitor**, follow these steps:

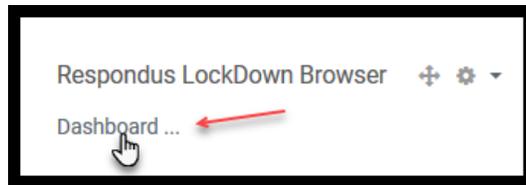
- (1) Go to the “**Course Dashboard**” (at the bottom of CONTENTS on the left) in your course and then click on “**Edit blocks**”:



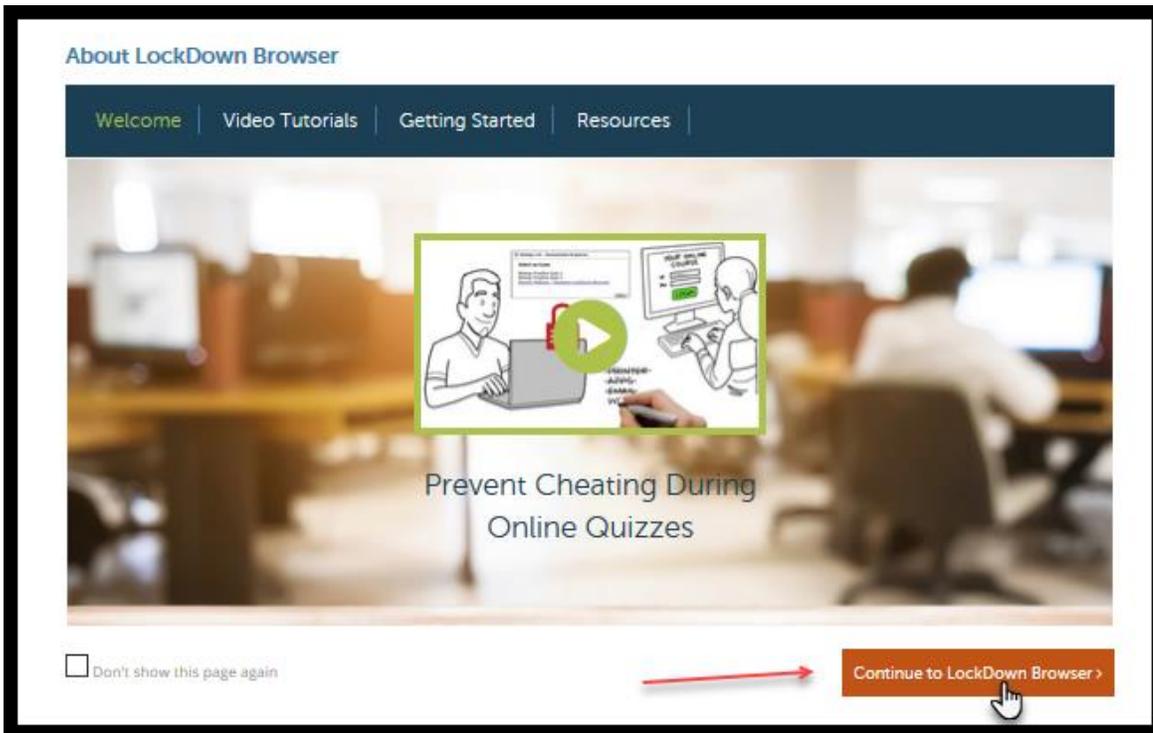
- (2) Add the “**Respondus LockDown Browser**” block:



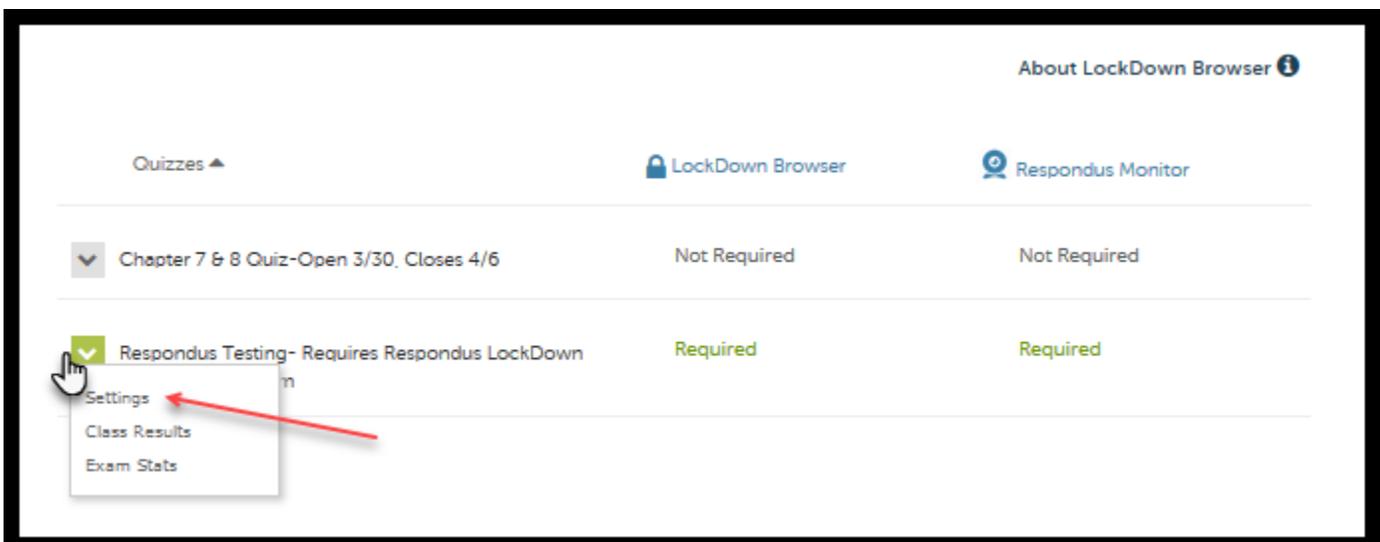
(3) In the “**Respondus LockDown Browser**” block, click on the “**Dashboard**” link:



(4) You could watch the tutorial videos or read the resources if you want.
Choose “**Continue to LockDown Browser**” to proceed:



(5) All the quizzes in your course will be listed on this page.
Pick the quiz that you would like to turn on the **LockDown Browser** and/or **Respondus Monitor**, then choose “**Settings**” in the drop-down menu:



- (6) Choose the settings for your quiz and press the “**Save + Close**” button:
Click here for more details for “[Advanced Settings](#)”.

Chapter 7 & 8 Quiz-Open 3/30, Closes 4/6 Not Required Not Required

Respondus Testing- Requires Respondus LockDown Browser + Webcam

LockDown Browser Settings

- Don't require Respondus LockDown Browser for this exam
- Require Respondus LockDown Browser for this exam

Advanced Settings

Monitor Webcam Settings

- Don't require Respondus Monitor for this exam
- Require Respondus Monitor for this exam
- Either Respondus Monitor or a proctored lab can be used to take this exam

Startup Sequence

The Startup Sequence is the set of optional events that occur before a Monitor webcam session begins. You can choose the items to be included in the Startup Sequence, and can edit the text unless it has been locked by the administrator.

<input checked="" type="checkbox"/> Webcam Check Preview
<input checked="" type="checkbox"/> Additional Instructions Preview Edit Text
<input checked="" type="checkbox"/> Guidelines + Tips Preview
<input checked="" type="checkbox"/> Student Photo Preview
<input checked="" type="checkbox"/> Show ID Preview Edit Text
<input checked="" type="checkbox"/> Environment Check Preview Edit Text
<input checked="" type="checkbox"/> Facial Detection Check Preview

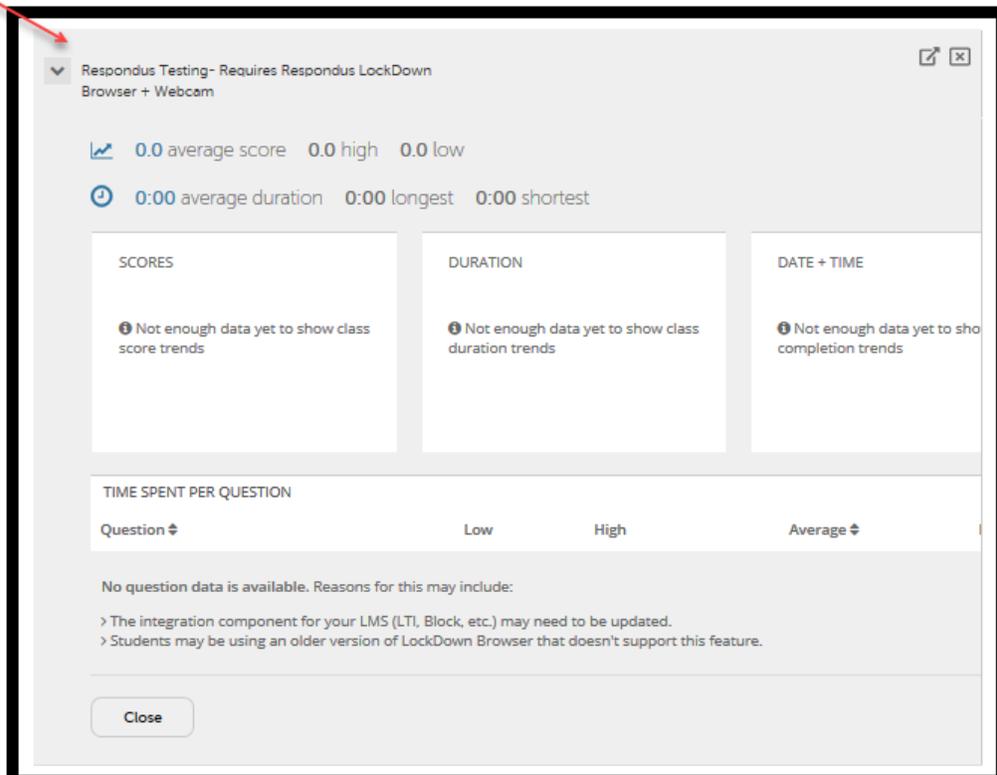
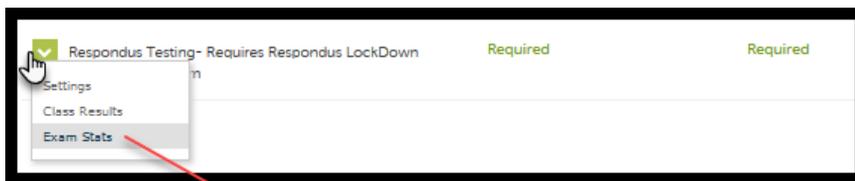
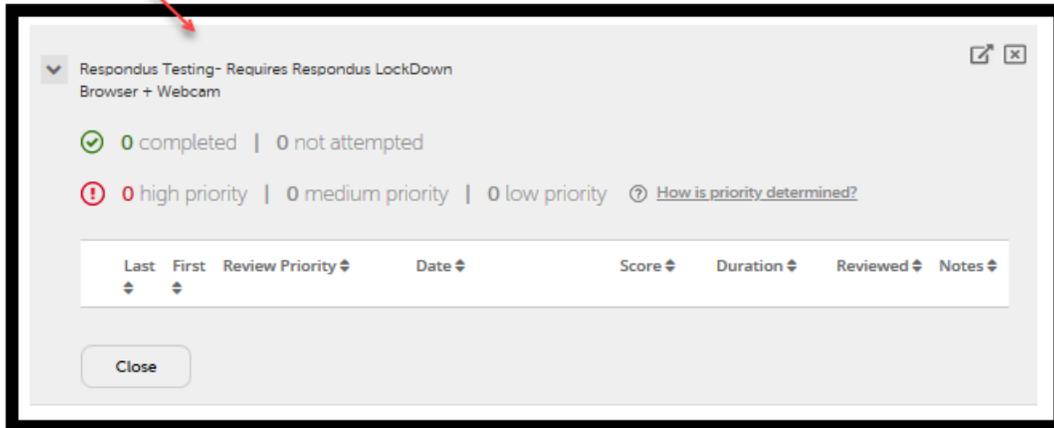
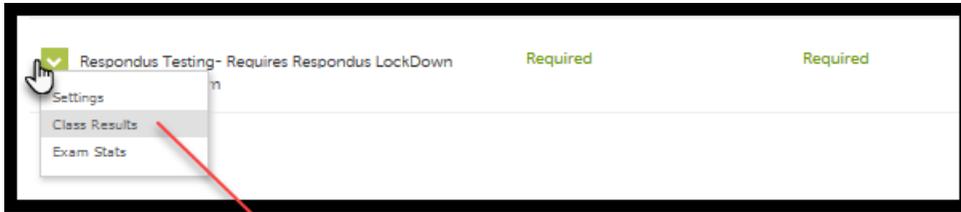
Facial Detection Options

- Prevent students from starting the exam if face cannot be detected during Startup Sequence. [explain](#)
- Notify students during the exam if face cannot be detected (prompt for a fix) [explain](#)

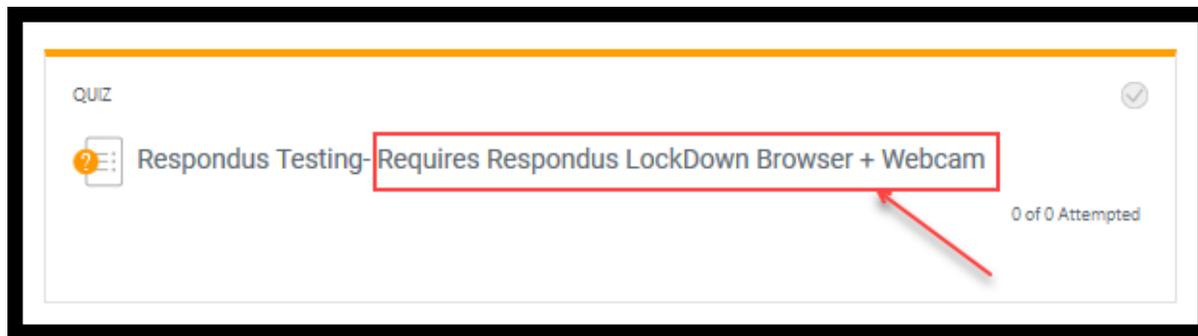
Advanced Settings

Save + Close Cancel

(7) When your students are done with the quiz, you can come to this same page for getting the **Class Results** (including the recorded videos if you enabled the Monitor Webcam setting) and the **Exam Stats**.



(8) When you go back to the course page, you will see that the quiz with the Respondus applications turned on will be noted with the requirement which serves as a reminder for students:



Resources for Students

You are recommended to post the following resources in your course in Moodle for students:

- [An Overview for Students](#) [video: 2 minutes]
- [Student Quick Start Guides](#) – for taking a quiz in Moodle.
- [Test Taking Tips](#) – one sheet
- Downloading the Respondus LockDown Browser:

Download Link	https://download.respondus.com/lockdown/download.php?id=152124645
Operating Systems	<ul style="list-style-type: none"> • Windows: 10, 8, 7 • Mac: MacOS 10.15 to 10.12, OS X 10.11, OSX 10.10 • iOS: 11.0+ (iPad only). Must have a compatible LMS integration. Details. <p>Chromebooks and Mobile Phones are not supported.</p>
Windows Users	<ul style="list-style-type: none"> • Please be sure you are using the most current version of Respondus LockDown Browser for Windows. • To check for updates, use the "Check for Update" feature from within the Respondus LockDown Browser application.
Mac Users	<ul style="list-style-type: none"> • Please be sure you are using the most current version of Respondus LockDown Browser for Mac. To check for updates, use the "Check for Update" feature or run the full installation program. • Complete version history for LockDown Browser can be obtained at Respondus.com > Customer Login > LockDown Browser > Additional Resources > Version Information.

Tips for instructors

- [Training Webinars with Live Q&A](#) – These 45-minute trainings are the best way for instructors to learn how to use Respondus Monitor for online proctoring. Each session is followed by an extended Q/A period where questions are answered live.
- [Rapid Rollout Guide for Instructors](#) – Here is the essential information for using Respondus Monitor with online exams.
- **Create a Practice Exam** – Have students take a practice exam with Respondus Monitor to ensure their computer, webcam and Internet are working properly. Allow students more than one attempt on the quiz so they can try the practice exam whenever their device or networking environment changes.
- Sample Wording: [Information to add to your Syllabus](#)
- [24/7 Live Chat](#) – Remember that students can access built-in troubleshooting and live chat from within Respondus Monitor if they encounter a technical problem. You can find more resources for students, including how to access Live Chat.

If you need any further help setting up Respondus applications for the quizzes in Moodle, please contact

eLearning Office

406-447-6364

elearning@helenacollege.edu